

**NOTICE OF VIRTUAL REGULAR MEETING OF THE BOARD OF EDUCATION OF
KENILWORTH SCHOOL DISTRICT NUMBER 38, COOK COUNTY, ILLINOIS
THE 8TH DAY OF JUNE, 2020**

PUBLIC NOTICE IS HEREBY GIVEN that the Kenilworth School District No. 38 Board of Education will hold a virtual special meeting on the 8th day of June, 2020. Closed session will begin at 5:30 p.m. and open session will begin at 7:30 p.m.

Please join the live open session virtual meeting at 7:30 p.m.:

Join Zoom Meeting

<https://sears.zoom.us/j/96049503998?pwd=ekdrbmlYVkd5eVdMYUxDNWIFM2thZz09>

Dial by your location [+1 312 626 6799](tel:+13126266799) US (Chicago)
Meeting ID: 960 4950 3998
Password: 492351

The Board of Education will accept Public Comments by virtual attendees during the meeting at the appropriate time as indicated on the agenda or when recognized by the Board President. Your microphone/camera may be muted/inactive until that time, and if you indicate you have comment (through hand raise feature) you will be unmuted.

If you are unable to attend the virtual meeting, the Board of Education will accept public comments via email at: listen@kenilworth38.org, until 3:00 p.m. the day of the meeting. Those messages will be read aloud during the Public Comment agenda item.

AGENDA

(Closed Session – 5:30 p.m.)

I. CALL TO ORDER AND ROLL CALL

	Present	Absent		Present	Absent
John Gottschall	_____	_____	Stephen N. Potter	_____	_____
Evan Lukasik	_____	_____	Mia Casey Sachs	_____	_____
Lisa Metzger Mugg	_____	_____	Andrew Stone	_____	_____

II. CLOSED SESSION TO DISCUSS SPECIFIC EMPLOYEE MATTERS

(Open Session – 7:30 p.m.)

III. CALL TO ORDER AND ROLL CALL

	Present	Absent		Present	Absent
John Gottschall	_____	_____	Stephen N. Potter	_____	_____
Evan Lukasik	_____	_____	Mia Casey Sachs	_____	_____
Lisa Metzger Mugg	_____	_____	Andrew Stone	_____	_____

IV. PUBLIC COMMENT (See posted [Rules of Public Comment](#))

V. NEW BUSINESS

- A. Discussion of and Action to Appoint New Board of Education Member (2:70 School Board: Vacancies on the School Board – Filling Vacancies)

VI. ADMINISTRATIVE REPORTS

- A. Freedom of Information Act Requests (2:250 School Board: Access to District Public Records)
B. Report from the Superintendent
C. Report from the Chief School Business Official
 - Accounts Payable Review (4:50 Operational Services: Payment Procedures)
 - Monthly Financials (4:30: Operational Services: Revenue and Investments)

VII. CONSENT AGENDA

- A. Approval of Monthly Financial Report for May 2020 (4:50 Operational Services: Payment Procedures)
B. Approval of Investment Reports for May 2020 (4:30: Operational Services: Revenue and Investments)
C. Approval of Summary Accounts Payable May 19 – June 8 (4:50 Operational Services: Payment Procedures)
D. Approval of Minutes from the November 14, 2019 Regular Meeting and Closed Session

VIII. NEW BUSINESS

- A. Discussion and Potential Approval of Summer School Proposals
B. Discussion of Potential Fall Term Calendar Adjustments
C. Discussion and Potential Approval of Superintendent’s Goals for 2020-2021
D. Discussion and Potential Approval of Salary Increases for Instructional Assistants and 12-Month Support Staff
E. Discussion and Potential Approval of Administrative Recommendation to not re-hire one Instructional Assistants
F. Discussion and Potential Approval of Resignation of one Instructional Assistant

IX. OLD BUSINESS

X. OTHER BUSINESS

XI. PUBLIC COMMENT (See posted [Rules of Public Comment](#))

ADJOURNMENT

Dated the 2nd day of June, 2020.



Deborah Keegan
Secretary, Board of Education
Kenilworth School District No. 38

Board Member Oath of Office

I, (name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of Kenilworth School District No. 38, Cook County, Illinois, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.

