



**MINUTES FOR THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF EDUCATION OF  
KENILWORTH SCHOOL DISTRICT NUMBER 38, COOK COUNTY, ILLINOIS  
THE 17<sup>TH</sup> DAY OF OCTOBER 2018**

The meeting was called to order by President Mindy Kelly at 5:04 p.m. Upon roll call, the following board members answered as being present: Mrs. Danielle Boros, Mrs. Donna Keller, Mr. John Gottschall, Mrs. Suzanne Nelson, Mrs. Melissa Ross, Mrs. Mindy Kelly and Mr. Scott Wallace.

Also in attendance were:

- Dr. Crystal LeRoy, Superintendent/CSBO
- Dr. Lisa Leali, Chief Education Officer
- Ms. Zuica Donev, Director of Student Services
- Dr. LeViis Haney, Interim Principal
- Mr. Chike Erokwu, Board Secretary

Mrs. Kelly called for a motion to go into closed session to consider information related to specific employee matters and matters related to individual students.

*Mr. Scott Wallace moved to go into closed session to consider information related to specific employee matters and matters related to individual students. The motion was seconded by Mrs. Suzanne Nelson.*

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mrs. Danielle Boros			
Mrs. Suzanne Nelson			
Mrs. Mindy Kelly			
Mrs. Donna Keller			
Mr. John Gottschall			
Mr. Scott Wallace			
Mrs. Melissa Ross			

The motion carried with a vote of 7 to 0.

The Board entered closed session at 5:04 p.m.

The Board returned to open session at 5:52 p.m.

Upon roll call, the following board members answered as being present: Mrs. Mindy Kelly, Mrs. Danielle Boros, Mrs. Donna Keller, Mr. John Gottschall, Mr. Scott Wallace, Mrs. Suzanne Nelson and Mrs. Melissa Ross.

Also in attendance were:

- Dr. Crystal LeRoy, Superintendent/CSBO
- Dr. Lisa Leali, Chief Education Officer
- Ms. Zuica Donev, Director of Student Services
- Dr. LeViis Haney, Interim Principal
- Mr. Chike Erokwu, Board Secretary



Community: Approximately 10 members of The Joseph Sears School Community attended the State of the District address at 7:15 p.m.

### **PUBLIC COMMENT**

Mrs. Mindy Kelly invited public comment. There was none.

### **OLD BUSINESS**

**Discussion of Culture Study and Next Steps** – Dr. LeRoy led a discussion on a study of school culture, climate and overall organizational effectiveness. Dr. LeRoy noted that there are several ways to go about studying school culture and climate. Dr. LeRoy proposed having multiple organizations that specialize in studying and understanding school culture present to the full board on ways to conduct the study.

Mrs. Kelly led a discussion on the culture study in context of the remaining work to be done on the vision statement. Board members discussed how to best prioritize the culture study and principal search, with different members offerings a variety of opinions. Mrs. Kelly said she would follow up with the board members after the meeting with next steps on how to proceed.

**Village House Update** – Mr. Wallace provided a brief update on the Village House. Mr. Wallace said fundraising efforts have begun in earnest and the fundraising chairs – Mrs. Julie Ruck and Mrs. Cathy Bell-Bartholomay – have done a fantastic job garnering interest to this point.

**Principal Search Update** – Mrs. Kelly noted that the Board is still in the process of discussing the search in context of the other District priorities and initiatives for the fall. More information will be provided during the next board meeting.

**Discussion of Committee Structure** – Dr. LeRoy noted that the Board is looking to increase consistency of the board subcommittees through clarifying subcommittee purpose, expectations and priorities. Dr. LeRoy will work with the subcommittee liaisons in the coming weeks.

### **Board Committee Reports Including Comments and Questions:**

- Mrs. Ross stated that the Education Subcommittee will meet on Oct. 25 to discuss student data.
- Mr. Wallace stated that the Building and Finance Subcommittee members met with Dr. LeRoy to review budget estimates and projections. Dr. LeRoy presented subcommittee members with ideas to balance the budget without impacting the service delivery to students.
- Mrs. Nelson stated that the Personnel Subcommittee has met with Dr. LeRoy to discuss the Superintendent job description and the goals for the upcoming school year. The subcommittee will meet again next week to discuss the Superintendent evaluation.

### **NEW BUSINESS**

#### **FY19 Administrator and Teacher Salary and Benefits Report –**

*Mr. Scott Wallace moved to approve the FY19 Administrator and Teacher Salary Benefit Report. The motion was seconded by Mrs. Melissa Ross.*



Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mrs. Danielle Boros			
Mrs. Suzanne Nelson			
Mrs. Mindy Kelly			
Mrs. Donna Keller			
Mr. John Gottschall			
Mr. Scott Wallace			
Mrs. Melissa Ross			

The motion carried with a vote of 7 to 0.

**Discussion of and Potential Approval of 1.0 FTE Certified Teacher Family Medical Leave Act Request**

*Mrs. Suzanne Nelson moved to approve the 1.0 FTE Certified Teacher Family Medical Leave Act Request. The motion was seconded by Mrs. Melissa Ross.*

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mrs. Danielle Boros			
Mrs. Suzanne Nelson			
Mrs. Mindy Kelly			
Mrs. Donna Keller			
Mr. John Gottschall			
Mr. Scott Wallace			
Mrs. Melissa Ross			

The motion carried with a vote of 7 to 0.

**Discussion of and Potential Approval of Recommendation to Hire Mrs. Evelyn Levin as 0.5 FTE Spanish Teacher** – Dr. Haney discussed Mrs. Levin’s educational background and qualifications. Dr. Haney noted that the he and the World Language Team feel Mrs. Levin will be a good fit for The Joseph Sears School.

*Mrs. Melissa Ross moved to approve the recommendation to hire Mrs. Evelyn Levin as 0.5 FTE Spanish Teacher. The motion was seconded by Mr. Scott Wallace.*

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mrs. Danielle Boros			
Mrs. Suzanne Nelson			
Mrs. Mindy Kelly			
Mrs. Donna Keller			
Mr. John Gottschall			
Mr. Scott Wallace			
Mrs. Melissa Ross			

The motion carried with a vote of 7 to 0.



**OTHER BUSINESS**

There was none.

**PUBLIC COMMENT**

There was none.

**COMMUNITY PRESENTATION**

Mrs. Kelly and the Administrative Cabinet gave a State of the District Presentation. During the presentation, it was noted that:

- The District will roll out a new strategic plan during SY18-19.
- Community engagement will be a priority for the District moving forward.
- The District will look to embark upon capital improvement projects that align with the new strategic plan.
- The District is evaluating curriculum, instruction and assessment in relation to one another and the strategic plan.
- Internal systems and additional social emotional capacity are priorities for SY18-19.
- The continued CHAMPS and foundations implementation will help educators keep students engaged in instruction.

**PUBLIC COMMENT**

There was none.

**ADJOURNMENT**

Board members discussed the Portrait of a Sears Graduate and the importance of layering educational expertise onto to Portrait and the strategic plan elements.

Mrs. Kelly entertained a motion to adjourn.

*Mr. Scott Wallace moved to adjourn the meeting at 8:06 p.m. The motion was seconded by Mrs. Melissa Ross.*

*The motion carried with all yeses. The meeting adjourned at 8:06 p.m.*

Attest for Distribution: Chike Erokwu  
Chike Erokwu, Secretary

Approved: Mindy Kelly  
Mindy Kelly, President

ATTEST: Chike Erokwu  
Chike Erokwu, Secretary