



**NOTICE OF REGULAR MEETING OF THE BOARD OF EDUCATION OF
KENILWORTH SCHOOL DISTRICT NUMBER 38, COOK COUNTY, ILLINOIS
THE 17TH DAY OF APRIL, 2017**

PUBLIC NOTICE IS HEREBY GIVEN the Kenilworth School District No. 38 Board of Education, Cook County, Illinois, will hold a regular meeting on the 17th day of April, 2017 at 5:30 p.m. for the closed session in Room 260 and at 7:30 p.m. for the open session in the Library Technology Center of The Joseph Sears School, 542 Abbotsford Road, Kenilworth, Illinois.

AGENDA

Room 252 (Closed Session – 5:30 p.m.)

I. CALL TO ORDER AND ROLL CALL

	Present	Absent		Present	Absent
Scott Wallace	_____	_____	Mindy Kelly	_____	_____
Suzanne Nelson	_____	_____	Tim Kollar	_____	_____
Danielle Boros	_____	_____	Stacey Van Metre	_____	_____
Donna Keller	_____	_____			

II. CLOSED SESSION TO CONSIDER INFORMATION REGARDING SPECIFIC EMPLOYEE MATTERS

Library Technology Center (Open Session – 7:30 p.m.)

III. CALL TO ORDER AND ROLL CALL

	Present	Absent		Present	Absent
Scott Wallace	_____	_____	Mindy Kelly	_____	_____
Suzanne Nelson	_____	_____	Tim Kollar	_____	_____
Danielle Boros	_____	_____	Stacey Van Metre	_____	_____
Donna Keller	_____	_____			

IV. PUBLIC COMMENT (See posted rules of public comment)

V. ADMINISTRATIVE REPORTS

- A. Freedom of Information Act Requests
- B. Report from the Superintendent
 - > Reorganizational Meeting
 - > Discussion of Board Officer Election Process and Qualifications
- B. Report from the Chief School Business Official
 - > Accounts Payable Review
 - > Monthly Financials
- C. Report from the Principal
 - > Enrollment Update for 2017-2018 School Year
 - > 1:1 Technology Proposal
 - > English Language Arts Update
- D. Report from the Director of Student Services



THE JOSEPH SEARS SCHOOL

Kenilworth School District No. 38 Board of Education

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- Extended School Year Update
- Student Services Workload Plan

VI. CONSENT AGENDA

- A. Approval of Minutes from the March 20, 2017, Regular Meeting and Closed Session
- B. Approval of Minutes from the April 10, 2017 Special Meeting
- C. Approval of Monthly Financial Report for March 2017
- D. Approval of Investment Reports for March 2017
- E. Approval of Accounts Payable for March 21, 2017 to April 17, 2017
- F. Authorization to Destroy Closed Session Recordings for October 2015

VII. OLD BUSINESS

- A. Discussion of and Potential Approval of District Mission, Vision and Strategic Goals
- B. Discussion of and Potential Action to Authorize Distribution of Annual Parent Survey
- C. Discussion of and Potential Approval of Memorandum of Understanding to Lease Agreement for Village of Kenilworth Park District Village House
- D. Discussion of Board Member Farewell Event

VIII. NEW BUSINESS

- A. Potential Approval of Resolution providing for the issue of not to exceed \$6,000,000 General Obligation Refunding School Bonds, Series 2017, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to the purchaser thereof
- B. Potential Approval of Resolution authorizing and directing the execution of an Escrow Agreement in connection with the issue of not to exceed \$6,000,000 General Obligation Refunding School Bonds, Series 2017, of the District
- C. Potential Approval of Proposed General Obligation Refunding Bonds, Series 2017
- D. Discussion of 2017-2018 Communication Plan Draft
- E. Potential Approval of Technology 1:1 Proposal
- F. Potential Approval of Student Services Workload Plan
- G. Discussion of and Potential Approval to Extend Employment Contract for Mrs. Kendra Wallace as Principal for 2018-2019

IX. OTHER BUSINESS

X. PUBLIC COMMENT (See posted rules of public comment)

XI. ADJOURNMENT

Dated the 13th day of April, 2017.

Chike Erokwu
Secretary, Board of Education
Kenilworth School District No. 38



THE JOSEPH SEARS SCHOOL

Office of the Superintendent / Chief School Business Official

542 Abbotsford Road • Kenilworth, IL 60043 • 847.256.5006 • kenilworth38.org

To: Kenilworth School District No. 38 Board of Education

From: Dr. Crystal LeRoy, Superintendent/Chief School Business Official

Date: April 17, 2017

Re: Superintendent's Report

Board Reorganizational Meeting

The board reorganizational meeting is scheduled for 5 p.m. on Thursday, April 27. As a reminder, the reorganizational meeting will include the following:

- Swear in and seat newly elected board members.
- Elect board officers, including president, vice president, and secretary
- As a group, the Board will collaborate to ensure board representation for the following committee and liaison assignments:
 - Bill Reviewer
 - Booster Club
 - Discipline & Ethics
 - Ed-Red
 - JSS Foundation
 - JSSPVA
 - IASB
 - NSSED
 - Tech/21st Century
 - Emergency Preparedness
 - Communication Liaison
 - Building Liaison
- Discuss current Committee of the Whole format
- Set the board's regular meeting schedule
- Set the board's committee meeting schedule
- Other business if needed

Discussion of Board Officer Election Process and Qualifications

In preparation for the election of officers (President and Vice-President), anyone who is interested in serving as one of these two officers is asked to submit a letter of interest in the specific position. **Please submit this information to me in writing no later than Friday, April 21st**. For more information, please see Board policy [2:110 Qualifications, Term and Duties of Board Officers](#). Mr. Chike Erokwu will be submitted as the candidate for Board Secretary/Recording Secretary and Mr. Besset Sabourin will be submitted as the candidate for Board Treasurer.

At tonight's meeting, we will review the election process of Board officers. Please be prepared to discuss the current election process, as well as the necessary qualifications for Board officers and committee/liaison assignments.

Should you have any questions or concerns regarding this report, please do not hesitate to contact me.



THE JOSEPH SEARS SCHOOL

Office of the Superintendent/Chief School Business Official

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To: Kenilworth School District No. 38 Board of Education
From: Dr. Crystal LeRoy, Superintendent/Chief School Business Official
Date: April 17, 2017
Re: Chief School Business Official's Report

Accounts Payable Review

The following section will highlight any bills that are beyond the regular monthly bills list or require an explanation:

Explanation: Architectural Services – Research for Potential District Wide Climate Control Solutions and Village House/Lunchroom Solution

DLA Architects Ltd					
Check Group:					
Arch/Engineering	1	0	170311	20.0000.2533.311.02.000	\$5,887.50
			4/7/2017	Arch/Engineering	
Arch/Engineering	1	0	170348	20.0000.2533.311.02.000	\$4,392.50
			4/7/2017	Arch/Engineering	
				Check #: 135290	
					PO/InvoiceTotal: \$10,280.00

Explanation: Architectural Services – Research for Potential Village House/Lunchroom Solution

Hackley & Associates Architects, Inc					
Check Group:					
Arch/Engineering	1	0	7067	20.0000.2533.311.02.000	\$9,056.75
			4/7/2017	Arch/Engineering	
Arch/Engineering	1	0	7069	20.0000.2533.311.02.000	\$4,408.97
			4/7/2017	Arch/Engineering	
				Check #: 135306	
					PO/InvoiceTotal: \$13,465.72

Explanation: Electricity Services – Payment Includes Multiple Billing Cycles

IEC Nextera Energy Services					
IECNEXTE RA					
Check Group:					
Electricity	3	170014	155313164830	20.0000.2540.466.00.000	\$22,500.00
			3/29/2017	Oper & Maint - Electricity	
				Check #: 135307	
					PO/InvoiceTotal: \$22,500.00

Monthly Financials

For your review, attached is copy of the March 2017 Monthly Financials.

Should you have any questions or concerns regarding this report, please do not hesitate to contact me.

ENROLLMENT PROJECTION REPORT 2017-2018

April 11, 2017

Grade	Historical Comparison		Current Enrollment 04/11/17 (2016-2017)	Projected Enrollment for 2017-2018 April 11, 2017	Kasarda December 2017 Projections 2017-2018
	Beginning 2015-2016 School Year (08-12-15)	Beginning 2016-2017 School Year (08-11-16)			
JK	10	14	14	16	NA
K	37	32	33	32	34/39/44
1	46	40	40	33	32/34/44
2	49 (50)*	49	48	41	40/42/44
3	49	53 (54)*	55 (56)*	48	48/50/52
4	56	49	48	55 (56)*	53/55/57
5	66 (67)*	62	62	49	49/51/53
6	42	67	69	62	60/62/64
7	71	47 (48)*	45 (47)*	69	67/69/71
8	56	73	71	45 (47)*	47/49/51
Total	482 (484)*	486 (488)*	485 (488)*	450 (453)*	430/451/472

PROJECTED
2017-2018
ENROLLMENT SUMMARY
WITH CLASS SECTIONS

School	JK	K	1	2	3	4	5	6	7	8	Total
The Joseph Sears School Projected Enrollment 17-18	16	32	33	41	48	55	49	62	69	45	450
No. of Proposed Sections	1	2	2	3	3	3	3				17
No. Advisory Sections								5	5	4	14

* Includes alternate student placement

ENROLLMENT REPORT 2016-2017

April 11, 2017

Grade	Historical Comparison		Enrollment Close of School Year (2015-2016)	Enrollment for 2016-2017 as of 04/11/17	Kasarda December 2014 Projections 2016-2017
	Beginning 2014-2015 School Year (08-18-14)	Beginning 2015-2016 School Year (08-12-15)			
JK	12	10	10	14	NA
K	43	37	39	33	41/45/54
1	46	46	46	40	41/48/54
2	51	49 (50)*	52 (53)*	48	42/46/50
3	50	49	53	55 (56)*	43/47/51
4	67	56	58	48	45/49/53
5	42	66 (67)*	67	62	44/48/52
6	67	42	44 (45*)	69	61/65/69
7	56	71	72	45 (47)*	39/43/47
8	74*	56	57 (58)*	71	65/67/71
Total	508	482 (484)*	498 (501)*	485 (488)*	421/458/496

2016-2017 ENROLLMENT SUMMARY WITH CLASS SECTIONS

School	JK	K	1	2	3	4	5	6	7	8	Total
The Joseph Sears School	14	33	40	48	55	48	62	69	45	71	485
No. of Current Sections	1	2	3	3	3	3	4				19
No. Advisory Sections								5	4	5	14

* Includes alternate student placement



To: Kenilworth School District No. 38 Board of Education
Dr. Crystal Leroy, Superintendent/CSBO

From: Mrs. Kendra Wallace, Principal

Date: April 17, 2017

Re: Principal's Report

Enrollment Update

(Please see attached enrollment reports.)