Jonathan Fagg
ABC Data Fellow
Jonathan.P.Fagg@abc.com

Dear Mr. Fagg:

Kenilworth D. 38 is in receipt of your Freedom of Information Act request dated Friday, May 29, 2020. Specifically, you requested the following:

Dr. Lisa Leali,
[8000 East Prairie Road, Skokie, Illinois 60076](#)

Dr. Lisa Leali,

I request access to and a copy of information related to student attendance during the current period of remote learning. For this request, please provide a breakdown of attendance rates by school -- by whatever measures your district is tracking engagement -- as well as details of how attendance is being tracked in this period. Please provide information broken down by school in your district from when remote learning began until the most current date available upon production.

In response to your request, I submit the following information found below and documents attached:

E-Learning in District 38 began on March 16,2020.

Attendance

In accordance with guidance from the Illinois State Board of Education, Kenilworth D. 38 marked all students present, unless they were disengaged from learning on any given day.

Engagement.

Engagement in learning was defined as participating in live online sessions with teachers, emailing or otherwise communicating with the school, turning in work or collaborating with their peers on assignments. If a student was disengaged for a day, our school nurse made a follow up phone call to check on the student's status with parents and parents either confirmed that the student was engaged in work independently or advised that they did not engage in remote learning for that day, in which case, the child was marked absent.

With this response, Kenilworth D. 38 is in compliance with its obligation under the Freedom of Information Act.

Sincerely,

Lisa Leali, Ed.D.
FOIA Officer

Attachments



JOSEPH SEARS

EST. 1899

Number Day	Date	Day	Membership	Attendance	ADA/ADM %
123	03/17/2020	Tue (Tu)	473	473	100%
124	03/18/2020	Wed (W)	473	465	98%
125	03/19/2020	Thu (Th)	473	474	100%
126	03/20/2020	Fri (F)	473	467	99%
132	04/06/2020	Mon (M)	473	472	100%
133	04/07/2020	Tue (Tu)	473	470	99%
134	04/08/2020	Wed (W)	473	470	99%
135	04/09/2020	Thu (Th)	473	468	99%
136	04/13/2020	Mon (F)	473	466	99%
137	04/14/2020	Tue (M)	473	468	99%
138	04/15/2020	Wed (Tu)	473	466	99%
139	04/16/2020	Thu (W)	473	468	99%
140	04/17/2020	Fri (Th)	473	466	99%
141	04/20/2020	Mon (F)	473	449	95%
142	04/21/2020	Tue (M)	473	462	98%
143	04/22/2020	Wed (Tu)	473	458	97%
144	04/23/2020	Thu (W)	473	466	99%
145	04/24/2020	Fri (Th)	473	472	100%
146	04/27/2020	Mon (F)	473	473	100%
147	04/28/2020	Tue (M)	473	472	100%
148	04/29/2020	Wed (Tu)	473	472	100%
149	04/30/2020	Thu (W)	473	470	99%
150	05/01/2020	Fri (Th)	473	473	100%
151	05/04/2020	Mon (F)	473	471	100%
152	05/05/2020	Tue (M)	473	473	100%
153	05/06/2020	Wed (Tu)	473	473	100%
154	05/07/2020	Thu (W)	473	473	100%
155	05/08/2020	Fri (Th)	473	471	100%
156	05/11/2020	Mon (F)	473	473	100%
157	05/12/2020	Tue (M)	473	472	100%
158	05/13/2020	Wed (Tu)	473	472	100%
159	05/14/2020	Thu (W)	473	472	100%
160	05/15/2020	Fri (Th)	473	473	100%
161	05/18/2020	Mon (F)	473	473	100%
162	05/19/2020	Tue (M)	473	471	100%
163	05/20/2020	Wed (Tu)	473	473	100%



JOSEPH SEARS

EST. 1899

164	05/21/2020	Thu (W)	473	471	100%
165	05/22/2020	Fri (Th)	473	468	99%
166	05/26/2020	Tue (F)	473	473	100%
167	05/27/2020	Wed (M)	473	473	100%
168	05/28/2020	Thu (Tu)	473	473	100%
169	05/29/2020	Fri (W)	473	473	100%
				Average Attendance Count	Average Attendance percentage
	Average			469.786	99%



