



**MINUTES FOR THE POLICY COMMITTEE MEETING
OF THE BOARD OF EDUCATION OF
KENILWORTH SCHOOL DISTRICT NO. 38, COOK COUNTY, ILLINOIS
THE 15TH DAY OF AUGUST 2019**

The Policy Committee of the Board of Education of Kenilworth School District No. 38, Cook County, Illinois, met on the 15th day of August 2019, at 7:31 a.m., in the Faculty Hall Conference Room of The Joseph Sears School, 542 Abbotsford Road, Kenilworth, Illinois. Members present included Mr. Andrew Stone and Mr. John Gottschall. Also present were Mr. Evan Lukasik, Board of Education President, Dr. Crystal LeRoy, Superintendent/CSBO, and Mrs. Julie M. Campanaro, Board Secretary Pro Tempore.

PUBLIC COMMENT – There was no public comment.

NEW BUSINESS

Review and Discussion of Committee Purpose, Roles and Responsibilities – Dr. LeRoy gave an overview of how the Policy had evolved and its discontinuance when the Board of Education went from a Committee structure to a Board Committee of the Whole structure in 2015-2016. It was determined that in light of the return to the Committee structure the Policy Committee should consider possible suggested revisions to Board policies 2:150 *School Board – Committees* and 2:240 *School Board- Board Policy Development* to suggest to the Board. It would be necessary for the full Board to review these possible revisions for approval.

Dr. LeRoy reviewed with the Committee that the last comprehensive policy review had been completed in 2014-2015. In 2018-2019, the Board had requested that the District's legal counsel review those Board policies that have been known to be the most problematic in districts. The District's legal counsel conducted the review and recommended revisions to multiple policies as well as the addition of some new policies.

Policy review is the responsibility of the full Board and a review of current protocols might include possible changes but it was determined the Policy Committee would continue the review of policies as part of their Committee's protocol. Mr. Stone asked Dr. Leroy to suggest those new policies and policy revisions most vital for the District for immediate review. It was her recommendation that polices on residency and those policies required for compliance should be the first priority. She would identify the top three or four policies for review by the Committee and address them in a memo for the August committee meeting. Some policies regarding Board structure may need to wait until after the meeting in October when School Exec Connect gives their recommendations on the organizational structure.

There was a brief discussion regarding bullying policies and perceived inequalities in how discipline is handled in the school. Dr. LeRoy was asked to be sure to include the bullying



policies in her memo for August.

Discussion of 2019-2020 Committee Goals – The Committee members discussed a document shared at a recent Board Committee of the Whole meeting outlining the purpose and goals of the Board Committees. The document served as a starting point for the discussion around the Policy Committee’s goals. The primary goal would be to ensure the District has current, equitable and effective policies that are consistently adhered to, and enforced. The goals do not need to be formally approved but should be discussed in Open session at a full Board meeting and posted to the website.

Review and Discussion of Recommended Policy Revisions – The committee changed the order of discussion and turned to how to proceed with future policy reviews. It was suggested, in light of the many suggested policy revisions from legal counsel, each committee member would take policies in a specific numeric series and have them reviewed by the September meeting. They should be prepared to recommend adopting revisions as is or make any additional changes. The main goal was to make the review more manageable for the Committee and ultimately the rest of the Board.

Discussion of 2019-2020 Calendar Dates Schedule – The Committee determined a planned meeting schedule would be best. The next meeting was scheduled for September 9, 2019, at 7:30 a.m. and the suggested agenda items should be primarily regarding policy revisions being considered for the September Regular Board meeting. A meeting schedule for the rest of the year will be set at that meeting.

Discussion of Timeline to Present Policy Revisions for Board Approval – This discussion overlapped with other discussion items on the agenda but the hope was to have the most vital policy revisions included in the September Regular Board meeting agenda. A timeline for the others would depend on the Committee’s progress in reviewing the suggested policy revisions and new policy.

Discussion of Board Policy 2:230 School Board – Public Participation at School Board Meetings and Petitions to the Board – There was a brief discussion regarding this policy as it had been brought up during Public Comment at a Board meeting. The suggestion was that this policy had been changed and the community not made aware of the change. The Committee was told that this policy had in fact not been changed and had been posted on the website. The Committee felt this could also be a possible policy for priority review, as it appeared to have drawn some concern.

Discussion of Board Protocols – This topic had already been discussed earlier in the meeting when discussing the Committee’s Purpose, Role and Responsibilities. As discussed, current



protocols might include possible changes but it was determined the Policy Committee would continue the review of policies as part of their Committee's protocol and present their suggested policy revisions and new policies after Committee review to the full Board.

PUBLIC COMMENT – There was no public comment.

ADJOURNMENT

There being no further business, Mr. Andrew Stone entertained a motion to adjourn.

Mr. John Gottschall made a motion to adjourn the meeting at 8:42 a.m. Mr. Evan Lukasik seconded the motion.

All Ayes.

Attest for Distribution: Deborah Keegan
Deborah Keegan, Secretary

Approved: Evan Lukasik
Evan Lukasik, President

ATTEST: Deborah Keegan
Deborah Keegan, Secretary