Implementation of One to One Technology:

Over the last few years, we have integrated in technology in various places and looked at various models. We have both gaps and inconsistencies in our current technology implementation. In an effort to establish a one to one program, we piloted various technology and platforms to ensure that we identified the best fit devices for our program. The technology department has done a tremendous job researching, collecting data, and thoughtfully collecting information from township districts to set a baseline of one to one norms in various districts and at Loyola and New Trier.

After the review of the data, there is recommendation to go to Apple devices, establish a specific device rotation and introduce additional technology under the premise that students will have the right tools for the right job.

English Language Arts Update:

The ELA committee has reviewed various publisher materials for our program. They have identified three different sets of materials that meet their expectations. Grade levels will be piloting two of the three materials as the third is not yet complete. In an effort to ensure that we create the highest quality program, we will slow down the full implementation to the SY 2018-19. Various aspects of the materials will continue to be piloted and a recommendation for adoption of material will be pushed back until Fall 2018.



1:1 Student Device Proposal

Background

The Joseph Sears School is known as “a 21st-century learning community rooted in tradition and excellence. As a leader in equipping students with access to technology, Sears students have enjoyed learning opportunities with technology for many years. From a computer lab and class sets of netbooks, to iPods and iPads in the classroom, and most recently to makerspaces, robots and media-making tools, technology remains an integral experience for students at Sears.

However an access gap in sixth and seventh grades exists, leaving these grades without seamless, 1:1 technology. The checkout system and BYOD program continue to serve these grades as efficient, cost-effective solutions. Yet the divide is highlighted by the call from these students and teachers for more consistent access. Finding the right solution to serve this community gave our department an opportunity to study and to focus on what would be best for all students at the Joseph Sears School.

Overview

1:1 Student Device Plan					
*Sell back					
Grade	16-17 SY	17-18 SY	18-19 SY	19-20 SY	20-21 SY
Kindergarten	iPad Minis (YR1 & YR3)	iPad Minis (YR2 & YR4)	iPad Minis (YR3)	iPad (YR3)	iPad (YR4)
1st Grade	iPad (YR5)	5th (YR4)	iPad (YR3)	iPad (YR4)	iPad (YR4)
2nd Grade	iPad (YR5)	8th (YR4)	iPad (YR2)	iPad (YR3)	iPad (YR4)
3rd Grade	iPad (YR1)	iPad (YR1)	iPad (YR1)	iPad (YR1)	iPad (YR1)
4th Grade	iPad (YR1)	iPad (YR2)	iPad (YR2)	iPad (YR2)	iPad (YR2)
5th Grade	5th (YR3)	iPad (YR2)	iPad (YR3)*	iPad (YR3)*	iPad (YR3)*
6th Grade	NA	iPad (YR1)	iPad (YR1)	iPad (YR1)	iPad (YR1)
7th Grade	Pilot	iPad (YR1)	iPad (YR2)	iPad (YR2)	iPad (YR2)
8th Grade	8th (YR3)	iPad (YR1)	iPad (YR2)*	iPad (YR3)*	iPad (YR3)*

This plan involves a 2017-18 purchase of iPads for grades six and seven to eliminate the gap. It also includes a third and eighth grade refresh this same school year. After the 2017-18 school year, a cycle will continue pairing students with iPads in grades three and six. Students will keep that same device for three years. At the close of year three, iPads will cycle down to grades lower grades or be prepared for resale. Keeping with the goal of providing the right device for the specific need, laptop carts will be created from current department-level machines. In the future, former teacher devices will supplement these carts.

This plan was developed after months of data collection from students, teachers and parents, as well as our own department's observations. It also satisfies our goals of preparing students for a 21st-Century environment:

- Seamless transition from classes.
- Saved data on device and on the cloud.
- Increased productivity and engagement of all learners.
- Prioritizing student-centered learning.
- Increased critical thinking, creativity and collaboration among students.
- Support for executive functioning.
- Assistance in student transition to high school.

Added benefits to District 38 include:

- Predictability of cost planning: Purchases at the third and sixth grades each year follow a predictable three-year cycle.
- Student accountability while using one device over a three-year period.
- Flexibility to migrate to the best device for our students when the time is right.

Device Analysis and Survey Results

	Strengths	Weaknesses
BYOD	<ul style="list-style-type: none"> • Cost effective • Student choice 	<ul style="list-style-type: none"> • Unable to manage devices • Different platforms • Difficult to monitor student use of internet • Cannot perform tech support
iPads	<ul style="list-style-type: none"> • Every student has 1:1 device • Same platform, teachers can use iPad specific apps • Easy to use and carry • High School preparation • Ability to manage devices • Access to wide range of Apps • Easy opportunities for video, audio, and other visual productions • Apple classroom features 	<ul style="list-style-type: none"> • Small screen • Frustrations with word processing • No flash support — some sites rely on flash
MacBook Airs	<ul style="list-style-type: none"> • Every student has 1:1 device • Amazing creation tool • Easy opportunity for video, audio, and visual productions • Flash support • Full keyboard 	<ul style="list-style-type: none"> • Expensive • Higher maintenance fee • Limited video and photo use • Weight of device • Unable to use apps that have been purchased
Chromebooks	<ul style="list-style-type: none"> • Every student has 1:1 device • Cost effective • Full keyboard • Flash support • Google Admin management system • Lightweight and easy to carry 	<ul style="list-style-type: none"> • High damage rate • Slow processor • Need add-ons to use as a creation tool

Why make the transition to a 1:1 structure?

- Both in-house and feeder-district survey results show that our communities value 1:1 integration. Students, parents and teachers at Sears gave high marks for being 1:1.
- All Township middle schools are all 1:1.

- In addition, students can carry their discoveries, creativity and innovation from school to home, lessening interruption and roadblocks that occur when their work is left on a device kept at school or in a single classroom.

“With potential fingertip access to such incredible student opportunities on the line, principals and teachers have a great responsibility to innovatively harness the power of technological resources. Ideally, to maximize these opportunities, every student needs direct access to technology on a daily basis. This means moving away from the days of visiting the computer lab toward a one-to-one initiative in the classroom¹.”

Why purchase iPads for all students, second through eighth grades?

- iPads offer the many options for productivity and creativity while being stable, sturdy and portable.
- Sears students will be well-prepared for high school; both New Trier and Loyola have committed to iPads for the near future.
- Our District breakage rates are less than three percent within the population that takes them home.
- Creation applications for media productions and innovative technology exist on the iPad along with applications for student productivity and organization.
- The flexible model of the purchase cycle can respond to the arising need for a different device.

¹ "Technology Integration for the New 21st Century Learner - I NAESP." <http://www.naesp.org/principal-januaryfebruary-2012-technology/technology-integration-new-21st-century-learner>. Accessed 9 Apr. 2017.

Cost Estimate

2017-2018 1:1 Estimate Cost				
Item	Quantity	Cost	Total	Comments
1:1 Device				
iPad Air 2 - 128G (1 pack - 10 iPads)	22	\$3,940	\$86,680	3rd, 6th, 7th, 8th Grade
iPad Mini- 128G (1 pack - 10 iPads)	1	\$3,740	\$3,740	Kindergarten
Hardware				
Otterbox case for new iPads	220	\$50	\$11,000	
Keyboards for new iPads	220	\$53	\$11,660	
iPad Resale				
iPad 2(Estimate)	100	-\$40	-\$4,000	6th, 7th, 8th Grade
iPad 4 (Estimate)	60	-\$80	-\$4,800	
Total Cost: \$104,280				

2018-2019 1:1 Estimate Cost				
Item	Quantity	Cost	Total	Comments
1:1 Device				
iPad Air 2 - 128G (1 pack - 10 iPads)	9	\$3,940	\$35,460	3rd & 6th Grade
Hardware				
Otterbox case for new iPads	90	\$50	\$4,500	
Keyboards for new iPads	90	\$53	\$4,770	
iPad Resale				
iPad (Estimate)	80	-\$60	-\$4,800	
Total Cost: \$39,930				

2019-2020 1:1 Estimate Cost				
Item	Quantity	Cost	Total	Comments
1:1 Device				
iPad Air 2 - 128G (1 pack - 10 iPads)	9	\$3,940	\$35,460	3rd & 6th Grade
Hardware				
Otterbox case for new iPads	90	\$50	\$4,500	
Keyboards for new iPads	90	\$53	\$4,770	
iPad Resale				
iPad (Estimate)	80	-\$60	-\$4,800	
Total Cost: \$39,930				

During the first year of implementation, purchases for grades three, six, seven and eight are made in order to replace three-year-old devices that are aging and showing significant slowness. After this initial investment, devices are purchased for grades three and six. After this cycle, either younger grades can acquire the devices, or the District can sell the devices.

Impact

Creativity and Reliability

- The structure allows creation and creativity to extend to all corners of the building. Upon implementation of the 1:1 plan, all students, teachers, programs will have equal access and opportunities.
- In addition, students can continue working at home without the difficulties that come with logging into and out of accounts that are meant to work seamlessly together.
- Replacing older devices reduce functionality problems that can hinder student use. The device will not be the limiting factor to creativity.
- Laptop carts using devices currently in the building will further student capabilities and innovation.
- Students could create a digital portfolio (using Canvas, Google Sites) each year in its own file folder managed by the student with teacher guidance.
- Testing windows and administration no longer create a ripple effect of problems with devices being exchanged and classroom plans altered during these periods of time.