To: Kenilworth School District No. 38 Board of Education

From: Dr. Lisa Leali, Acting Superintendent

Date: June 8, 2020

Re: Superintendent's Report

Remote Learning

Our Remote Learning Steering Committee continues to work through many issues relating to our closure of in-person instruction and is beginning to discuss scenarios for re-opening in the fall. As a reminder, here are the 4 sub-committees:

Health & Operations

This group has designed, communicated and oversaw a plan for teachers to safely and efficiently pack up student materials, as well as, pick up of student materials. This group is beginning to look at social emotional wellness screenings and responses, as well as, logistics for returning to school in-person.

Communication & Feedback

This sub-committee has gathered input from each of the other three groups in order to formulate a survey for our parents on remote learning. The survey has gone out and a report will be ready for the other subcommittees on June 10th. They have also reviewed and approved a communication to go out to all families on Monday, June 8 which will outline the various re-opening scenarios under consideration and the decision-making process.

Curriculum & Assessment

This group has provided feedback on and helped to structure our trimester 3 report cards which will go home on June 15. They have begun the conversation regarding potential calendar adjustments should we have the ability to return to all in-person or partial in-person instruction. More of their discussion will be presented later this evening.

Summer Programming

This sub-committee has developed and send out a survey to staff which allows them to indicate whether they would be open to supporting student learning in the summer. They have also reviewed and provided feedback on summer learning options for D. 38.



We are grateful to our parents, community members, teachers and students who participate on this committee every week and are excited that most will be joining us to plan throughout the summer.

8th Grade Promotion

The 8th grade promotion ceremony was a beautiful occasion for our students and families. The 8th grade graduation committee is to be commended for their hard work to pull this all together for students. We appreciate those Board of Education members who were able to support us, as well as, our Village President. We truly believe this will be a special memory for our students for years to come.

Enrollment

As of today, we have 448 students enrolled for the 2020-2021 school year. The full projection is in the Board packet.

ENROLLMENT PROJECTION 2020-2021

June 03, 2020

Grade	Historical Comparison		Enrollment for 2019-2020 as of 06-03-20	Enrollment Projection for 2020-2021 as of 06-03-20	Kasarda January 2017 Projections 2020-2021
	Beginning 2017-2018 School Year (08-17-17)	Beginning 2018-2019 School Year (08-16-18)			
JK	14	14	14	14	NA
K	37	46	49 (50)*	36	34/39/44
1	41	42	50	50 (51)*	37/44/51
2	41	41	45 (46)*	49	34/43/52
3	52	44	42	44 (45)*	35/46/57
4	55 (56)*	54	41	42	32/40/48
5	49	61	62	40	39/47/55
6	56	48	65	62	45/53/61
7	68	54	49	63	51/59/67
8	51 (53)*	69	56	48	46/54/62
Total	464 (467)*	473	473 (475)*	448 (450)*	353/425/497

2020-2021 ENROLLMENT PROJECTION SUMMARY WITH CLASS SECTIONS

School	JK	K	1	2	3	4	5	6	7	8	Total
The Joseph Sears School	14	36	50	49	44	42	40	62	63	48	448
No. of Current Sections	1	3	3	3	3	3	3				19
No. Advisory Sections								5	5	5	15

* Includes alternate student placement

Kenilworth School District No. 38
Monthly Financials - May 2020

Fund Balance as of July 1, 2019

<u>Revenues by Fund</u>	<u>2018-2019 Budget</u>	<u>2018-2019 Actuals</u>	<u>% Received</u>	<u>2019-20 Budget</u>	<u>Budget Balance</u>
Education	\$10,806,282.74	\$11,458,077.85	106.03%	\$11,264,054.26	\$22,945.75
Operation & Maintenance	\$1,536,509.16	\$1,563,687.79	101.77%	\$1,610,242.11	(\$3,562,603.20)
Debt Service	\$978,890.86	\$1,006,326.65	102.80%	\$883,465.58	(\$139,880.65)
Transportation	\$47,716.10	\$50,975.87	106.83%	\$41,330.41	(\$11,237.11)
IMRF & Social Security	\$207,640.24	\$219,569.92	105.75%	\$303,635.94	\$73,034.39
Capital Projects	\$0.00	\$0.00	0.00%	\$0.00	(\$3,199,694.27)
Working Cash	\$25,000.00	\$32,816.88	131.27%	\$0.00	(\$12,448.73)
Tort Fund	\$42,847.06	\$50,091.70	116.91%	\$42,847.06	(\$8,487.87)
Fire Prevention & Life Safe	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
Total Revenue--All Funds	\$13,644,886.16	\$14,381,546.66		\$14,145,575.36	(\$6,838,371.69)

