



**JOSEPH SEARS**  
EST. 1899

## **Family Registration Checklist (JK)**

The following checklist items are to be completed by families enrolling a Junior Kindergarten student at The Joseph Sears School. All registration forms are available on the District website under the District Forms page.

1. \_\_\_\_ **Family Information Form:** This form provides the district with general information about your family. This form can be submitted in hard copy to the Joseph Sears Front Office or emailed to [swhite@kenilworth38.org](mailto:swhite@kenilworth38.org).
2. \_\_\_\_ **Online Registration:** Complete the online registration through the InfoSnap portal <https://www.kenilworth38.org/enrollment/new-student-registration>.
3. \_\_\_\_ **Birth Certificate:** An original, hard copy certified or registered Birth Certificate is required. A valid Passport is acceptable at the time of registration, but then you must provide a Birth Certificate to the school within 30 days. Age requirements are as follows:
  - Junior kindergarten students must be at least 4 years old by September 1<sup>st</sup>.
4. \_\_\_\_ **Consent for Release of Student Records:** (if applicable): Records for Early Childhood interventions must be transferred to Kenilworth School District No. 38.
5. **Health Forms:**
  - \_\_\_\_ Physical Exam: All students must have a physical completed by a U.S. doctor on the Illinois form.  
*All immunizations must be completed before the first day of attendance.*
  - \_\_\_\_ Dental Exam: New kindergarten, 2nd grade and 6th grade students must have this form completed.
  - \_\_\_\_ Eye Exam: New kindergarten students and students from outside Illinois must complete this form.
  - \_\_\_\_ Medication Form: This form is required for students who require medication and needs to be signed by both the guardian and physician.
6. \_\_\_\_ Pay Tuition (deposit at time of registration with tuition balance paid prior to the first day of attendance).