

**MINUTES OF SPECIAL MEETING (BOARD RETREAT) OF THE BOARD OF EDUCATION OF
KENILWORTH SCHOOL DISTRICT NUMBER 38, COOK COUNTY, ILLINOIS
THE 21ST DAY OF JULY, 2014**

The meeting was called to order by President, Mr. Tim Kollar at 4:07 p.m. Upon Roll Call, the following Board members answered as being present: Dr. Christine Stoll, Mrs. Betsy Moerschel, Mrs. Suzanne S. Nelson, Mrs. Stacey M. Van Metre, Mr. Scott Wallace, and Mr. Tim Kollar. Mr. Gregory F. Werd was absent.

Also in attendance were:

Dr. Kelley M. Kalinich, Superintendent;
Dr. Crystal S. LeRoy, Business Services and Human Resources Manager;
Mrs. Kendra N. Wallace, Principal; and
Ms. Julia R. Jones, Director of Student Services.

Mr. Tim Kollar entertained a motion to go into Closed Session.

CLOSED SESSION TO CONSIDER INFORMATION REGARDING SPECIFIC EMPLOYEE MATTERS

Mr. Scott Wallace moved, seconded by Mrs. Betsy Moerschel to go into Closed Session at 4:08 p.m. to consider information regarding Specific Employee Matters.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Timothy Kollar			
Dr. Christine L. Stoll			
Mrs. Betsy Moerschel			
Mrs. Suzanne S. Nelson			
Mrs. Stacey M. Van Metre			
Mr. Scott Wallace			
			Mr. Gregory F. Werd

The motion carried with a vote of 6 to 0 with one member absent.

The Board returned to Open Session at 4:31 p.m.

Upon Roll Call at 4:31 p.m., the following Board members answered as being present: Dr. Christine L. Stoll, Mrs. Betsy Moerschel, Mrs. Suzanne S. Nelson, Mrs. Stacey M. Van Metre, Mr. Scott Wallace, and Mr. Timothy Kollar. Mr. Gregory F. Werd was absent.

Also in attendance were:

Dr. Kelley M. Kalinich, Superintendent;
Dr. Crystal LeRoy, Business Services and Human Resources Manager;
Mrs. Kendra Wallace, Principal; and
Ms. Julia Jones, Director of Student Services.

PUBLIC COMMENT

Mr. Tim Kollar invited public comment. There was none.

CONSENT AGENDA

Mr. Tim Kollar asked if there were any questions about the Consent Agenda. The Board discussed the proposed transportation policy, asking for clarification regarding the administrator responsible for supervising the administration of the policy. It was agreed that the wording would remain as proposed, allowing for a delegate to be identified, as appropriate. There being no additional questions or discussion, Mr. Kollar asked for a motion to approve the Consent Agenda.

Dr. Christine Stoll moved to approve the Consent Agenda to include: Approval of Minutes of the June 16, 2014, Regular Meeting and Closed Session; Authorization to Destroy Closed Session Recording for February 2013; Adoption of Board Policy: 4:110 Transportation; Acceptance of Employee Resignations; Hiring of Non-Tenure Personnel Ms. Shea Barrett, Mr. Tyler Heidtke and Mrs. Cathleen Sheridan. The motion was seconded by Mrs. Suzanne Nelson.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Timothy Kollar			
Dr. Christine L. Stoll			
Mrs. Betsy Moerschel			
Mrs. Suzanne S. Nelson			
Mrs. Stacey M. Van Metre			
Mr. Scott Wallace			
			Mr. Gregory F. Werd

The motion carried with a vote of 6 to 0 with one member absent.

STRATEGIC PLAN

The Board members discussed the draft version of the Strategic Plan including the areas of Communication, Culture, Curriculum and Facilities/Financial. The results of the Annual Parent and Faculty/Staff surveys were reviewed noting that 92% of the parents rated The Joseph Sears School as being "excellent" or "very good".

Various revisions for consideration in the Strategic Plan drafts were discussed and follow up actions were identified to include:

- The Culture objectives will be reviewed and refined with Mrs. Wallace, Ms. Jones and Mrs. Nelson;
- The Administrative Team will examine the instructional priorities and make a recommendation regarding the priorities presented with the accompanying research; and

As a follow up once the Strategic Plan has been finalized, a robust communication plan will be developed regarding any future curricular or schedule changes for all stakeholders.

The Communication Committee will continue to revise the plan for presentation to the full Board at the August Board meeting, followed by formal adoption at the September Board meeting. The publication to the community will be mailed to all District homes following the September Board meeting.

ORGANIZATIONAL STRUCTURE

The Board discussed a potential new administrative structure with the pending retirement of Superintendent Dr. Kelley Kalinich at the conclusion of the 2014-2015 school year. This initial discussion explored dividing the Superintendent’s duties among current administrative personnel and adding a curriculum director. Draft proposed job descriptions for each position, as well as an updated organizational chart, will be presented to the Board for further review and discussion at the August 18, 2014, Board meeting.

Dr. Crystal LeRoy departed the meeting at approximately 9:45 p.m.

OTHER BUSINESS

The role of the Board in the District was discussed with agreement that this item would be revisited. One option proposed was to conduct a Board self-evaluation in partnership with the Illinois Association of School Boards (IASB).

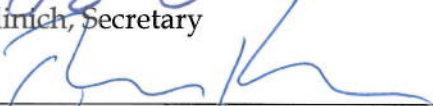
ADJOURNMENT

There being no further business Mr. Kollar entertained a motion to adjourn.

Mrs. Stacey Van Metre moved, seconded by Dr. Christine Stoll, to adjourn the meeting at 10:01 p.m.

The motion carried with a voice vote of all yeases.

Attest for Distribution: 
Kelley M. Kalinich, Secretary

Approved: 
Tim Kollar, President

ATTEST: 
Kelley M. Kalinich, Secretary