A Responsible and Responsive Plan

- The District will have a clear plan for purchases each year yet it will still be able to move to new technology with yearly entry points at third and sixth grades. We can make the best decision for our students on a yearly basis.
- A system issuing devices to students for a three-year period helps build responsibility and value.
- With one platform of district-owned devices, our ability to manage them and remain compliant with the Children's Internet Protection Act (CIPA) and the Child Online Protection Act (COPA) improves.

Next Steps

- If possible, any portion of the purchase that could be made as soon as possible will allow our department to begin management and deployment while we are consistently present. Devices could also be used for summer tech days.
- Our technology agreement form for the 2017-18 school year will need altering to include 1:1 devices in grades six through eight.
- Possible purchase of new content filter and student monitoring system.
- The District may wish to offer insurance for breakage and repair costs.

Current Model	Option A	Option B
School covers all damages	<p>If device (iPad, charger, and/or keyboard) is damaged, student is responsible for the following:</p> <p>1st Incident: Warning and documentation 2nd Incident: 25% of the repair 3rd Incident: 50% of the repair 4th Incident: 75% of the repair 5th Incident or more : 100% of the repair</p> <p>If device is lost, student is responsible to purchase a replacement:</p> <p>iPad 4/Air \$300 iPad Air 2 16GB \$375 iPad Air 2 64GB \$500 iPad Charger: \$40 Keyboard: \$35</p> <p>If device is stolen, family must file a police report and give documentation to Sears School.</p>	<p>Protection plan: <u>Worth Ave. Group</u></p> <p>Protection Plan Coverage Full Coverage (Screens, Liquids, Theft, etc.) 1-Year Policy \$50 Deductible</p> <p>Loss / Unrepairable iPad 4/Air \$300 iPad Air 2 16GB \$375 iPad Air 2 64GB \$500</p> <p>The District could cover the cost of the plan, or families could be offered the protection.</p>

Conclusion

Student need for reliable, seamless technology continues to intensify. Our study of technology needs over the past few years has lead the Department to recommend a 1:1 program for students in grades two through eight; we also acknowledge the need for junior high students to have access at home. The believe the cycle of implementation recommended today will help students move forward and allow the District to make responsible and responsive decisions in the future. We appreciate the opportunity to share this plan with the School Board.



To: Kenilworth School District No. 38 Board of Education
Dr. Crystal LeRoy, Superintendent/CSBO

From: Besset Sabourin, Director of Student Services

Date: April 17, 2017

Re: Director of Student Services Report

Workload Plan Framework for Special Educators

Introduction: Under 23 Illinois Administrative Code 226.735(Work Load for Special Educators), all school districts are required to adopt a plan specifying limits on the workload of their special educators. The workload plan establishes guidance on workload of special educators so that all the services on a student's individual education plan (IEP) can be provided at the level specified on the IEP.

Purpose: The purpose of the Workload Plan is to make recommendations on the workload of the special educators employed by so that all services required under students' Individualized Education Programs (IEPs), as well as all needed related support services, can be provided at the requisite level of intensity. The workload plan is a framework outlining components to consider when evaluating workload responsibilities. It is not intended to quantify the components of workload. The plan is intended for administration, certified and licensed special education staff members, and representatives from the bargaining unit to be able to examine the factors contributing to the workload of the special educators. The document is meant to examine all areas affecting each educator's workload. It is not intended to be contractual in nature or otherwise rigid in its application.

Workload Analysis: This plan is based upon an analysis of the activities for which the district's special educators are responsible, as specified below. Each category defines the activity and takes into account the current staffing, number of students receiving the service, and the minutes available for special educators to provide the services.

Administration will determine special educators' workload taking into consideration data collected in each components of the workload plan. District administration will review the collected data to determine whether to recommend to the board adjustments in staffing, workload, or other accommodations for the district's special educators. Special educator workload will be based on the analysis of:

- 1) *Individualized instruction;*
- 2) *Consultative services and other collaborations among staff members;*
- 3) *Attendance at IEP meetings and other staff conferences; and*



- 4) *Case management, paperwork and reporting.*
- 5) *Crisis Management and Social Emotional/Behavioral Duties*

Special educators may also request a meeting to review their existing workload if workload conditions change during the school year and the special educators would like administration to review their workload. Any special educator desiring such a review should schedule a meeting with the Director of Student Services. The special educator may, at the meeting, present data in each of the four (5) components to discuss with their administrator. The administrator and special educator will review whether any change in workload is necessary to address the special educator's workload concern and, if so, develop possible options and strategies to address the workload concern.

The Director of Student Services will provide a written statement of the results of the meeting including any options or strategies to address a workload concern. The decision of the Director of Student Services shall be final.

Components:

1. Individualized instruction

Individualized instruction is the amount of instructional services needed to meet the unique needs of each student and/or the unique instructional delivery system in each program. The amount of direct service minutes delineated on each student's IEP will be taken into account, as well as the intensity of services needed and/or the severity of the student's disability as delineated on each student's IEP. Individualized instruction is the amount of student contact time needed to provide instructional services to meet the needs of each student.

The workload plan analysis for individualized instruction shall include data collected on special educators employed by the district. Special educators shall mean certified/licensed staff and educational support personnel which include, but are not limited to: certified special education teachers, school psychologists, social workers, speech and language pathologists, and other student service faculty. This does not apply to individuals employed at general education teachers. Data collection will include direct IEP minutes, class size, class groupings, individual schedule and service delivery models inside and outside the general education setting. (i.e. Push-in, co-taught, Pullout, self-contained, resource).

2. Consultative services and other collaborations

Consultative services may be indicated on a student's IEP and refer to the amount of minutes delineated for a special educator to consult with service providers to effectively deliver the student's IEP. Consultative services also refer to the amount of time needed to discuss a student's instructional program with staff members, administrators, parents, and private providers on behalf of the student.

Additional time to observe students to provide input to teams or to collect behavior data is also included in this component. Functional Assessment of Behavior (FAB) and Behavior Intervention Plans (BIP) are required IEP components for any



student needing behavior interventions. Likewise, additional collaboration may include, but is not limited to, weekly team meetings, modeling and training with team members (including paraprofessionals), and instructional service modifications and accommodations (including assistive technology and programming augmentative communication devices).

The workload plan analysis for consultative services and other collaborations shall include data collected on special educators employed by the district. Data collection will include IEP consult minutes, IEP Supplementary Aids and Services, parent communication, communication and collaboration with private providers, modeling and training, material modifications/adaptations, time needed to develop FABs and BIPs, time needed for meetings to address significant behavior, time distracted from the other components of this plan, and time needed to manage a crisis.

3. Attendance at IEP meetings and other staff conferences

Many special educators are required participants in meetings, including annual reviews, transition meetings, three-year re-evaluations, domain meetings, and problem-solving meetings. Staff and parent conferences pertaining to the planning of special education services and/or the review/analysis of data driving student interventions will be considered as part of the workload time analysis for special educators.

The workload plan analysis for attendance at IEP meetings and staff conferences shall include information on the number and typical length of time for IEP meetings, and team/problem-solving meetings.

4. Case management, paperwork and reporting

The collaboration and compilation of information required to complete each student's IEP and evaluations should be considered as part of a special educator's workload. The amount of time needed to complete paperwork is not a part of specific time delineated for individualized instruction. The IEP is an essential part of each student's instructional program and is mandated by Federal and State Regulations. A distinction must be made between required administrative paperwork and reports as part of the general education requirements and those unique to the workload of special educators.

The workload plan analysis for paperwork and reporting will include the typical amount of time served for IEP meeting and paperwork (e.g. reports, progress monitoring, goal updates, meeting preparation, etc.). Case management data collection will include such activities as planning meetings, communicating with team members, and proofing and sending IEP home after an IEP meeting.

5. Crisis Intervention and Behavior Management

Student Service staff respond to unexpected social/emotional, medical, behavioral, and other urgent student needs. These incidents can take away from planned instruction and other workload components that will need to be completed at another



time. The amount of time on average responding and managing these incidents will be considered as part of the special educator's workload.

The workload plan analysis for crisis intervention and behavior Management may include time spent with student in crisis as well as time required to communicate with others regarding the incident, and time to develop and monitor crisis plans. Crisis and Behavior Management data collection will account average amount of incidents.

Workload Committee: As part of the new contract between the Board of Education and the KEA a Letter of Understanding was developed to address special education workload. A committee was formed in October 2016 to develop a workload plan for special educators as indicated by the agreement.

The committee met to review current practices in the area and developed a plan in cooperation with the district's affected employees, by means of a collaboration of the following individuals who aided in the formation of this document.

Committee members: Jennifer Bennett, Speech and Language Pathologist, Nancy Economou, Social Worker, Emily Hayden, Reading Specialist, Christina Mellen, Math Specialist, Besset Sabourin, Director of Student Services, Catherine Small, Junior High Student Services Teacher, and Jennifer Willis, Elementary Student Services Teacher.

A survey was administered from November 2016 to January 2017. Results of the survey were analyzed and shared with the Student Services Team February 2017.

District Administrators, KEA, and Kenilworth Board of Education reviewed this plan. Thereafter, the plan will be reviewed annually to consider the five key components using data collected by administration.

Kenilworth Public Schools District 38 Board of Education adopts this plan on _____.

President, Board of Education

Date

Superintendent

Date



**MINUTES FOR THE REGULAR MEETING OF THE BOARD OF EDUCATION OF
KENILWORTH SCHOOL DISTRICT NUMBER 38, COOK COUNTY, ILLINOIS
THE 20TH DAY OF MARCH 2017**

The meeting was called to order by President Scott Wallace at 4:11 p.m. Upon roll call, the following board members answered as being present: Mr. Scott Wallace, Mrs. Suzanne Nelson, Mr. Tim Kollar and Mrs. Mindy Kelly. Mrs. Danielle Boros, Mrs. Donna Keller and Mrs. Stacey Van Metre were absent.

