

Kenilworth School District No. 38

MINUTES FOR THE STRATEGIC BOARD RETREAT OF THE BOARD OF EDUCATION OF KENILWORTH SCHOOL DISTRICT NUMBER 38, COOK COUNTY, ILLINOIS THE 14TH DAY OF JULY, 2015

The meeting was called to order by President Scott Wallace at 8:06 a.m. Upon Roll Call, the following board members answered as being present: Mr. Scott Wallace, Mrs. Suzanne S. Nelson, Mr. Timothy Kollar, Mrs. Melinda Kelly and Mrs. Donna Keller. Mrs. Danielle Boros and Mrs. Stacey M. Van Metre were absent.

Also in attendance were:

Dr. Crystal LeRoy, Superintendent/CSBO
Mrs. Kendra Wallace, Principal
Ms. Julia Jones, Director of Student Services
Mr. Chike Erokwu, Communication Coordinator

Mr. Scott Wallace entertained a motion to go into Closed Session.

CLOSED SESSION TO CONSIDER INFORMATION REGARDING SPECIFIC EMPLOYEE MATTERS, SELF-EVALUATION, PENDING OR PROBABLE LITIGATION AND PURCHASE OR LEASE OF REAL PROPERTY FOR USE OF THE PUBLIC BODY

Mrs. Stacey M. Van Metre moved, seconded by Mrs. Suzanne S. Nelson, to go into Closed Session at 6:05 p.m. to consider Information Regarding Specific Employee Matters, Collective Bargaining, Pending or Probable Litigation and Purchase or Lease of Real Property for use of the Public Body.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Scott Wallace			
Mrs. Suzanne S. Nelson			
Mrs. Stacey M. Van Metre			
Mrs. Danielle Boros			
Mr. Timothy Kollar			
		Mrs. Donna Keller	
		Mrs. Melinda Kelly	

The motion carried with a vote of 5 to 0 with two members absent.

The Board returned to Open Session at 11:20 a.m.

The following board members answered as being present: Mr. Scott Wallace, Mrs. Suzanne S. Nelson, Mrs. Danielle Boros, Mr. Timothy Kollar, Mrs. Melinda Kelly and Mrs. Donna Keller. Mrs. Stacey M. Van Metre was absent.

Also in attendance were:

Dr. Crystal LeRoy, Superintendent/CSBO
Mrs. Kendra Wallace, Principal

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Ms. Julia Jones, Director of Student Services;
Mr. Chike Erokwu, Communication Coordinator

Community Members: No members of the community were present.

PUBLIC COMMENT

Mr. Scott Wallace invited public comment. There was none.

DISCUSSION OF EXECUTIVE SUMMARY OF ANNUAL SURVEY

Mrs. Melinda Kelly began the discussion of the executive summary to the annual survey by summarizing the discussions that took place among board members leading up to the first draft of the summary. Mrs. Kelly noted that group decided to present the survey data in a succinct, one-page document that accurately shows district's main strengths and areas for improvement according to parents.

The board discussed the length of the survey and generally agreed the survey format needs to be revisited and modified. Board members discussed the merits of keeping old questions in the survey to track response and satisfaction from year to year. The board determined historical data from 2014 responses will be added to the executive summary before the summary is released to the public.

DISCUSSION OF STRATEGIC PLAN YEAR 3 DEVELOPMENT

Mr. Scott Wallace suggested the board wrap up established goals in final year of the three-year strategic plan then move toward a more high-level strategic plan going forward. Mr. Wallace said he hopes the board can deliver on all goals, including those set forth in the curriculum section.

Board members discussed the importance of community forums. Board members determined that a community forum would be held in spring once the board finalizes its strategic plan for 2016 and beyond.

The board evaluated its mission statement in the context of discussions about a future strategic plan. Mrs. Wallace said the district needs a vision statement to bring purpose to district affairs. Board members discussed concepts in which they would like to see incorporated in the vision statement. A guiding mantra of "Dedication to Excellence" will be incorporated into the vision statement and possibly the strategic plan. Administrators would be responsible for creating the first draft of the 2015-2016 strategic plan and presenting a draft to the board in February.

CONSENT AGENDA

Mr. Scott Wallace asked if there were any questions regarding the Consent Agenda. There being no questions or discussion, Mr. Wallace asked for a motion to approve the Consent Agenda as presented.

Mrs. Suzanne S. Nelson moved to approve the Consent Agenda to include approval for: Minutes of the June 15, 2015 Regular Meeting, Authorization to destroy Closed Session recording from February 2014; and the Communication Coordinator pro-rated salary increase for 2015-2016. The motion was seconded by Mr. Tim Kollar.

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Roll Call:

Yes

No

Absent

Abstain

Mr. Scott Wallace

Mrs. Suzanne S. Nelson

Mrs. Stacey M. Van Metre

Mrs. Danielle Boros

Mr. Timothy Kollar

Mrs. Donna Keller

Mrs. Melinda Kelly

The motion carried with a vote of 6 to 0 with one member absent.

OLD BUSINESS

Board members expressed concern Dr. Kalinich has continued to work in the district after her resignation date. Dr. LeRoy explained email access is typically shut off for district employees days after they leave the district. Board members asked Dr. LeRoy to have Dr. Kalinich transfer any ongoing activities to her and complete the superintendent transition.

NEW BUSINESS

There was no new business.

OTHER BUSINESS

There was no other business.

PUBLIC COMMENT

Mr. Wallace invited public comment. There was none.

ADJOURNMENT

There being no further business Mr. Wallace entertained a motion to adjourn.

Mrs. Suzanne Nelson moved, seconded by Mrs. Donna Keller, to adjourn the meeting at 12:58 p.m.

The motion carried with all yeases.

Attest for Distribution:


Chike Erokwu, Secretary

Approved:


Scott Wallace, President

ATTEST:


Chike Erokwu, Secretary