<u>Expenditures by Fund</u>	<u>2018-2019 Budget</u>	<u>2018-2019 Actuals</u>	<u>% Received</u>	<u>2019-20 Budget</u>	<u>Budget Balance</u>
Education	\$11,659,496.79	\$10,786,384.15	92.51%	\$12,014,378.18	\$2,852,644.08
Operation & Maintenance	\$1,175,109.36	\$786,346.81	66.92%	\$1,401,587.29	(\$2,498,552.34)
Debt Service	\$982,265.26	\$1,060,086.50	107.92%	\$982,265.26	(\$63,424.12)
Transportation	\$75,872.21	\$118,909.39	156.72%	\$78,148.37	\$29,408.13
IMRF & Social Security	\$228,066.58	\$238,083.33	104.39%	\$259,507.00	\$54,243.05
Capital Projects	\$3,300,000.00	\$0.00	0.00%	\$3,300,000.00	\$3,300,000.00
Working Cash	\$0.00	\$0.00	0.00%	\$0.00	(\$3,565,371.70)
Tort Fund	\$59,045.91	\$57,807.04	97.90%	\$60,817.29	\$60,513.41
Fire Prevention & Life Safe	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
Total Expenditures--All Fu	\$17,479,856.11	\$13,047,617.22		\$18,096,703.39	\$169,460.51

Investment Balance	\$19,346,209.45
Checking Account Balance	\$6,095,983.18
Outstanding Checks	\$326,389.44
Outstanding Disbursements	\$262,494.16
Outstanding Liabilities	\$0.00
Deposits In-Transit	\$0.00
Fund Balance as of June 30, 2020	\$26,031,076.23

Kenilworth School District No. 38
Monthly Financials - May, 2020

<u>Revenues by Source</u>	<u>2018-2019 Budget</u>	<u>2018-19 Actuals</u>	<u>% Received</u>	<u>2019-20 Budget</u>	<u>Budget Balance</u>
Tax Levy	12,676,064.00	12834469.54	101.25%	13,150,135.27	\$36,482.04
Other Local Revenue	478,822.16	1105369.81	230.85%	571,945.00	(\$218,259.90)
State Revenue	390,000.00	301,840.31	77.39%	353,083.82	\$67,490.96

Federal Revenue	100,000.00	139,867.00	139.87%	70,411.27	\$31,466.00
Other Financial Resources	0.00	0.00	0.00%	0.00	(\$6,765,065.97)
Total revenues - All Funds	13,644,886.16	14,381,546.66		14,145,575.36	(6,847,886.87)

Expenditures by Object	2018-2019 Budget	2018-19 Actuals	% Received	2019-20 Budget	Budget Balance
Salaries	8,034,418.54	7,937,828.97	98.80%	8,601,077.38	\$2,177,350.62
Benefits	1,881,788.76	1,745,993.60	92.78%	1,853,368.06	\$379,991.95
Purchased Services	1,618,254.74	1,157,906.29	71.55%	1,672,302.41	\$709,521.02
Supplies	818,714.37	756,512.19	92.40%	843,275.84	\$227,849.90
Capital Outlay	3,640,858.70	50,501.62	1.39%	3,639,529.12	\$3,452,597.57
Other Expenses	1,402,150.58	1,315,204.13	93.80%	1,402,150.58	(\$13,987.37)
Non-Capitalized Equipment	83,670.42	83,670.42	100.00%	85,000.00	\$1,202.79
Total Expenditures - All Funds	17,479,856.11	13,047,617.22		18,096,703.39	6,934,526.48