Mr. Scott Wallace entertained a motion to go into closed session to consider information regarding specific employee matters and a semi-annual review of closed session minutes.

Mrs. Suzanne Nelson moved, seconded by Mr. Tim Kollar, to go into closed session at 4:11 p.m. to consider information regarding specific employee matters and a semi-annual review of closed session minutes.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Scott Wallace			
Mrs. Suzanne Nelson			
Mr. Tim Kollar			Mrs. Stacey Van Metre Mrs. Danielle Boros
Mrs. Mindy Kelly			Mrs. Donna Keller

The motion carried with a vote of 4 to 0 with three members absent.

The board entered closed session at 4:11 p.m.

The board returned to open session at 7:35 p.m.

Upon roll call, the following board members answered as being present: Mr. Scott Wallace, Mrs. Suzanne Nelson, Mrs. Danielle Boros, Mr. Tim Kollar, Mrs. Stacey Van Metre, Mrs. Melinda Kelly and Mrs. Donna Keller.

Also in attendance were:

- Dr. Crystal LeRoy, Superintendent/CSBO
- Mrs. Kendra Wallace, Principal
- Mr. Besset Sabourin Director of Student Services;
- Mr. Chike Erokwu, Communication Coordinator

Faculty: Mrs. Allison Drew (Videographer)

Community: Approximately 20 members of the Kenilworth community



PUBLIC COMMENT

Mr. Scott Wallace invited public comment.

Eleven Kenilworth residents who identified themselves as parents of students in the district voiced their support for Mrs. Wallace remaining as Principal at The Joseph Sears School. Mr. Wallace thanked all who spoke for participating in the meeting.

ADMINISTRATIVE REPORTS

FOIA Report – Dr. LeRoy reviewed the Freedom of Information Act requests. Dr. LeRoy said the district received one anonymous FOIA request which was researched and responded to.

Superintendent's Report – Dr. LeRoy discussed the board reorganizational meeting time. The meeting will take place at 5 p.m. on April 27. Board members would appoint board officers at the meeting as well as discuss the board meeting structure that they will use for the coming years.

Dr. LeRoy discussed new board member training. Board member training will occur earlier this year. Dr. LeRoy said a facilitator would give board training in advance of the official training date. New board members would also be assigned a mentor to ease their transitions on the board. After discussion, board members agreed to hold the training on May 1.

Chief School Business Official's Report – Dr. LeRoy reviewed the monthly financial reports. Mr. Kollar noted that a discussion should be had as to what the board should do with its fund balance.

Principal's Report – Mrs. Wallace discussed school behavior expectations. Mrs. Wallace gave a brief presentation in which she highlighted the work that has been done in district related to CHAMPS and student behavior expectations. The district will implement aspects of CHAMPS in phases with expectations set to begin being rolled out school wide in August. Mrs. Wallace said that parent communication on the topic begun with a Second Cup of Coffee parent information session and communication will continue throughout the summer. Board members encouraged Mrs. Wallace to share information about the positive behavior system with parents at a high level.

Mrs. Wallace discussed student attendance. Mrs. Wallace noted that the school would continue to closely study absenteeism to understand the reasons for and impact of chronic absenteeism on education. Mrs. Wallace said there has been contact with individual families who have missed a significant period of time throughout the year to determine how to best work with the children going forward.

Mrs. Wallace noted that the administration would like to add an additional 0.2 FTE to the art department to ensure that elementary teachers have time to plan together.

Director of Student Services' Report – Mr. Sabourin said that more than 20 families attended the Second Cup of Coffee on raising children in a high-pressure world. Dr. Bowen from NSSED presented information during the session on strategies for supporting dysregulated students. Based on the positive feedback from the session, Mr. Sabourin noted that Dr. Bowen would return to The Joseph Sears School



to give a similar presentation in the afternoon or evening. Additional training has been scheduled for teachers and social workers on ways to support dysregulated students.

Mr. Sabourin recommended the district add a new position for a student services teacher. The increase in position is in line with the anticipated increase in the number of students who need support, primarily in the junior high grade levels.

Board members asked Mr. Sabourin about the reception to changes made to the extended school year model of service delivery. Mr. Sabourin noted that he reached out to all families impacted by the change and a majority are pleased with the change in programming.

CONSENT AGENDA

Mr. Wallace asked if there were any questions regarding the consent agenda.

Mr. Wallace noted that the approval of the consent agenda to include the re-employment of non-tenured certified personnel would grant a number of faculty tenure. Mr. Wallace extended his congratulations on behalf of the board to those who attained tenure status.

There being no further questions or comments, Mr. Wallace called for a motion to approve the consent agenda.

Mrs. Stacey Van Metre moved to approve the consent agenda which includes approval of: minutes for the March 2, 2017 COW Meeting Open and Closed Session; the approval of monthly financial reports for February 2017; the approval of monthly investment reports for February 2017; the approval of accounts payable from February 14, 2017 to March 20, 2017; the authorization to destroy closed session recordings for September 2015; the approval to release reviewed closed session minutes; the approval to re-employ non-tenured certified personnel.

The motion was seconded by Mrs. Mindy Kelly.

The motion carried with all yeases.

OLD BUSINESS

Discussion of and Potential Approval of New Board Policy: *Reimbursement of Travel, Meal and Lodging Expenses (2nd Reading)*

Mrs. Stacey Van Metre moved to approve the new board policy related to the reimbursement of travel, meal and lodging expenses. The motion was seconded by Mrs. Mindy Kelly.

The motion carried with all yeases.

Discussion of and Potential Approval to Solicit Bid Proposals for Short-Term Air Conditioning –

Mr. Wallace noted that the district is bringing forth a proposal to regulate the extreme hot spots in the school with air conditioning units. The board will look to implement a short term solution for next year



and an entire HVAC solution at a later date. Dr. LeRoy said the district would ideally use duct-free split air conditioning units – which are slightly more expensive than other units but provide less disruption in the classroom. The air conditioning units would be installed in approximately 18 of the hottest spots in the building along with the multipurpose room at a total cost of about \$250,000. Dr. LeRoy noted that the district should be able to recoup costs by reselling the units at a later date. The aim is to have the air conditioning installed by the start of the 2017-2018 school year.

Mrs. Mindy Kelly moved to solicit bid proposals for short-term air conditioning solutions The motion was seconded by Mrs. Stacey Van Metre.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Scott Wallace			
Mrs. Suzanne Nelson			
Mrs. Stacey Van Metre			
Mrs. Danielle Boros			
Mr. Tim Kollar			
Mrs. Donna Keller			
Mrs. Mindy Kelly			

The motion carried with a vote of 7 to 0.

Presentation of First Draft of Strategic Plan – Dr. LeRoy, Mrs. Nelson and Mrs. Keller discussed the methodology and the elements of the strategic plan, including the mission statement, vision statement, core values and strategic goals. Board members discussed each element of the strategic plan. It was noted during discussion that this information would be presented to parents through two Second Cup of Coffee Sessions. The information had previously been presented to the faculty on March 17 during a faculty strategic plan development open house. Board members would give additional feedback to the strategic plan working group in the coming weeks.

Presentation of the 2016-2017 School Climate Survey Data – Mr. Wallace gave a presentation on the school climate survey findings. Mr. Wallace noted that the survey allowed for a comparison data analysis between two years since the survey questions and methodology remained consistent in that timeframe. Faculty indicated growth in a multitude of areas related to school climate through the survey. A similar analysis will be conducted regarding the parent survey which will be administered in the coming months.

Update on Potential Village House Project – Mr. Wallace noted that Village House project would need to include road emergency vehicle access which could add a million extra dollars onto the estimated cost of the project. He noted that the district will enter into a memorandum of understanding with the park district outlining some of the terms of the project. During discussion, it was noted that the district may need to assemble a task force to handle the project development once the board transitions in April.

Mrs. Keller left at 10:06 p.m.

NEW BUSINESS



Discussion of Master Facility Project – Dr. LeRoy led a discussion on temporary air conditioning solutions. Dr. LeRoy noted there are about 32 classrooms in need air conditioning. The district could either install window units for a cost of approximately \$50,000 or utilize portable units for approximately \$125,000. Dr. LeRoy reviewed the specifics of both solutions. Dr. LeRoy said she would present additional information on air conditioning specifics to the board during the Committee of the Whole meeting.

NEW BUSINESS

Discussion of and Potential Approval of Revised 2016-2017 Board Meeting Calendar

Mrs. Suzanne Nelson moved to approve the revised 2016-2017 board meeting calendar. The motion was seconded by Mrs. Mindy Kelly.

The motion carried with all yeses.

Discussion of and Potential Approval of Recommendation to Hire Ms. Tory Fairclough as 1.0 FTE Long Term Physical Education Substitute - Mr. Wallace noted that Ms. Fairclough would fill in for Mrs. McLemore who is on maternity leave.

Mrs. Suzanne Nelson moved to approve the recommendation to hire Ms. Tory Fairclough as 1.0 FTE Long Term Physical Education Substitute. The motion was seconded by Mrs. Stacey Van Metre.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Scott Wallace			
Mrs. Suzanne Nelson			
Mrs. Stacey Van Metre			
Mrs. Danielle Boros			
Mr. Tim Kollar			
		Mrs. Donna Keller	
Mrs. Mindy Kelly			

The motion carried with a vote of 6 to 0 with one member absent.

Potential Approval to Increase Art Teacher from 0.4 FTE to 0.6 FTE

Mrs. Suzanne Nelson moved to approve an increase in the art teacher position from 0.4 FTE to 0.6 FTE. The motion was seconded by Mrs. Mindy Kelly

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Scott Wallace			
Mrs. Suzanne Nelson			
Mrs. Stacey Van Metre			
Mrs. Danielle Boros			



Mr. Tim Kollar

Mrs. Donna Keller

Mrs. Mindy Kelly

The motion carried with a vote of 6 to 0 with one member absent.

Discussion of and Potential Action to Approve Principal Contractual Merit Bonus – Mr. Wallace noted that contractual merit bonus had been discussed earlier and that the board will vote on whether to give Mrs. Wallace a 3.0% merit bonus for SY 16-17.

