



**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF EDUCATION OF
KENILWORTH SCHOOL DISTRICT NUMBER 38, COOK COUNTY, ILLINOIS
THE 10TH DAY OF DECEMBER 2018**

The meeting was called to order by President Mindy Kelly at 5:07 p.m. Upon roll call, the following board members answered as being present: Mrs. Mindy Kelly, Mrs. Donna Keller, Mrs. Suzanne Nelson, Mr. John Gottschall, Mrs. Melissa Ross and Mrs. Danielle Boros. Mr. Scott Wallace was absent.

Also in attendance were:

- Dr. Crystal LeRoy, Superintendent/CSBO
- Dr. Lisa Leali, Chief Education Officer
- Ms. Zuica Donev, Director of Student Services
- Dr. LeViis Haney, Interim Principal
- Mr. Chike Erokwu, Board Secretary

Mrs. Kelly called for a motion to go into closed session to consider information related to specific employee matters and a semi-annual review of closed session minutes.

Mr. John Gottschall moved to go into closed session to consider information related to specific employee matters and a semi-annual review of closed session minutes. The motion was seconded by Mrs. Melissa Ross.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mrs. Danielle Boros			
Mrs. Suzanne Nelson			
Mrs. Mindy Kelly			
Mrs. Donna Keller			
Mr. John Gottschall			
		Mr. Scott Wallace	
Mrs. Melissa Ross			

The motion carried with a vote of 6 to 0 with one member absent.

The Board entered closed session at 5:07 p.m.

The Board returned to open session at 7:32 p.m.

Upon roll call, the following board members answered as being present: Mrs. Mindy Kelly, Mrs. Danielle Boros, Mrs. Donna Keller, Mr. John Gottschall, Mr. Scott Wallace, Mrs. Suzanne Nelson and Mrs. Melissa Ross.

Also in attendance were:

- Dr. Crystal LeRoy, Superintendent/CSBO
- Dr. Lisa Leali, Chief Education Officer
- Ms. Zuica Donev, Director of Student Services
- Dr. LeViis Haney, Interim Principal



THE JOSEPH SEARS SCHOOL

Kenilworth School District No. 38 Board of Education

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Mr. Chike Erokwu, Board Secretary

Community: Approximately 13 community members: Master Harry Morelli, Mr. Joe Troyer, Mr. Chad Emigholz, Mr. Jeff Rosen, Master Henry Donath, Mrs. Cathleen Sheridan, Mr. Jack Kelly, Mrs. Jennifer Garza, Ms. Charlotte Radler, Master William O’Hare, Mrs. Julie Ruck, Mrs. Mia Sachs and Mrs. Katie White.

PIANO PERFORMANCE BY SEARS STUDENT

Master Harry Morelli performed two classical piano pieces at the beginning of the board meeting.

PUBLIC COMMENT

Mrs. Mindy Kelly invited public comment. Master William O’Hare and Ms. Charlotte Radler identified themselves as students representing the Panther Citizens Club at The Joseph Sears School. Master O’Hare and Ms. Radler informed the board that they are here to learn about government and form a partnership on future democratic endeavors.

Mr. Chad Emigholz identified himself as a Kenilworth resident and parent. Mr. Emigholz reviewed communications during the 2018-2019 school year and noted that the Board deviated from the Principal Transition Plan Dr. LeRoy presented in June. Mr. Emigholz questioned the process used to solicit feedback from the community related to the principal search process

Mr. Jack Kelly identified himself as a Kenilworth resident and parent. Mr. Kelly also asked for transparency in the principal search process. He asked the Board to inform the community on specifics of the principal search and the next steps in the process.

FINANCIAL

Public Hearing for the 2018 Tax Levy – Dr. LeRoy held a public hearing for the 2018 tax levy. Dr. LeRoy gave a brief presentation summarizing the factors and financial considerations that went into the levy. Board members briefly discussed the tax levy.

Mrs. Mindy Kelly called for a motion to approve the 2018 Tax Levy.

Mr. Scott Wallace moved to approve the 2018 Tax Levy. The motion was seconded by Mr. John Gottschall.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mrs. Danielle Boros			
Mrs. Suzanne Nelson			
Mrs. Mindy Kelly			
Mrs. Donna Keller			
Mr. John Gottschall			
Mr. Scott Wallace			
Mrs. Melissa Ross			

The motion carried with a vote of 7 to 0.



Mr. Joe Troyer gave an overview of the auditing process and discussed the 2018 Financial Audit. Mr. Troyer issued a clean opinion with no financial recommendations or improvements. Mr. Troyer noted that the accuracy and the District’s financial reporting system has greatly improved over the past five years.

Mrs. Mindy Kelly called for a motion to approve the 2018 Financial Audit.

Mr. John Gottschall moved to approve the 2018 Financial Audit. The motion was seconded by Mr. Scott Wallace.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mrs. Danielle Boros			
Mrs. Suzanne Nelson			
Mrs. Mindy Kelly			
Mrs. Donna Keller			
Mr. John Gottschall			
Mr. Scott Wallace			
Mrs. Melissa Ross			

The motion carried with a vote of 7 to 0.

EDUCATIONAL

The Administration presented Part I of the Educational Delivery Audit. Part I of the audit focused on contributing factors to student advancement, district curriculum and student data. A summary of recommendations as well as Part II of the audit will be presented at the next regular board meeting.