Excess or (Deficit) Revenue Over Expenditures **(3,834,969.95)** 1,333,929.44 **(3,951,128.03)**

Fund Balance As of July 1st 23,394,009.43 23,394,009.43 24,727,938.87
 Budgeted Fund Balance - July 1st 19,559,039.48 24,727,938.87 20,776,810.84

24,727,938.87

2019-2020 YTD % Received

\$11,241,108.51	99.80%
\$5,172,845.31	321.25%
\$1,023,346.23	115.83%
\$52,567.52	127.19%
\$230,601.55	75.95%
\$3,199,694.27	0.00%
\$12,448.73	0.00%
\$51,334.93	119.81%
\$0.00	0.00%
\$20,983,947.05	

2019-2020 YTD % Received

\$9,161,734.10	76.26%
\$3,900,139.63	278.27%
\$1,045,689.38	106.46%
\$48,740.24	62.37%
\$205,263.95	79.10%
\$0.00	0.00%
\$3,565,371.70	0.00%
\$303.88	0.50%
\$0.00	0.00%
\$17,927,242.88	

\$22,659,918.09
\$4,454,159.19
\$209,580.82
\$116,981.74
\$0.00
\$0.00
\$27,440,639.84

2019-2020 YTD % Received

13,111,617.32	99.71%
790,204.90	138.16%
285,592.86	80.89%

38,945.27	55.31%
6,765,065.97	0.00%
20,991,426.32	

2019-2020 YTD % Received

6,423,726.76	74.69%
1,473,376.11	79.50%
962,781.39	57.57%
615,425.94	72.98%
186,931.55	5.14%
1,416,137.95	101.00%
83,797.21	98.58%
11,162,176.91	

9,829,249.41

Beg Cash Balance
May 1st 2020

Education	11,280,895.59
Operations & Maintenance	7,877,835.30
Debt Services	1,105,152.03
Transportation	70,519.35
IMRF & Social Security	457,350.64
Capital Projects	3,199,694.27
Working Cash	2,984,292.87
Tort Fund	622,780.27
Life Safety	0
	27,598,520.32

Outstanding Checks
Outstanding Disbursements
Outstanding Liabilities
Outstanding Deposits
Total Cash and Investments

Investments from statement
Checking Account "All checking Accounts"
Total Cash and Investments

Monthly Balance Sheet

May 1st - May 31st 2020

<u>Receipts</u>	<u>Disbursements</u>	Ending Cash Balance May 31st 2020
4,606,827.35	5,279,752.47	10,607,970.47
13,350.88	54,174.34	7,837,011.84
8,421.90	113,572.00	1,000,001.93
436.82	0	70,956.17
45,040.14	38,020.70	464,370.08
0	0	3,199,694.27
0	0	2,984,292.87
436.82	0	623,217.09
0	0	0
		26,787,514.72
		209,580.82
		116,981.74
		0
		0
		27,114,077.28
		Ending Fund Balance May 31st 2020
		22,659,918.09
		4,454,159.19
		27,114,077.28