Mr. Tim Kollar moved to approve the principal contractual merit bonus. The motion was seconded by Mrs. Stacey Van Metre.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Scott Wallace			
Mrs. Suzanne Nelson			
Mrs. Stacey Van Metre			
Mrs. Danielle Boros			
Mr. Tim Kollar			
			Mrs. Donna Keller
Mrs. Mindy Kelly			

The motion carried with a vote of 6 to 0 with one member absent.

Discussion of and Potential Action to Approve Superintendent/Chief School Business Official Contractual Merit Bonus – Mr. Wallace noted that the board had previously discussed this item. The vote would grant Dr. LeRoy a 4 percent contractual merit bonus. Mr. Wallace noted Dr. LeRoy was eligible for up to a 5 percent merit bonus.

Mr. Tim Kollar moved to approve the superintendent contractual merit bonus. The motion was seconded by Mrs. Mindy Kelly.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Scott Wallace			
Mrs. Suzanne Nelson			
Mrs. Stacey Van Metre			
Mrs. Danielle Boros			
Mr. Tim Kollar			
			Mrs. Donna Keller
Mrs. Mindy Kelly			

The motion carried with a vote of 6 to 0 with one member absent.



Discussion of Board Member Farewell Event – Mrs. Nelson noted that the current board would like to send off the outgoing board members with a board member farewell event. The event will take place in early May pending availability of the board and administration.

PUBLIC COMMENT

Mr. Wallace invited public comment. Two Kenilworth parents addressed the board – the first on the impact of attendance and the second on the usage of national and international schools as examples to look at related to the strategic plan.

ADJOURNMENT

There being no further business, Mr. Wallace entertained a motion to adjourn.

Mrs. Stacey Van Metre moved to adjourn the meeting at 10:21 p.m. The motion was seconded by Mrs. Mindy Kelly.

The motion carried with all yeases.

Attest for Distribution: _____
Chike Erokwu, Secretary

Approved: _____
Scott Wallace, President

ATTEST: _____
Chike Erokwu, Secretary



**MINUTES FOR THE SPECIAL MEETING OF THE BOARD OF EDUCATION OF
KENILWORTH SCHOOL DISTRICT NUMBER 38, COOK COUNTY, ILLINOIS
THE 10TH DAY OF APRIL 2017**

The meeting was called to order by Vice President Suzanne Nelson at 3:55 p.m. Upon roll call, the following board members answered as being present: Mrs. Suzanne Nelson, Mrs. Danielle Boros and Mrs. Donna Keller. Also present were Superintendent/CSBO Dr. Crystal LeRoy, Principal Mrs. Kendra Wallace, Director of Student Services Mr. Besset Sabourin and Communication Coordinator Mr. Chike Erokwu.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mrs. Suzanne Nelson		Mr. Scott Wallace	
Mrs. Danielle Boros		Mrs. Stacey Van Metre	
Mrs. Donna Keller		Mr. Tim Kollar	
		Mrs. Mindy Kelly	

The motion carried with a vote of 3 to 0 with four members absent.

PUBLIC COMMENT

Mrs. Suzanne Nelson invited public comment. There was none.

DISCUSSION OF STRATEGIC PLAN

Board members and administrators discussed the mission statement, vision statement, core values and strategic goals from the strategic plan. The strategic elements were revised based on feedback from faculty, parents, students, administrators and board members.

After discussion, it was determined that the mission statement, vision statement and strategic goals would be presented as revised at the April 17, 2017 board meeting. The core values would be revised and presented during the board strategic retreat in July.

OTHER BUSINESS

There was none.

PUBLIC COMMENT

Mrs. Nelson invited public comment. There was none.

ADJOURNMENT



THE JOSEPH SEARS SCHOOL

Kenilworth School District No. 38 Board of Education

542 Abbotsford Road • Kenilworth, IL 60043 • 847.256.5006 • kenilworth38.org

There being no further business, Mrs. Nelson entertained a motion to adjourn.

Mrs. Danielle Boros moved to adjourn the meeting at 7:55 p.m. The motion was seconded by Mrs. Suzanne Nelson

The motion carried with all yeases.

Attest for Distribution: _____
Chike Erokwu, Secretary

Approved: _____
, President

ATTEST: _____
Chike Erokwu, Secretary

Summary Accounts Payable March 21st to April 17th 2017

10. Educational Fund	Accounts Payable	\$78,055.98
20. Operations & Maint Fund	Accounts Payable	\$59,283.14
30. Bond & Interest Fund	Accounts Payable	\$0.00
40. Transportation Fund	Accounts Payable	\$6,809.14
50. Municipal Retirement Fund	Accounts Payable	\$0.00
60. Site & Construction	Accounts Payable	\$0.00
70. Working Cash Fund	Transfer of Interest	\$0.00
80. Tort Fund	Accounts Payable	\$290.37
90. Life Safety Fund	Accounts Payable	\$0.00
Total A/P Disbursements		\$144,438.63

A/P Check Numbers 135268-135349

Void Check Numbers 135343-135346-135347

10. Educational Fund	Payroll	\$716,499.82
20. Operations & Maint Fund	Payroll	\$10,191.00
50. Municipal Retirement Fund	Payroll	\$17,026.69
Total Payroll Disbursements		\$743,717.51

Total Cash Disbursements \$888,156.14

Submitted by: Trish Culhane

Approved by: _____

Date:4/07/17

Kenilworth School District 38

Voucher Detail Listing

Voucher Batch Number: 1244 04/10/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
IEC Nextera Energy Services	IECNEXTE RA					
Check Group:						
Electricity		1	170014	155313164830-A 4/10/2017	20.0000.2540.466.00.000 Oper & Maint - Electricity	\$927.87
					Check #: 135348	
						PO/InvoiceTotal: <u>\$927.87</u>
						Vendor Total: <u>\$927.87</u>
Village of Kenilworth	VILLAGE					
Check Group:						
Account # 1001007310-00		1	170023	1001000073-00Th ruM 4/10/2017	20.0000.2540.460.00.000 Oper & Maint - Water and Sewer	\$176.60
Account # 1001000073-00		1	170023	1001007310-00 Thru M 4/10/2017	20.0000.2540.460.00.000 Oper & Maint - Water and Sewer	\$2,268.54
					Check #: 135349	
						PO/InvoiceTotal: <u>\$2,445.14</u>
						Vendor Total: <u>\$2,445.14</u>
						Grand Total: <u>\$3,373.01</u>

End of Report

Kenilworth School District 38

Voucher Detail Listing

Voucher Batch Number: 1242 04/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Alison Fitzgerald						
Check Group:						
Student Fee Revenues - Soccer - Girls		1 0		4/17/17-Refund 4/7/2017	10.1790.0000.000.00.106 Student Fee Revenues - Soccer - Girls	\$200.00
					Check #: 135268	
					PO/InvoiceTotal:	\$200.00
					Vendor Total:	\$200.00
Alltown Bus Service						
ALLTOWN BUS						
Check Group:						
Field Trips-Transportation		1 0		149630 3/28/2017	40.0000.2550.335.00.000 Field Trips-Transportation	\$807.00
Field Trips-Transportation		1 0		150838 3/28/2017	40.0000.2550.335.00.000 Field Trips-Transportation	\$556.00
Field Trips-Transportation		1 0		151037 4/7/2017	40.0000.2550.335.00.000 Field Trips-Transportation	\$981.50
Field Trips-Transportation		1 0		151184 4/7/2017	40.0000.2550.335.00.000 Field Trips-Transportation	\$673.00
Field Trips-Transportation		1 0		151351 4/7/2017	40.0000.2550.335.00.000 Field Trips-Transportation	\$269.00
					Check #: 135269	
					PO/InvoiceTotal:	\$3,286.50
Check Group:						
Passenger School Bus with working Seat Belts Charter # 151754 to Lifeline Theater March 22nd 2017		1	170047	151754 4/7/2017	40.0000.2550.335.00.000 Field Trips-Transportation	\$269.00
					Check #: 135269	
					PO/InvoiceTotal:	\$269.00
					Vendor Total:	\$3,555.50
Apple Computer Inc						
APPLE						
Check Group:						

Kenilworth School District 38

Voucher Detail Listing

Voucher Batch Number: 1242 04/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tech Material & Supplies		1	0	4431344744 4/7/2017	10.0000.2225.400.00.000 Tech Material & Supplies	\$99.90
Teachers Computer Buy		1	0	4432069633 4/7/2017	10.0000.0196.000.00.000 Teachers Computer Buy	\$119.00
Teachers Computer Buy		1	0	4432875334 4/7/2017	10.0000.0196.000.00.000 Teachers Computer Buy	\$2,079.00
Check #: 135270						
PO/InvoiceTotal:						\$2,297.90
Vendor Total:						\$2,297.90
Arlyn School						
Check Group:						
Tuition		19	170027	April 4/7/2017	10.0000.1200.390.00.000 Spec Ed Purchased Svc	\$4,860.01
Check #: 135271						
PO/InvoiceTotal:						\$4,860.01
Vendor Total:						\$4,860.01
AT&T	ATTCAROL S					
Check Group:						
171-797-1677 585`		1	170007	2680836300 3/21/2017	20.0000.2540.340.00.000 Oper & Maint - Purch Svc - Communication	\$858.75
Check #: 135272						
PO/InvoiceTotal:						\$858.75
Vendor Total:						\$858.75
Baiba Kuntz	KUNTZ24					
Check Group:						
Art Instruct Matl		1	0	3/23/17 3/29/2017	10.0000.1110.420.08.000 Art Instruct Matl	\$1,830.30
Check #: 135273						
PO/InvoiceTotal:						\$1,830.30

