

**MINUTES OF A MEETING OF THE EDUCATION COMMITTEE
OF THE BOARD OF EDUCATION OF KENILWORTH SCHOOL DISTRICT NO. 38
September 10, 2013**

The Education Committee of the Board of Education of Kenilworth School District Number 38, Cook County, Illinois met on the 10th day of September 2013, at 7:38 a.m., in Room 218 of The Joseph Sears School, 542 Abbotsford Road, Kenilworth, Illinois. Members present included: Mrs. Suzanne Nelson, Mrs. Betsy Moerschel, Mrs. Stacey Van Metre and Dr. Kelley Kalinich. Also in attendance were Third Grade Teacher, Mrs. Toulia Sideris, Physical Education Teachers, Ms. Kristina Govostis, Mr. David Hawk, Mr. Jason Hahnstadt and Ms. Enza Savarino.

Review of Meeting Minutes from July 23, 2013 – The minutes were approved as amended.

Public Comment – There was no public comment.

Curricular Presentation on Physical Education (PE) – Ms. Kristina Govostis, Mr. David Hawk, Mr. Jason Hahnstadt and Ms. Enza Savarino, Physical Education Teachers, presented an overview of the PE curriculum, scope and sequence. The Committee suggested that the Ballroom Dancing unit could include some type of culminating activity where students dress up and demonstrate their dancing skills. It was noted by the PE Teachers that their goal is to get the students up and moving as soon as possible each school day. The full [presentation](#) is available on the website.

The Committee discussed ways to continue to enhance and support the PE Department. The Annual Parent Survey data will be shared with the teachers as part of the data review meetings led by Dr. Matthews with the teachers this fall.

Review of Annual Compliance Requirements

Application for Recognition of Schools – Dr. Kalinich reviewed the application components, noting that this plan must be reviewed and approved by the Board on an annual basis each September. After responding to questions from the Committee, Dr. Kalinich noted she would recommend that this item would be included in the Consent Agenda at the September 23, 2013, Board of Education meeting.

Annual School Report Card Data – Dr. Kalinich noted that the E-Report Card was not currently available from the Illinois State Board of Education. The District has until October 30th to review and approve it for publication by October 31, 2013, however, in some years, we are able to accomplish this in September.

Illinois State Board of Education Compliance Audit – May 2014 – Dr. Kalinich provide the Committee with a brief overview of the process and requirement, noting that this site visit from the State is a way to audit the requirements outlined in the Application for Recognition of Schools. She and Mrs. Julie Campanaro will have the primary responsibility to pull the information together for the site visit.

Recognition of Joseph Sears School Parents' Volunteer Association and Joseph Sears School Booster Club Support – Dr. Kalinich presented to the Committee the recommendation to have the Board recognize the JSSPVA and Booster Club for their significant contributions to our District over the last school year. It was agreed by all that this would be a good item for the September 23, 2013, Board meeting.

Review and Discussion of Status Reports

Enrollment Update and Class Size Data – Dr. Kalinich reviewed the enrollment report, noting no significant changes. It was noted that despite the small enrollment, the Junior Kindergarten program is going strong. The Committee discussed ways that Dr. Matthews will work with the Early Childhood Department to plan

the timing for registration so that it is aligned with the area preschools. Dr. Kalinich noted that teacher , Mrs. McDowell, has already identified some strategies. Early Childhood Specialist, Ms. Sharon Sprague, will also be involved in the plan development.

Plan for Curricular Presentations – The Committee discussed the process for presentations this school year. Dr. Kalinich presented her recommended presentation cycle as tied to the Strategic Plan draft. The scheduled agreed upon is as follows:

November – Master Schedule	March – Social Science
December – Science	April - Science
January – Math	May – Language Arts/Literature and Homework
February – World Language and Master Schedule	June – Fine, Performing Arts and Junior High RtI

Mathematics Curriculum – Dr. Kalinich reviewed the status of each of the following:

- ✓ *Math in Focus* Parent Orientation and JSSPVA Forum – Wednesday, October 23, 2013 – There will be a day time and evening presentation.
- ✓ Initial Implementation of *Math in Focus* in Grades K-5 – The teachers have already had one professional development session since the start of the year.
- ✓ Examination for Grades 6-8 – Our Junior High teachers will continue participation in the New Trier Township High School mathematics department articulation meetings to ensure we are informed about the curriculum alignment to the Common Core State Standards for Algebra I and Geometry.

Strategic Plan – The Committee reviewed the Curriculum goal and related action items. Dr. Kalinich noted that the first step after adoption of the plan by the Board will be for the administrative team to map out the work plan/timeline for the implementation of the Strategic Plan. It was agreed that this would be an on-going agenda item.

Review and Discussion of District Assessments

Spring 2013 ISAT and Freshman Grade and Survey Data – Dr. Kalinich presented the ISAT data and analysis of the scores in comparison to prior school years. The PowerPoint presentation is located on the District website at the following [link](#). The Committee noted the following regarding the data:

- ✓ Each student typically represents 1.4% to 2% of each grade level.
- ✓ The District made Adequate Yearly Progress (AYP) when the majority of Districts in the Township did not.
- ✓ The ISAT assessment for spring 2013 was reflective of the new cut scores and 20% new questions.

After discussion, it was agreed that Dr. Kalinich would present the report to the full Board at the September Board meeting.

Iowa Assessment – Due to time constraints, this item was postponed for future discussion.

Review of Communication with Parents and Community Members – There was no specific information shared.

Other – The follow up items from the meeting included:

- ✓ Communication with the Physical Education Department

- ✓ Board action or review of the Application for Recognition of Schools, Resolution for the JSSPVA and Booster Club and presentation of ISAT and Freshman data report including confirmation of Districts in the Township who have made AYP
- ✓ Examination of registration timeline for the JK program

Set Next Meeting Date - The next meeting was set for Tuesday, October 8, 2013, at 1:00 p.m.

The meeting was adjourned at 11:06 a.m.

Respectfully submitted by,



Kelley M. Kalinich, Ed.D.

Secretary, Board of Education