Mrs. Donna Keller left at 8:21 p.m.

ADMINISTRATIVE REPORTS

Freedom of Information Act Requests – Dr. LeRoy noted there was one FOIA request since the last board meeting. The request, which was commercial in nature, was responded to in a timely manner.

Superintendent’s Report – Dr. LeRoy presented the first draft of the 2019-2020 school year calendar for review. Board members discussed details of the calendar draft. Dr. LeRoy will take board recommendations into consideration and present the calendar for final approval at the February board meeting.

Dr. LeRoy noted that junior kindergarten registration for next year has occurred and the District junior kindergarten program is currently full.

Chief School Business Official’s Report – Dr. LeRoy briefly reviewed the financial statements and investment reports. Dr. LeRoy noted that the timing of the capital projects has allowed the District to re-invest \$8 million in long-term investments to secure a better interest rate on the money.



Principal’s Report – Dr. Haney reviewed the enrollment report. Sears has added 4 students since the last board meeting; enrollment currently stands at 480.

CONSENT AGENDA

Mrs. Mindy Kelly asked if there were any questions regarding the consent agenda. There being no questions, Mrs. Kelly called for a motion to approve the consent agenda as amended.

Mrs. Suzanne Nelson moved to approve the consent agenda as amended to include: minutes from the November 12, 2018 regular meeting and closed session, minutes from the November 15, 2018 Personnel Subcommittee meeting and closed session, minutes from the December 6, 2018 Personnel Subcommittee meeting and closed session, monthly financial report for November 2018, investment reports for November 2018, accounts payable for November 13, 2018 to December 10, 2018, authorization to release select closed session minutes, authorization for bill reviewer to approve payment of accounts payable for January 2019.

The motion was seconded by Mr. Scott Wallace.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mrs. Danielle Boros			
Mrs. Suzanne Nelson			
Mrs. Mindy Kelly			
		Mrs. Donna Keller	
Mr. John Gottschall			
Mr. Scott Wallace			
Mrs. Melissa Ross			

The motion carried with a vote of 6 to 0 with one member absent.

OLD BUSINESS

Discussion of and Potential Approval of Amendments to the FY18-20 Superintendent/CSBO Contract – Dr. LeRoy noted that the Superintendent’s job description and performance goals for SY18-19 have been updated as appendices to the contract.

Mrs. Melissa Ross moved to approve amendments to the FY18-20 Superintendent/CSBO Contract. The motion was seconded by Mrs. Suzanne Nelson.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mrs. Danielle Boros			
Mrs. Suzanne Nelson			
Mrs. Mindy Kelly			
		Mrs. Donna Keller	
Mr. John Gottschall			
Mr. Scott Wallace			



Mrs. Melissa Ross

The motion carried with a vote of 6 to 0 with one member absent.

Principal Search Update – Mrs. Kelly noted that the board added teachers to the principal search interview committee which consisted of board members, administrators, faculty and a representative sampling of parents of students at various grade levels at Sears. The Board will hold a special board meeting on 12/17/18 in relation to the Principal position. Mrs. Kelly noted the Board will send a communication to the community out on Friday in relation to the meeting on 12/17/18.

Village House Update – Mr. Wallace noted that the Village House Committee continues to fundraise for the project. A community meeting related to the Village House project took place earlier in the month and Village House Committee Members will soon meet with the Garden Club leadership to discuss ways to make the Village House as eco-friendly as possible. Mr. Wallace noted there is a 501c3 organization named the Friends of Kenilworth responsible for coordinating fundraising efforts.

NEW BUSINESS

Discussion of and Potential Approval of Longterm Substitute to Cover FMLA for 1.0 FTE Certified Teacher – Dr. Haney recommended Mrs. Kristen Bren for the long-term substitute position. Mrs. Bren has experience teaching 7th grade science and has previously served as a substitute at Sears.

Mrs. Melissa Ross moved to approve Mrs. Kristen Bren as Longterm Substitute to Cover FMLA for 1.0 FTE Certified Teacher. The motion was seconded by Mr. John Gottschall.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mrs. Danielle Boros			
Mrs. Suzanne Nelson			
Mrs. Mindy Kelly			
		Mrs. Donna Keller	
Mr. John Gottschall			
Mr. Scott Wallace			
Mrs. Melissa Ross			

The motion carried with a vote of 6 to 0 with one member absent.

Discussion of Kenilworth Community Boards Celebration – Mrs. Kelly noted that Kenilworth village leaders are planning an event to foster unity and collaboration among all area boards in January. Mrs. Kelly will forward details to board members.

OTHER BUSINESS

Mr. Gottschall noted that he attended the TASH conference in Portland, OR along with members of NSSED. Mr. Gottschall shared some of what he learned with board members.

PUBLIC COMMENT



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Mr. Kelly addressed the Board, noting the board has an obligation to follow through with their promises to the community.

ADJOURNMENT

Mrs. Kelly entertained a motion to adjourn.

Mr. Scott Wallace moved to adjourn the meeting at 9:24 p.m. The motion was seconded by Mr. John Gottschall.

The motion carried with all yeses. The meeting adjourned at 9:24 p.m.

Attest for Distribution: Chike Erokwu
Chike Erokwu, Secretary

Approved: Mindy Kelly
Mindy Kelly, President

ATTEST: Chike Erokwu
Chike Erokwu, Secretary