Kenilworth School District 38

Voucher Detail Listing

Voucher Batch Number: 1242

04/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$1,830.30
Barnes & Noble	BARNES					
Check Group:						
Great States Game		1	170046	3429185 3/20/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$19.46
The Scrambled States of America Game		1	170046	3429185 3/20/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$11.96
The Globe Puzzle		1	170046	3429185 3/20/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$11.21
Up Words Game		1	170046	3429185 3/20/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$14.96
Big Boggle Game		1	170046	3429185 3/20/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$10.46
Bananagrams Wild Tiles Game		1	170046	3429185 3/20/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$8.96
Solitaire Chess Game		4	170046	3429185 3/20/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$59.84
						Check #: 135274
						PO/InvoiceTotal: \$136.85
						Vendor Total: \$136.85
Beavin, James Harrell						
Check Group:						
Science Supplies		1	0	1/2-6/1/17 4/4/2017	10.0000.1120.410.09.000 Science Supplies	\$130.78
						Check #: 135275
						PO/InvoiceTotal: \$130.78
						Vendor Total: \$130.78
Blick's	BLICK					
Check Group:						

Kenilworth School District 38

Voucher Detail Listing

Voucher Batch Number: 1242

04/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sargent Art Non-Hardening Modeling Clay-1lb, Blue		1	170051	7458196 3/20/2017	10.0000.1110.420.08.000 Art Instruct Matl	\$3.04
Sargent Art Non-Hardening Modeling Clay-1lb, Terra Cotta		1	170051	7458196 3/20/2017	10.0000.1110.420.08.000 Art Instruct Matl	\$3.04
Sargent Art Non-Hardening Modeling Clays - 1lb, Red		1	170051	7458196 3/20/2017	10.0000.1110.420.08.000 Art Instruct Matl	\$3.04
Sargent Art Non-Hardening Modeling Clays -1lb, Gray		1	170051	7458196 3/20/2017	10.0000.1110.420.08.000 Art Instruct Matl	\$3.04
Sargent Art Non-Hardening Modeling Clays - 1lb, Cream		1	170051	7458196 3/20/2017	10.0000.1110.420.08.000 Art Instruct Matl	\$3.04
Sargent Art Non-Hardening Modeling Clays - 1lb, Colors of My Friends		2	170051	7458196 3/20/2017	10.0000.1110.420.08.000 Art Instruct Matl	\$6.07
Sargent Art Non-Hardening Modeling Clays - 1lb, Assorted Colors		2	170051	7458196 3/20/2017	10.0000.1110.420.08.000 Art Instruct Matl	\$6.07
Amature Wire- 14 Gauge, 32 Feet		2	170051	7458196 3/20/2017	10.0000.1110.420.08.000 Art Instruct Matl	\$12.19
Check #: 135276						
						PO/InvoiceTotal: <u>\$39.53</u>
						Vendor Total: <u>\$39.53</u>
Bob's Dairy Service	BOBSDAIR Y					
Check Group:						
1/2 pint 1%		194	170003	206435 3/20/2017	10.0000.2560.490.01.000 Lunch Milk Expense	\$58.01
1/2 pint chocolate		190	170003	206435 3/20/2017	10.0000.2560.490.01.000 Lunch Milk Expense	\$56.81
1/2 pint skim		59	170003	206435 3/20/2017	10.0000.2560.490.01.000 Lunch Milk Expense	\$17.05
1/2 pint 1%		194	170003	206703 4/4/2017	10.0000.2560.490.01.000 Lunch Milk Expense	\$58.01

Kenilworth School District 38

Voucher Detail Listing

Voucher Batch Number: 1242 04/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1/2 pint chocolate		190	170003	206703 4/4/2017	10.0000.2560.490.01.000 Lunch Milk Expense	\$56.81
1/2 pint skim		59	170003	206703 4/4/2017	10.0000.2560.490.01.000 Lunch Milk Expense	\$17.05
Check #: 135277						
PO/InvoiceTotal:						\$263.74
Vendor Total:						\$263.74
Bouncy Bands LLC						
Check Group:						
IDEA Program Supplies		1 0		PO 18031 4/4/2017	10.0000.1100.400.05.000 IDEA Program Supplies	\$897.00
Check #: 135278						
PO/InvoiceTotal:						\$897.00
Vendor Total:						\$897.00
Brown University Financial Services						
Check Group:						
Soc Studies Supplies		1 0		CUSTINV-004275 9 4/7/2017	10.0000.1120.410.05.000 Soc Studies Supplies	\$134.40
Check #: 135279						
PO/InvoiceTotal:						\$134.40
Vendor Total:						\$134.40
Businessolver.com, Inc						
Check Group:						
Regular Ed General Supplies		1 0		0038047 3/21/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$200.94
Check #: 135280						
PO/InvoiceTotal:						\$200.94
Vendor Total:						\$200.94
CAMCOR, INC.						
CAMCORI NC						

Kenilworth School District 38

Voucher Detail Listing

Voucher Batch Number: 1242 04/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Elementary Capital Outlay		1 0		2410709 3/28/2017	10.0000.1110.500.00.000 Elementary Capital Outlay	\$4,875.00
Elementary Capital Outlay		1 0		2410709 3/28/2017	10.0000.1110.500.00.000 Elementary Capital Outlay	\$2,258.00
Regular Gen Ed Suplies		1 0		2410709 3/28/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$99.00
Elementary Capital Outlay		1 0		2412304CR 3/28/2017	10.0000.1110.500.00.000 Elementary Capital Outlay	(\$2,258.00)
Regular Ed General Supplies		1 0		2412304CR 3/28/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	(\$99.00)
Elementary Capital Outlay		1 0		2414673 3/28/2017	10.0000.1110.500.00.000 Elementary Capital Outlay	\$1,200.00
Regular Ed General Supplies		1 0		2414673 3/28/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$200.00
					Check #: 135281	
						PO/InvoiceTotal: <u>\$6,275.00</u>
						Vendor Total: \$6,275.00
Carol Rosenberg	ROSENBERG					
Check Group:						
Spanish Material & Supplies		1 0		3/24/17 4/7/2017	10.0000.1120.410.28.000 Spanish Material & Supplies	\$75.00
					Check #: 135282	
						PO/InvoiceTotal: <u>\$75.00</u>
						Vendor Total: \$75.00
CDW Government, Inc	CDW					
Check Group:						
Tech Software		1 0		HCS4770 3/28/2017	10.0000.2225.400.01.000 Tech Software	\$81.81

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tech Repair & Maintenance		1	0	HFB9515 4/7/2017	10.0000.2225.323.00.000 Tech Repair & Maintenance	\$11.87
Tech Repair & Maintenance		1	0	V614979 4/7/2017	10.0000.2225.323.00.000 Tech Repair & Maintenance	\$14.41
Check #: 135283						
PO/InvoiceTotal:						\$108.09
Vendor Total:						\$108.09
CHICAGO TRIBUNE SUBSCRIPN	CHGOTRIB					
Check Group:						
Regular Ed General Supplies		1	0	10548450 to 6//17 3/28/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$63.92
Check #: 135284						
PO/InvoiceTotal:						\$63.92
Vendor Total:						\$63.92
Citicare Services LLC						
Check Group:						
Transportation - Cove School		38	170026	V753479 3/28/2017	40.0000.2330.331.00.000 Student Services Transportation	\$836.00
Check #: 135285						
PO/InvoiceTotal:						\$836.00
Vendor Total:						\$836.00
Coca Cola Bottling Co	COCACOL A					
Check Group:						
Water/Soda/Coffee-Office of Principal		1	0	761207891 3/16/2017	10.0000.2410.410.04.000 Water/Soda/Coffee-Office of Principal	\$793.80
Check #: 135286						
PO/InvoiceTotal:						\$793.80
Vendor Total:						\$793.80
Comcast	COMCAST					

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Comp Assist Instr - Purch Svc - Internet		1 0		51907622 4/7/2017	10.0000.2225.300.01.000 Comp Assist Instr - Purch Svc - Internet	\$2,990.00
						Check #: 135287
						PO/InvoiceTotal: \$2,990.00
						Vendor Total: \$2,990.00
CORNER BAKERY CORNERB AKE						
Check Group:						
Lunch Expense		1 0		11001207140125 4/7/2017	10.0000.2560.490.00.000 Lunch Expense	\$30.00
						Check #: 135288
						PO/InvoiceTotal: \$30.00
						Vendor Total: \$30.00
Datamation Imaging Services Corp						
Check Group:						
Regular Ed General Supplies		1 0		MAR-63056 4/4/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$589.16
						Check #: 135289
						PO/InvoiceTotal: \$589.16
						Vendor Total: \$589.16
DLA Architects Ltd						
Check Group:						
Arch/Engineering		1 0		170311 4/7/2017	20.0000.2533.311.02.000 Arch/Engineering	\$5,887.50
Arch/Engineering		1 0		170348 4/7/2017	20.0000.2533.311.02.000 Arch/Engineering	\$4,392.50
						Check #: 135290
						PO/InvoiceTotal: \$10,280.00
						Vendor Total: \$10,280.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EBSCO Accounts Receivable	EBSCO					
Check Group:						
Tech Subscriptions		1 0		10000516511 4/7/2017	10.0000.2225.300.03.000 Tech Subscriptions	\$1,592.00
					Check #: 135291	
						PO/InvoiceTotal: \$1,592.00
						Vendor Total: \$1,592.00
Ellison Educational Equipment, Inc						
Check Group:						
Library General Supplies		1 0		3115792 3/28/2017	10.0000.2220.410.00.000 Library General Supplies	\$41.00
					Check #: 135292	
						PO/InvoiceTotal: \$41.00
						Vendor Total: \$41.00
Emergency Lite Service	EMERGEN CYL					
Check Group:						
Oper & Maint - Supplies		1 0		98838 4/6/2017	20.0000.2540.410.00.000 Oper & Maint - Supplies	\$64.30
					Check #: 135293	
						PO/InvoiceTotal: \$64.30
						Vendor Total: \$64.30
Emily Hayden	HAYDEN24					
Check Group:						
Special Area Admin Svcs-EE Travel		1 0		2/28-3/1/17 4/7/2017	10.0000.2330.330.00.000 Special Area Admin Svcs-EE Travel	\$56.65
					Check #: 135294	
						PO/InvoiceTotal: \$56.65
						Vendor Total: \$56.65
Enza Fox	SAVARINO					