Kenilworth School District 38

Balance Sheet

Fiscal Year: 2019-2020

From Date: 5/1/2020

To Date: 5/31/2020

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.0000.0100.000.00.000	Cash and Investments Summary	\$0.00	(\$673,920.37)	\$10,616,866.74	(\$10,616,866.74)	\$0.00	(\$10,616,866.74)	0.00%
10.0000.0200.000.00.000	Due From Activity Acct/Fixed A	\$0.00	\$0.00	\$0.12	(\$0.12)	\$0.00	(\$0.12)	0.00%
10.0000.0400.000.00.000	000	\$0.00	\$4,371.22	\$260,774.55	(\$260,774.55)	\$0.00	(\$260,774.55)	0.00%
10.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$8,798,267.00)	\$8,798,267.00	\$0.00	\$8,798,267.00	0.00%
	FUND: EDUCATIONAL FUND - 10	\$0.00	(\$669,549.15)	\$2,079,374.41	(\$2,079,374.41)	\$0.00	(\$2,079,374.41)	0.00%
20.0000.0100.000.00.000	000	\$0.00	(\$40,823.46)	\$7,837,011.84	(\$7,837,011.84)	\$0.00	(\$7,837,011.84)	0.00%
20.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$6,564,306.16)	\$6,564,306.16	\$0.00	\$6,564,306.16	0.00%
	FUND: OPERATIONS & MAINTENANCE FUND - 20	\$0.00	(\$40,823.46)	\$1,272,705.68	(\$1,272,705.68)	\$0.00	(\$1,272,705.68)	0.00%
30.0000.0100.000.00.000	000	\$0.00	(\$105,150.10)	\$1,000,001.93	(\$1,000,001.93)	\$0.00	(\$1,000,001.93)	0.00%
30.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$1,022,345.08)	\$1,022,345.08	\$0.00	\$1,022,345.08	0.00%
	FUND: DEBT SERVICE FUND - 30	\$0.00	(\$105,150.10)	(\$22,343.15)	\$22,343.15	\$0.00	\$22,343.15	0.00%
40.0000.0100.000.00.000	Cash and Investments Summary	\$0.00	\$436.82	\$70,956.17	(\$70,956.17)	\$0.00	(\$70,956.17)	0.00%
40.0000.0400.000.00.000	Current Liabilities Summary	\$0.00	\$0.00	(\$0.24)	\$0.24	\$0.00	\$0.24	0.00%
40.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$67,128.65)	\$67,128.65	\$0.00	\$67,128.65	0.00%
	FUND: TRANSPORTATION FUND - 40	\$0.00	\$436.82	\$3,827.28	(\$3,827.28)	\$0.00	(\$3,827.28)	0.00%
50.0000.0100.000.00.000	000	\$0.00	\$7,019.44	\$464,370.08	(\$464,370.08)	\$0.00	(\$464,370.08)	0.00%
50.0000.0400.000.00.000	000	\$0.00	\$0.00	\$24,131.68	(\$24,131.68)	\$0.00	(\$24,131.68)	0.00%
50.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$463,164.16)	\$463,164.16	\$0.00	\$463,164.16	0.00%
	FUND: MUNICIPAL RETIREMENT/SS FUND - 50	\$0.00	\$7,019.44	\$25,337.60	(\$25,337.60)	\$0.00	(\$25,337.60)	0.00%
60.0000.0100.000.00.000	000	\$0.00	\$0.00	\$3,199,694.27	(\$3,199,694.27)	\$0.00	(\$3,199,694.27)	0.00%
	FUND: CAPITOL PROJECTS FUND - 60	\$0.00	\$0.00	\$3,199,694.27	(\$3,199,694.27)	\$0.00	(\$3,199,694.27)	0.00%
70.0000.0100.000.00.000	000	\$0.00	\$0.00	\$2,984,292.87	(\$2,984,292.87)	\$0.00	(\$2,984,292.87)	0.00%
70.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$6,537,215.84)	\$6,537,215.84	\$0.00	\$6,537,215.84	0.00%
	FUND: WORKING CASH - 70	\$0.00	\$0.00	(\$3,552,922.97)	\$3,552,922.97	\$0.00	\$3,552,922.97	0.00%
80.0000.0100.000.00.000	000	\$0.00	\$436.82	\$623,217.09	(\$623,217.09)	\$0.00	(\$623,217.09)	0.00%
80.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$572,186.04)	\$572,186.04	\$0.00	\$572,186.04	0.00%
	FUND: TORT FUND - 80	\$0.00	\$436.82	\$51,031.05	(\$51,031.05)	\$0.00	(\$51,031.05)	0.00%
	Grand Total:	\$0.00	(\$807,629.63)	\$3,056,704.17	(\$3,056,704.17)	\$0.00	(\$3,056,704.17)	0.00%

End of Report

Summary Accounts Payable May 19th to June 8th 2020

10. Educational Fund	Accounts Payable
20. Operations & Maint Fund	Accounts Payable
30. Bond & Interest Fund	Accounts Payable
40. Transportation Fund	Accounts Payable
50. Municipal Retirement Fund	Accounts Payable
60. Site & Construction	Accounts Payable
70. Working Cash Fund	Transfer of Interest
80. Tort Fund	Accounts Payable
90. Life Safety Fund	Accounts Payable

