

KENILWORTH SCHOOL DISTRICT NO. 38

MINUTES OF A MEETING OF THE EDUCATION COMMITTEE OF THE BOARD OF EDUCATION OF KENILWORTH SCHOOL DISTRICT NO. 38 October 14, 2014

The Education Committee of the Board of Education of Kenilworth School District Number 38, Cook County, Illinois met on the 14th day of October 2014, at 11:03 a.m., in the Superintendent's Office and Room 218 of The Joseph Sears School, 542 Abbotsford Road, Kenilworth, Illinois. Members present included Mrs. Suzanne Nelson, Mrs. Betsy Moerschel, Mrs. Stacey Van Metre, Dr. Kelley Kalinich and Mrs. Kendra Wallace.

Review of Meeting Minutes from September 10, 2014 – The minutes were approved as amended.

Public Comment - There was no public comment at this time, however, Mrs. Nelson noted that a parent may join the meeting for the Master Schedule discussion and she would postpone Public Comment to that discussion, if appropriate.

Parent Mrs. Eileen Madigan joined the meeting at approximately 11:06 a.m.

Review and Discussion of Status Reports

Enrollment – Dr. Kalinich and Mrs. Wallace noted the addition of two Junior Kindergarten students. This was the only enrollment change since the September 22, 2014, Board meeting.

Standardized Testing – Measure of Academic Progress (MAP) – Mrs. Wallace provided an update regarding the initial implementation of the MAP test from October 6 through the week of October 14. She noted that the initial feedback from teachers has been positive with some troubleshooting being identified for the January implementation. The results of the MAP assessment will be mailed to parents on Friday, October 24, 2015, after Parent Teacher Conferences have been held. The use of the CogAT as a component of the gifted identification is still under examination once the MAP results have been reviewed and analyzed. Mrs. Wallace noted that the committee examining the gifted services (Building Leadership Team) will provide recommendations on how to address student identification and services later in the school year.

Strategic Plan – Curriculum – The first update was provided as follows:

- ✓ Gifted Research Summary – Dr. Kalinich drew the Committee's attention to the report included in the packet, summarizing the information Ms. Julia Jones presented at an earlier Education Committee meeting.

Teacher Mrs. Toula Sideris joined the meeting at approximately 11:30 a.m.

Professional Development for 2014-2015 School Year – Dr. Kalinich presented the professional development plans for the school year, including our upcoming date of Thursday, October 16, 2014, focused on Close Reading, part of the Common Core State Standards, as well as the November 5, 2014, focused on the PARCC assessment.

Review of Graduation Date Recommendation – Dr. Kalinich reviewed her memorandum summarizing the research conducted to examine the potential to move the June 2015 Graduation date. After consideration of

the information gathered, including input from the faculty, her recommendation was to keep Graduation on the originally scheduled date of Thursday, June 4, 2015.

Parent Mrs. Katie Nahrwold joined the meeting at approximately 11:50 a.m.

Mrs. Suzanne Nelson noted that the meeting would be moving to Room 218 in order to accommodate space for additional teachers to join the meeting. Mrs. Toula Sideris noted that she would need to leave the meeting, but asked if she could ask some questions to be considered during the Master Schedule discussion. Mrs. Nelson invited Mrs. Sideris to share her questions.

The Committee reconvened in Room 218 at 12:20 p.m.

Teachers Mrs. Kathy Lowell and Mrs. Jennifer Comiza joined the meeting at approximately 12:30 p.m. Mrs. Sideris rejoined the meeting at 12:50 p.m.

Strategic Plan – Curriculum – The second update was provided as Mrs. Nelson invited Principal, Mrs. Wallace, to share the work of the Master Schedule Committee.

- ✓ Master Schedule – Mrs. Wallace outlined the “take aways” explored and identified by the Master Schedule Committee, so far: There are not enough minutes in the day for what needs to be taught; There is consideration of organizing the school year on a quarter system vs. the current trimester system; The ideal number of students in a Junior High Science class is 14; The ideal number of students in a Junior High English Language Arts class is 20; What will a diploma from The Joseph Sears School represent? The Committee is also in the process of identifying the ideal number of minutes for classes with considerations ranging from 50 to 60 minute class lengths. Additional questions to be explored include: Does the school day need to be extended? What are the priorities for instruction? What are the non-negotiables (i.e. additional time in school day)?

Mrs. Wallace noted that discussion has also included shifting the curriculum renewal cycle from a five year process to a seven year process. As such, she recommended slowing down the elementary Science study and World Language review to include a research year for both academic areas.

Mrs. Wallace outlined the next steps of the Committee, including the development of a survey for parents and potentially students to complete on various topics related to the Master Schedule work. She noted that the Committee would have a more comprehensive update for the Board, targeting the November 17, 2014, meeting.

There was discussion on the information shared, as well as comments from the visitors to consider the unique circumstances which allow our students to go home for lunch. A question was posed as to who will be invited to participate in the survey, parents only or all taxpayers?

Mrs. Nelson notified everyone that the meeting would be moving back to the Superintendent’s Office at 1:15 p.m., as a class was to be held in the current space. Mrs. Nahrwold, Mrs. Comiza, Mrs. Lowell and Mrs. Sideris departed the meeting at this time, as well.

The Committee clarified with Mrs. Wallace the anticipated next steps and noted their appreciation for the work she being addressed by the Master Schedule Committee.

Due to time limitations, the following items will be postponed and addressed at the November meeting:

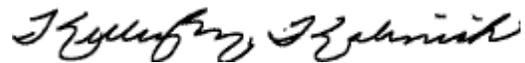
- ✓ Review of ISBE Annual School and District Report Cards;
- ✓ Review of Annual Calendar for Education Committee; and
- ✓ Review of Board Policy Revisions and/or Adoptions and Administrative Procedures

Review of Communication with Parents and Community Members – Mrs. Nelson asked if there was any additional community feedback to report. There was none.

Set Next Meeting Date – The next meeting date was set for Friday, November 7, 2014, at 11:30 a.m.

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,



Kelley M. Kalinich, Ed.D.
Secretary, Board of Education