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Library General Supplies		1 0		3/8-3/25 4/4/2017	10.0000.2220.410.00.000 Library General Supplies	\$163.32
Check #: 135295						
PO/InvoiceTotal:						\$163.32
Vendor Total:						\$163.32
Follett School Solutions, Inc	FOLLETT CH					
Check Group:						
Library Periodicals		1 0		554757F-3 3/28/2017	10.0000.2220.440.00.000 Library Periodicals	\$213.17
Reading Supplies		1 0		559058F-4 3/21/2017	10.0000.1120.410.13.000 Reading Supplies	\$115.60
Library Books		1 0		566618F-1 4/7/2017	10.0000.2220.430.00.000 Library Books	\$703.04
Lang Art Supplies		1 0		583874F-0 4/4/2017	10.0000.1120.410.04.000 Lang Art Supplies	\$597.80
Library Books		1 0		584318-5 4/4/2017	10.0000.2220.430.00.000 Library Books	\$739.90
Library Books		1 0		592269-3 4/7/2017	10.0000.2220.430.00.000 Library Books	\$635.72
Check #: 135296						
PO/InvoiceTotal:						\$3,005.23
Vendor Total:						\$3,005.23
Fox Valley Fire & Safety	FOXVALLE Y					
Check Group:						
Oper & Maint - Repair and Maint Service		1 0		IN00072084 3/20/2017	20.0000.2540.323.00.000 Oper & Maint - Repair and Maint Service	\$1,256.22
Check #: 135297						
PO/InvoiceTotal:						\$1,256.22

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total:
Frank Cooney Co, Inc	COONEY					\$1,256.22
Check Group:						
Elementary Capital Outlay		1 0		64459 4/7/2017	10.0000.1110.500.00.000 Elementary Capital Outlay	\$5,114.30
						Check #: 135298
						PO/InvoiceTotal:
						\$5,114.30
						Vendor Total:
						\$5,114.30
Gail Mangurten	MANGURT EN					
Check Group:						
Accompaniest		1 0		3/20/17 3/16/2017	10.0000.1110.300.02.000 Accompaniest	\$60.00
						Check #: 135299
						PO/InvoiceTotal:
						\$60.00
						Vendor Total:
						\$60.00
General Technology Distributors						
Check Group:						
Admin General Supplies		1 0		08500C 3/30/2017	10.0000.2320.410.00.000 Admin General Supplies	\$256.32
						Check #: 135300
						PO/InvoiceTotal:
						\$256.32
						Vendor Total:
						\$256.32
Genesis Technologies	GENESIS					
Check Group:						
Printer Ink/Toner		1 0		588448 3/20/2017	10.0000.2225.400.02.000 Printer Ink/Toner	\$344.66
Printer Ink/Toner		1 0		590440 4/7/2017	10.0000.2225.400.02.000 Printer Ink/Toner	\$206.83

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Printer Ink/Toner		1	0	590800 4/4/2017	10.0000.2225.400.02.000 Printer Ink/Toner	\$160.67
					Check #: 135301	
						PO/InvoiceTotal: <u>\$712.16</u>
Check Group: Toner & Ink		2065.92	170010	589290 3/29/2017	10.0000.2225.400.02.000 Printer Ink/Toner	\$2,065.92
					Check #: 135301	
						PO/InvoiceTotal: <u>\$2,065.92</u>
						Vendor Total: <u>\$2,778.08</u>
Genesis Technologies Inc	GENESIST EC					
Check Group: Copier Lease		1	170011	20357768 3/28/2017	10.0000.2410.390.00.000 Copier-Office of Principal	\$2,419.59
					Check #: 135302	
						PO/InvoiceTotal: <u>\$2,419.59</u>
						Vendor Total: <u>\$2,419.59</u>
Gordon Food Service, Inc	GORDONF OOD					
Check Group: Organic Milk White		34	170012	176783218 3/27/2017	10.0000.2560.490.04.000 Organic Milk Expense	\$659.94
Organic Chocolate		28	170012	176783218 3/27/2017	10.0000.2560.490.04.000 Organic Milk Expense	\$543.48
					Check #: 135303	
						PO/InvoiceTotal: <u>\$1,203.42</u>
						Vendor Total: <u>\$1,203.42</u>
Grand Food Center	GRAND					
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Lunch Expense		1	0	3/16/17 3/16/2017	10.0000.2560.490.00.000 Lunch Expense	\$84.31
					Check #: 135304	
						PO/InvoiceTotal: \$84.31
						Vendor Total: \$84.31
Guard911 LLC	GUARD911 LL					
Check Group:						
Tech Subscription		1	0	1586 4/7/2017	10.0000.2225.300.03.000 Tech Subscriptions	\$297.00
					Check #: 135305	
						PO/InvoiceTotal: \$297.00
						Vendor Total: \$297.00
Hackley & Associates Architects, Inc						
Check Group:						
Arch/Engineering		1	0	7067 4/7/2017	20.0000.2533.311.02.000 Arch/Engineering	\$9,056.75
Arch/Engineering		1	0	7069 4/7/2017	20.0000.2533.311.02.000 Arch/Engineering	\$4,408.97
					Check #: 135306	
						PO/InvoiceTotal: \$13,465.72
						Vendor Total: \$13,465.72
IEC Nextera Energy Services	IECNEXTE RA					
Check Group:						
Electricity		3	170014	155313164830 3/29/2017	20.0000.2540.466.00.000 Oper & Maint - Electricity	\$22,500.00
					Check #: 135307	
						PO/InvoiceTotal: \$22,500.00
						Vendor Total: \$22,500.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ILLINOIS OFFICE OF STATE FIRE MARSHAL	ILLINOIS F					
Check Group:						
Purchased Services		1 0		9572478 3/28/2017	20.0000.2535.300.00.000 Purchased Services	\$70.00
					Check #: 135308	
						PO/InvoiceTotal: <u>\$70.00</u>
						Vendor Total: <u>\$70.00</u>
Jay Zimmerman						
Check Group:						
Fees for Officials - Basketball Boys		1 0		3/23/17 4/7/2017	10.0000.1500.304.00.101 Fees for Officials - Basketball Boys	\$254.00
					Check #: 135309	
						PO/InvoiceTotal: <u>\$254.00</u>
						Vendor Total: <u>\$254.00</u>
Kenilworth School District No. 38						
Check Group:						
DUE TO/FROM REVOLVING ACCOUNT		1 0		4/17/17 4/6/2017	10.0000.0460.000.00.000 DUE TO/FROM REVOLVING ACCOUNT	\$1,647.83
DUE TO/FROM REVOLVING ACCOUNT		1 0		4/17/17 4/6/2017	20.0000.0460.000.00.000 DUE TO/FROM REVOLVING ACCOUNT	\$90.28
DUE TO/FROM REVOLVING ACCOUNT		1 0		4/17/17 4/6/2017	80.0000.0460.000.00.000 DUE TO/FROM REVOLVING ACCOUNT	\$290.37
					Check #: 135310	
						PO/InvoiceTotal: <u>\$2,028.48</u>
						Vendor Total: <u>\$2,028.48</u>
Lakeland/Larson Elevator	LAKELAND					
Check Group:						
Oper & Maint - Repair and Maint Service		1 0		71178 4/3/2017	20.0000.2540.323.00.000 Oper & Maint - Repair and Maint Service	\$196.05
					Check #: 135311	

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$196.05</u>
						Vendor Total: <u>\$196.05</u>
Les Preuss	PREUSS					
Check Group:						
Fees for Officials - VolleyBall - Boys		1 0		2/16/17 3/21/2017	10.0000.1500.304.00.103 Fees for Officials - VolleyBall - Boys	\$80.00
						Check #: 135312
						PO/InvoiceTotal: <u>\$80.00</u>
						Vendor Total: <u>\$80.00</u>
Malnati Organization						
Check Group:						
Lunch Expense		1 0		E242965 3/21/2017	10.0000.2560.490.00.000 Lunch Expense	\$59.66
Lunch Expense		1 0		Event # E242925 3/20/2017	10.0000.2560.490.00.000 Lunch Expense	\$131.54
						Check #: 135313
						PO/InvoiceTotal: <u>\$191.20</u>
						Vendor Total: <u>\$191.20</u>
Mark Diefenbacher						
Check Group:						
Fees for Officials - VolleyBall - Boys		1 0		2/9/17 3/29/2017	10.0000.1500.304.00.103 Fees for Officials - VolleyBall - Boys	\$80.00
						Check #: 135314
						PO/InvoiceTotal: <u>\$80.00</u>
						Vendor Total: <u>\$80.00</u>
Menards-Morton Grove	MENARDS					
Check Group:						
Oper & Maint - Supplies		1 0		59589 4/4/2017	20.0000.2540.410.00.000 Oper & Maint - Supplies	\$81.90

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Oper & Maint - Supplies		1	0	59787 4/7/2017	20.0000.2540.410.00.000 Oper & Maint - Supplies	\$97.06
Oper & Maint - Supplies		1	0	60364 4/7/2017	20.0000.2540.410.00.000 Oper & Maint - Supplies	\$90.71
Check #: 135315						
PO/InvoiceTotal:						\$269.67
Vendor Total:						\$269.67
New Trier Township High School Dst. 203	NEWTRIER HS					
Check Group:						
Admin Dues and Fees		1	0	Kasarda 2017 3/28/2017	10.0000.2320.640.00.000 Admin Dues and Fees	\$277.00
Check #: 135316						
PO/InvoiceTotal:						\$277.00
Vendor Total:						\$277.00
North Shore Soccer & More	NORSHOR					
Check Group:						
JRH Phy Ed Supplies		1	0	1777 3/20/2017	10.0000.1120.410.12.000 JRH Phy Ed Supplies	\$480.00
Check #: 135317						
PO/InvoiceTotal:						\$480.00
Vendor Total:						\$480.00
Northern Illinois Gas	NICOR					
Check Group:						
Oper & Maint - Natural Gas		1	0	3/1-4/1/17 4/7/2017	20.0000.2540.465.00.000 Oper & Maint - Natural Gas	\$865.89
Check #: 135318						
PO/InvoiceTotal:						\$865.89
Vendor Total:						\$865.89

