



**THE JOSEPH SEARS SCHOOL**

Kenilworth School District No. 38 Board of Education

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**MINUTES OF A CLOSED SESSION PERSONNEL COMMITTEE MEETING OF THE BOARD OF EDUCATION, KENILWORTH SCHOOL DISTRICT NO. 38, COOK COUNTY, ILLINOIS; HELD IN ROOM 258 AT THE JOSEPH SEARS SCHOOL, 542 ABBOTSFORD ROAD, KENILWORTH, ILLINOIS, AT 6:05 P.M., ON THE 5<sup>TH</sup> DAY OF SEPTEMBER, 2018.**

Upon entering closed session at 6:05 p.m., the following board members answered as being present: Mrs. Suzanne Nelson, Mrs. Melissa Ross, Mr. Scott Wallace, Mrs. Danielle Boros, Mr. John Gottschall and Mrs. Mindy Kelly. Mrs. Donna Keller was absent.

**SPECIFIC EMPLOYEE MATTERS**

*Mrs. Donna Keller joined the meeting at 6:18pm*

Mrs. Nelson and Mrs. Ross provided a brief update to the Board on their last meeting with Dr. LeRoy on August 29th.

Mrs. Nelson and Mrs. Ross facilitated a discussion about the process the Board would like to use in wrapping up Dr. LeRoy's 2018-2019 performance evaluation. Then the Board reviewed, discussed and finalized the content of the performance evaluation.


The Board discussed next steps for the Superintendent and the District around key personnel matters for the coming year. The Board considered how efforts to evaluate the district's culture could potentially impact personnel issues.

*There being no further business, Mrs. Nelson called for a motion to adjourn from closed session.*

*Mr. Wallace moved to adjourn from closed session at 8:01 p.m. The motion was seconded by Mrs. Ross.*

The motion passed. The Board adjourned from closed session at 8:01 p.m.

Attest for Distribution:   
Chike Erokwu, Secretary

Approved:   
Mindy Kelly, President

ATTEST:   
Chike Erokwu, Secretary

**RESPONSIBILITY, KINDNESS, HONESTY, RESPECT**