Total A/P Disbursements

A/P Check Numbers 139220-139267

Void Check Numbers 139228, 139266

10. Educational Fund	Payroll
20. Operations & Maint Fund	Payroll
50. Municipal Retirement Fund	Payroll

Total Payroll Disbursements

Total Cash Disbursements

Submitted by:
Approved by:

6/1/20

\$77,153.50

\$25,839.72

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$102,993.22

\$772,658.40

\$16,370.16

\$20,530.48

\$809,559.04

\$912,552.26

Trish Culhane



Memo

To: Kenilworth School District 38 Board of Education

From: Dr. Lisa Leali

Date: June 5, 2020

RE: Potential Fall Term Calendar Adjustments

As we move through the changing guidance given to us by various agencies that are working to keep our communities safe during the COVID 19 pandemic, we must remain flexible and adaptable and evaluate all potential scenarios in which we can get our students back to in-person instruction in the safest, most efficient way possible. Many options have been discussed at all levels of education. The Remote Steering Committee spent time this week learning about different options and providing feedback for consideration of our decision-making. The following represent the most commonly discussed options for us in the fall, and the feedback of our Remote Steering Committee:

	Pros	Cons
Early Start	Building classroom community prior to a second wave	Families vacation in August and it may be difficult to get everyone back
	Facetime with students and families	Not sure the benefit if not everyone is there or able to be there due to restrictions
	The ability to assess and begin to instruct	Air conditioning/lack of
	More instruction is complete prior to having to go remote for a second wave.	May need more cooling rooms, as we will likely be having students not move throughout the building



		during the day
		Will have to likely schedule a break midyear (longer than winter break) in order to ensure the number of days on the school calendar.
Late Start	We may potentially be under more “normal” guidelines and be able to get more students in the building	May have to close down for a second wave without getting a lot of facetime or instruction in with students
	Gives families time to take their vacations	
Regular Start	Predictable and families can plan	Not knowing if we will have to close down again, means more potential calendar adjustments after the start of the year.
Other items to consider:	<ul style="list-style-type: none">● Waiving holidays● Staggered starts regardless of the calendar to get more students in the building● Teachers return before students	

All school and district communities are being asked to remain patient as we move through the summer. We are preparing for students to come back by designing new schedules, new building maps, new procedures for monitoring illness. We are trying to keep up with the guidance on the illness and what PPE we will need for students.

We ask the the community watch for ongoing communication as we problem solve, and that if they have any suggestions or comments, that they share those with us either on surveys or through email.

Respectfully submitted,



KENILWORTH SCHOOL DISTRICT NO. 38

542 Abbotsford Road • Kenilworth, IL 60043 • 847.256.5006 • kenilworth38.org

Lisa Leali, Ed.D.

RESPONSIBILITY, KINDNESS, HONESTY, RESPECT



THE JOSEPH SEARS SCHOOL

Kenilworth School District No. 38 Board of Education

542 Abbottsford Road • Kenilworth, IL 60043 • 847.256.5006 • kenilworth38.org

To: Kenilworth School District 38 Board of Education

From: Mia Casey Sachs, liaison to Diversity Equity and Belonging Committee

Date: June 7, 2020

Subject: Diversity Equity and Belonging at Joseph Sears School

As the board liaison to the Diversity Equity and Belonging Committee (DEB), I want to acknowledge that it has been a difficult time for our community, nation, and the world. As Superintendent Lisa Leali stated in her memo to the Sears community last week, broadening our perspectives by listening and engaging in productive dialogue about how we can expand our efforts to be more actively anti-racist will help us develop productive ways to take action and make positive change.

This memo is a reminder about the DEB objectives and an update on activities as well as thoughts on how we can move forward to collaborate with DEB, our community and Village on this issue that is impacting our community, nation and world.

Overarching Objectives of the Diversity Equity and Belonging Committee:

This initiative is critical for our children because to be an engaged learner, a child must feel safe, included and valued. The primary goal of the Joseph Sears DEB Committee is to build and nurture a culture where inclusiveness is a reflex, not an initiative. Research reveals that different ideas, perspectives and backgrounds create stronger and more creative environments that deliver growth, innovation and results. We want to create an equitable and inclusive school environment where all children, faculty, staff and community members feel safe and empowered to share their unique experiences and ideas, where there is a deep sense of pride, passion and belonging that transcends any difference, and a community that is unified in our shared commitment to excellence, innovation and social responsibility.

