

**NOTICE OF BUILDING AND FINANCE COMMITTEE MEETING OF THE BOARD OF EDUCATION OF KENILWORTH SCHOOL DISTRICT No. 38, COOK COUNTY, ILLINOIS**

**THE 9<sup>th</sup> DAY OF OCTOBER 2020**

Public notice is hereby given. The Board of Education of Kenilworth School District No. 38, Cook County, Illinois will hold a Building and Finance Committee Meeting – Master Facilities Plan Draft Review on the 9<sup>th</sup> day of October 2020. Open session will begin at 9:00 A.M. at the Joseph Sears School, 542 Abbotsford Road, Kenilworth, Illinois, 60043. **In-person attendance by members of the public will not be possible.**

Due to the COVID-19 health pandemic, it has been determined that an in-person meeting is not practical or prudent. As permitted by Governor Pritzker’s Executive Orders 2020-39, 2020-33, 2020-18, 2020-07 and Senate Bill 2135, this meeting will be held without the physical presence of a quorum at the meeting location. Ms. Kate Donegan, Superintendent, will be physically present at the meeting location. In-person attendance by members of the public will not be possible.

Please join the live open session virtual meeting at 9:00 AM.: Join Zoom

**Meeting:**

<https://kenilworth38-org.zoom.us/j/96517879852?pwd=SWdhUzA1Qk5nbmUvR2RRbDVBVHZtdz09>

**Meeting ID: 965 1787 9852      Passcode: 685578**

The Building and Finance Committee will accept public comment by virtual attendees during the meeting at the appropriate time as indicated on the agenda or when recognized by the Committee Chairperson. Your microphone/camera may be muted/inactive until that time, and if you indicate you have comment (through Zoom hand raise feature), you will be unmuted.

If you are unable to attend the virtual meeting, the Board of Education Secretary will accept public comment via email at: [listen@kenilworth38.org](mailto:listen@kenilworth38.org) until two hours prior to the meeting. Those messages will be read aloud during the Public Comment agenda item. Please put the meeting name and ‘public comment’ in the subject line.

**AGENDA**

(Open Session – 9:00 AM)

**I. CALL TO ORDER AND ROLL CALL**

	Present	Absent		Present	Absent
John Gottschall	_____	_____	Lisa Metzger Mugg	_____	_____
Bill Graham	_____	_____	Stephen N. Potter	_____	_____
Mia Casey Sachs	_____	_____	Andrew Stone	_____	_____
Evan Lukasik	_____	_____			

**II. OLD BUSINESS**

- A. Discussion/Review of 457 Investment Plan
- B. Extra Duty Pay Report
- C. Master Facilities Plan Update
  - Discussion of Master Facilities Plan Timeline
  - Communication Plan to Stakeholders
  - Discussion/authorization of Construction Manager

**III. NEW BUSINESS**

- A. Overview of Five Year Projections and Financial Planning for the Master Facility Plan

Dated 7<sup>th</sup> day of October, 2020

- Forecast5 Overview
- Barrowing/Funding Options

#### **IV. INFORMATION ITEM**

- A. Employee Self Service (ESS) Portal
- B. 12 Month Support Staff Absence Management and Tax Forms Portal - Infinite Visions
- C. Review Minutes from the 09/16/20 Building & Finance Committee Meeting
- D. P-Card Program

#### **V. PUBLIC COMMENT** ([See posted Rules of Public Comment](#))

#### **VI. ADJOURNMENT**



Julie M. Campanaro  
Secretary, Board of Education  
Kenilworth School District No. 38