



THE JOSEPH SEARS SCHOOL

Kenilworth School District No. 38 Board of Education

542 Abbotsford Road • Kenilworth, IL 60043 • 847.256.5006 • kenilworth38.org

**MINUTES FOR THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF EDUCATION OF
KENILWORTH SCHOOL DISTRICT NUMBER 38, COOK COUNTY, ILLINOIS
THE 27TH DAY OF OCTOBER 2016**

The meeting was called to order by President Scott Wallace at 5:06 p.m. Upon Roll Call, the following board members answered as being present: Mr. Scott Wallace, Mrs. Suzanne Nelson, Mrs. Melinda Kelly, Mrs. Danielle Boros, Mrs. Stacey Van Metre and Mr. Tim Kollar. Mrs. Donna Keller was absent.

Mr. Scott Wallace entertained a motion to go into Closed Session.

**CLOSED SESSION TO CONSIDER INFORMATION REGARDING PURCHASE OR LEASE
OF REAL PROPERTY FOR USE OF THE PUBLIC BODY**

Mrs. Stacey Van Metre moved, seconded by Mrs. Suzanne Nelson, to go into Closed Session at 5:06 p.m. to consider information regarding purchase or lease of real property for use of the public body.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Scott Wallace			
Mrs. Suzanne Nelson			
Mrs. Stacey Van Metre			
Mrs. Danielle Boros			
Mr. Tim Kollar			
		Mrs. Donna Keller	
Mrs. Melinda Kelly			

The motion carried with a vote of 6 to 0 with one member absent.

The Board entered Closed Session at 5:06 p.m.

The Board returned to Open Session at 5:37 p.m.

Upon Roll Call, the following board members answered as being present: Mr. Scott Wallace, Mrs. Suzanne Nelson, Mrs. Melinda Kelly, Mrs. Donna Keller, Mrs. Danielle Boros, Mr. Tim Kollar and Mrs. Stacey Van Metre.

Also in attendance were:

Dr. Crystal LeRoy, Superintendent/CSBO
Mrs. Kendra Wallace, Principal
Mr. Besset Sabourin Director of Student Services;
Mr. Chike Erokwu, Communication Coordinator

Faculty: Mrs. Enza Fox (Videographer)
Community: Mr. Steven Wright (DLA Architects)



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PUBLIC COMMENT

Mr. Wallace invited public comment. There was none.

CONSENT AGENDA

Mr. Wallace asked if there were any questions regarding the Consent Agenda. Mrs. Nelson noted that the minutes should reflect that Mr. Casas' salary increase, which was made to match the additional responsibilities of his position, would be adjusted over a two-year period. There being no further statements, Mr. Wallace asked for a motion to approve the Consent Agenda.

Mrs. Suzanne Nelson moved to approve the Consent Agenda as amended to include the approval of minutes for the September 19, 2016 regular meeting and closed session and the approval of the annual application for recognition of schools.

The motion was seconded by Mrs. Mindy Kelly.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Scott Wallace			
Mrs. Suzanne Nelson			
Mrs. Stacey Van Metre			
Mrs. Danielle Boros			
Mr. Tim Kollar			
Mrs. Donna Keller			
Mrs. Melinda Kelly			

The motion carried with a vote of 7 to 0.

OLD BUSINESS

Discussion of Potential Facilities Projects: Mrs. Kelly gave a presentation summarizing the district's facilities needs as well as potential solutions to those needs. Mrs. Kelly said that she and the administration have identified building priority projects based on those that impact the school day. Priorities discussed include: air conditioning, additional classrooms, large multi use space, a teacher's lounge, additional conference rooms and general building refreshments. After discussion, several board members suggested that administrators further refine the list of building needs before progressing with potential solutions.

Mrs. Kelly discussed air conditioning as it relates to facilities projects. The Board discussed the possibility and logistics of portable air conditioning units. Dr. LeRoy noted that equipment costs aside, it would cost the district roughly \$2 million to install conventional air conditioning throughout the building, 3.2 million to install geothermal air conditioning in all areas except for the Baker Building and \$4.2 million to install geothermal air conditioning in all areas of the building. The Board further discussed the logistics of geothermal air conditioning. Mr. Steve Wright noted that geothermal air conditioning could pay for itself in energy savings.



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Mr. Steve Wright gave a presentation highlighting possible building renovation options for the district. Mr. Wright noted that several district building priorities could be resolved through a renovation of the west wing of the building. Board members discussed and reviewed a variety of possible options, including a transformational auditorium to better take advantage of existing building space.

Dr. LeRoy outlined the timing and cost of potential renovations and air conditioning installation. Dr. LeRoy also discussed the district's financial outlook and available funds for capital projects. Board members noted at the conclusion of the presentation that the administration should further refine the issues that led to the identification of priority facilities projects.

FY18 Strategic Plan Update – Dr. LeRoy summarized the next steps that will be taken in the development of a strategic plan. Dr. LeRoy said she and the administration would work with Dr. Michael Jacoby from the Illinois Association of School Business Officials to devise a strategic plan. That draft of the strategic plan would then go before a committee of stakeholders for review. Board members expressed the need for a simple, clear strategic plan.

NEW BUSINESS

Presentation and Discussion of Student Assessment Data – Mrs. Wallace gave a presentation on student assessment data. Mrs. Wallace noted that PARCC data shows that a higher percentage of Joseph Sears School students met and exceeded state standards in math and ELA when compared to the state and township averages. Mrs. Wallace presented PARCC data by grade level and reviewed PARCC participation rates among Joseph Sears School students. Board members noted that the administration should make an effort to encourage participation rates as to comply with mandated participation rates.

Mrs. Wallace discussed MAP student growth data. Mrs. Wallace noted that there has been strong growth overall in language and mathematics – the latter of which she attributed to the recently revised mathematics curriculum. Mrs. Wallace said faculty would continue to review the data internally and make adjustments to how they deliver education based on perceived needs identified through data.

OTHER BUSINESS

(There was none.)

PUBLIC COMMENT

Mr. Wallace invited public comment. There was none.

ADJOURNMENT

There being no further business, Mr. Wallace entertained a motion to adjourn.

Mrs. Suzanne Nelson moved to adjourn the meeting at 8:48 p.m. The motion was seconded by Mrs. Donna Keller.



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The motion carried with all yeases.

Attest for Distribution: Chike Erokwu
Chike Erokwu, Secretary

Approved: Scott Wallace
Scott Wallace, President

ATTEST: Chike Erokwu
Chike Erokwu, Secretary