Some of the DEB short-term goals and activities underway:

We want a fundamental understanding of our **current diversity, equity and belonging challenges**, with a focus on understanding our gaps and pain points when it comes to supporting all our children's ability to thrive in the classroom and beyond. Our focus will include, but not be limited to: race, ethnicity, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, neurological or physical disability, age, marital status, family/parental



status and income. In this past school year, the administration noted an uptick in reports of bullying in the schoolhouse and celebrating our differences will make the school a safer environment. More recently, there has been concern about our **community's history**, some of which resulted in a petition to change the name of the school. Our school community needs to create a process to examine this in more detail in collaboration with the broader community. We need to recognize and address this and other issues as a school community in order to move forward in a positive direction. While this work will be difficult and may be uncomfortable, it is necessary and undertaking this will help our community grow.

The committee started an internal discussion about this and recommended to the administration that we work with an outside facilitator to examine equity and inclusion issues in our school and community and develop an action plan. Topics include but are not limited to:

- Current situation
- Practices
- Curriculum
- Traditions
- History

This third-party will help guide our discussions as we work as a community to improve our dialogue and actions.

- **Working with our Neighbors**

We are not alone in tackling equity and inclusion as an issue. The surrounding communities face similar challenges in terms of current practices and histories. We are actively engaging with New Trier's **HERO's (Healing Everyday Racism in our School)** and our local feeder districts that are also starting these types of initiatives. It is important for kids to understand these issues at younger ages.

Committee members, faculty, administrators and Board members have been through trainings on diversity, equity and inclusion. It is our recommendation that more faculty, administrators, and Board members also complete additional trainings on diversity and more to create more equitable institutions.

- **Vision and Strategic Plan**

Immediately prior to the COVID outbreak, the Committee had begun developing its vision to share with the broader school community. With the roll out of the program and completion of the audit, the Committee will work collaboratively with administration to develop recommendations for to measurably improve our equity



and inclusion challenges and pain points where the goal is educate the entire community (faculty, administration, parents, volunteers and children) on how to compassionately support each other so that all our children, teachers, parents and community members can be heard and thrive.

- **Student Engagement**

As an institution of learning, we believe in the power of young people and the importance of having their voice at the table. The Committee also recommends that the school create a Student DEB Committee with a liaison to the primary Committee.

Recommendations on Next Steps

As a school we should continue to examine more ways to collaborate with the DEB Committee, administrators, teachers, parents and Village to ensure we are making Joseph Sears School a more inclusive, diverse and safe place.

Initial topics for discussion can include:

- Create opportunities to give voice to individuals who have felt marginalized in our community and find ways to support them
- Be transparent about the past, the present and the steps we are taking to make our community more inclusive in the future
- Commitment to understanding our current practices and the impact on students and working collaboratively with the schoolhouse and community members on developing an action plan.
- Continue ongoing work to incorporate diverse curriculum in our classrooms this includes working with the DEB Committee and following Illinois and Federal standard practices.
- Assess the effectiveness of these policies and practices.
- Commitment of professional development funds for faculty, staff, and board to take ongoing Diversity, Equity, and Inclusion training and on how to create more equitable institutions.
- Commitment to strengthening our hiring and recruitment procedures to ensure diversity of staff and board positions
- Commitment to examining the retention processes to ensure a welcoming climate for all faculty and staff.



THE JOSEPH SEARS SCHOOL

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We are in a position to collaborate with others to build on the good work already happening.

It will be important for all of us (Board members, administrators, teachers, staff students, and parents) to keep the school's four cornerstones of Responsibility, Respect, Honesty and Kindness at the forefront of our minds as we embark on this learning process.

This moment in history is a tremendous learning moment for all of us but especially for our children who will help shape this country's and our community's future. As an educational institution, we are in the best position to help our children understand our community's past, present and what we can be.

I look forward to working with the community to move this initiative forward for our community.