Northside Rooftops, LLC Wrigley Rooftops

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Support Services General Admin-Staff Recognition		1	0	00026622 4/7/2017	10.0000.2316.300.00.000 Support Services General Admin-Staff Recognition	\$8,472.38
Check #: 135319						
PO/InvoiceTotal:						\$8,472.38
Vendor Total:						\$8,472.38
Panera Bread/St Louis Bread Co	PANERA					
Check Group:						
Lunch Expense		1	0	60063900698 3/20/2017	10.0000.2560.490.00.000 Lunch Expense	\$95.57
Lunch Expense		1	0	60063900699 3/20/2017	10.0000.2560.490.00.000 Lunch Expense	\$149.54
Lunch Expense		1	0	60063900707 4/5/2017	10.0000.2560.490.00.000 Lunch Expense	\$7.15
Check #: 135320						
PO/InvoiceTotal:						\$252.26
Vendor Total:						\$252.26
Paul Basbagill	BASBAGIL L					
Check Group:						
Fees for Officials - VolleyBall - Boys		1	0	3/9/17 3/21/2017	10.0000.1500.304.00.103 Fees for Officials - VolleyBall - Boys	\$80.00
Check #: 135321						
PO/InvoiceTotal:						\$80.00
Vendor Total:						\$80.00
Paul Minkus	MINKUS					
Check Group:						
Fees for Officials - VolleyBall - Boys		1	0	3/1-3/6 3/21/2017	10.0000.1500.304.00.103 Fees for Officials - VolleyBall - Boys	\$182.00
Check #: 135322						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$182.00
						Vendor Total: \$182.00
Peapod	PEAPOD					
Check Group:						
Home Ec Supplies		1	0	a92144773-47 3/16/2017	10.0000.1120.410.07.000 Home Ec Supplies	\$311.23
						Check #: 135323
						PO/InvoiceTotal: \$311.23
						Vendor Total: \$311.23
Piero's Pizza	PIEROS					
Check Group:						
Lunch Expense		1	0	587201 3/16/2017	10.0000.2560.490.00.000 Lunch Expense	\$36.90
						Check #: 135324
						PO/InvoiceTotal: \$36.90
						Vendor Total: \$36.90
QUILL.COM	QUILLCOM					
Check Group:						
Oper & Maint - Supplies		1	0	5110625 3/20/2017	20.0000.2540.410.00.000 Oper & Maint - Supplies	\$149.80
Oper & Maint - Supplies		1	0	5133137 3/20/2017	20.0000.2540.410.00.000 Oper & Maint - Supplies	\$32.99
Regular Ed General Supplies		1	0	5257390 4/7/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$357.62
Regular Ed General Supplies		1	0	5272100 4/7/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$69.45
Oper & Maint - Supplies		1	0	5369776 4/4/2017	20.0000.2540.410.00.000 Oper & Maint - Supplies	\$127.96
Regular Ed General Supplies		1	0	5527795 4/7/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$272.41

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Regular Ed General Supplies		1	0	5554170 4/7/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$15.29
Regular Ed General Supplies		1	0	5586985 4/7/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$13.16
Regular Ed General Supplies		1	0	5588846 4/7/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$53.88
Check #: 135325						
						PO/InvoiceTotal: \$1,092.56
Check Group:						
8.5"x11" Copy paper #720222 by Carton-White		40	170054	5318134 3/28/2017	10.0000.2410.410.02.000 Paper Supplies-Office of Principal	\$1,199.60
Check #: 135325						
						PO/InvoiceTotal: \$1,199.60
						Vendor Total: \$2,292.16
Robbins,Schwartz,Nicholas	ROBBIN					
Check Group:						
Board Legal Service		1	0	273703 3/30/2017	10.0000.2310.318.00.000 Board Legal Service	\$1,447.50
Board Legal Service		1	0	273704 3/30/2017	10.0000.2310.318.00.000 Board Legal Service	\$150.00
Check #: 135326						
						PO/InvoiceTotal: \$1,597.50
						Vendor Total: \$1,597.50
Roman Marushka						
Check Group:						
Fees for Officials - VolleyBall - Boys		1	0	2/23/17 3/29/2017	10.0000.1500.304.00.103 Fees for Officials - VolleyBall - Boys	\$50.00
Check #: 135327						
						PO/InvoiceTotal: \$50.00
						Vendor Total: \$50.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sarah Bauer						
Check Group:						
Tuition		1 0		4/17/17 4/7/2017	10.1311.0000.000.00.000 Tuition	\$2,714.84
						Check #: 135328
						PO/InvoiceTotal: \$2,714.84
						Vendor Total: \$2,714.84
Septran, Inc. SEPTRAN						
Check Group:						
Student Services Transportation		1 0		91425645 4/7/2017	40.0000.2330.331.00.000 Student Services Transportation	\$2,417.64
						Check #: 135329
						PO/InvoiceTotal: \$2,417.64
						Vendor Total: \$2,417.64
SirsiDynix SIRSIDYNI X						
Check Group:						
Library - Purchased Services - Electronic Tracking		1 0		INVMTO30394 4/7/2017	10.0000.2222.300.01.000 Library - Purchased Services - Electronic Tracking	\$3,549.63
						Check #: 135330
						PO/InvoiceTotal: \$3,549.63
						Vendor Total: \$3,549.63
Social Thinking SOCIALTHI N						
Check Group:						
Special Area Admin Svcs-Prof Growth & Tuition		1 0		55676 3/21/2017	10.0000.2330.300.00.000 Special Area Admin Svcs-Prof Growth & Tuition	\$1,653.75
						Check #: 135331
						PO/InvoiceTotal: \$1,653.75
						Vendor Total: \$1,653.75

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Voucher Detail Listing

Voucher Batch Number: 1242 04/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Steiner Electric Company	STEINERE LE					
Check Group:						
Oper & Maint - Supplies		1 0		S005663337.004 4/7/2017	20.0000.2540.410.00.000 Oper & Maint - Supplies	\$115.88
				Check #: 135332		
					PO/InvoiceTotal:	\$115.88
					Vendor Total:	\$115.88
Sue Johnson	JOHNSON SUE					
Check Group:						
Consultant Fees		1 0		2016/2017 3/29/2017	10.0000.2210.300.00.000 Consultant Fees	\$3,424.00
				Check #: 135333		
					PO/InvoiceTotal:	\$3,424.00
					Vendor Total:	\$3,424.00
Survey Monkey	SURVEYM ONK					
Check Group:						
Regular Ed General Supplies		1 0		28439707 3/28/2017	10.0000.1100.410.00.000 Regular Ed General Supplies	\$765.00
				Check #: 135334		
					PO/InvoiceTotal:	\$765.00
					Vendor Total:	\$765.00
Taco Lago						
Check Group:						
Lunch Expense		1 0		4/4/17 4/5/2017	10.0000.2560.490.00.000 Lunch Expense	\$42.85
				Check #: 135335		
					PO/InvoiceTotal:	\$42.85
					Vendor Total:	\$42.85

Kenilworth School District 38

Voucher Detail Listing

Voucher Batch Number: 1242 04/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Teaching Strategies, Inc						
Check Group:						
Consultant Fee		1 0		8/28/17 4/7/2017	10.0000.2210.300.00.000 Consultant Fees	\$3,000.00
						Check #: 135336
						PO/InvoiceTotal: \$3,000.00
						Vendor Total: \$3,000.00
Tennant Sales and Service Company						
Check Group:						
Oper & Maint - Supplies		1 0		914493850 3/29/2017	20.0000.2540.410.00.000 Oper & Maint - Supplies	\$269.50
						Check #: 135337
						PO/InvoiceTotal: \$269.50
						Vendor Total: \$269.50
The Cove School						
Check Group:						
Tuition		16	170024	SD38-0317 4/7/2017	10.0000.1200.390.00.000 Spec Ed Purchased Svc	\$3,922.56
						Check #: 135338
						PO/InvoiceTotal: \$3,922.56
						Vendor Total: \$3,922.56
The Omni Group						
OMNIGRO UP						
Check Group:						
403B Administrative Services		1 0		1704-7911 4/7/2017	10.0000.2520.311.01.000 403B Administrative Services	\$22.00
						Check #: 135339
						PO/InvoiceTotal: \$22.00
						Vendor Total: \$22.00
The Organic Gardner Ltd.						
ORGANIC GAR						

Kenilworth School District 38

Voucher Detail Listing

Voucher Batch Number: 1242 04/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Oper & Maint - Water and Sewer		-1	0	1001000073-00 11-03 4/6/2017	20.0000.2540.460.00.000 Oper & Maint - Water and Sewer	(\$176.60)
Check #: 135343						
PO/InvoiceTotal:						\$0.00
Check Group:						
Oper & Maint - Water and Sewer		-2	170023	100100731000-11 /22-3 4/3/2017	20.0000.2540.460.00.000 Oper & Maint - Water and Sewer	(\$9,600.00)
Oper & Maint - Water and Sewer		-1	170023	100100731000-11 /22-3 4/3/2017	20.0000.2540.460.00.000 Oper & Maint - Water and Sewer	(\$176.60)
Account # 1001000073-00		2	170023	100100731000-11 /22-3 4/3/2017	20.0000.2540.460.00.000 Oper & Maint - Water and Sewer	\$9,600.00
Account # 1001007310-00		1	170023	100100731000-11 /22-3 4/3/2017	20.0000.2540.460.00.000 Oper & Maint - Water and Sewer	\$176.60
Check #: 135343						
PO/InvoiceTotal:						\$0.00
Vendor Total:						\$0.00
W. W. Grainger	GRAINGER					
Check Group:						
Oper & Maint - Supplies		1	0	9383070902 3/20/2017	20.0000.2540.410.00.000 Oper & Maint - Supplies	\$172.07
Oper & Maint - Supplies		1	0	9393778536 3/29/2017	20.0000.2540.410.00.000 Oper & Maint - Supplies	\$450.05
Check #: 135344						
PO/InvoiceTotal:						\$622.12
Vendor Total:						\$622.12
William Doll	DOLL					
Check Group:						

Kenilworth School District 38

Voucher Detail Listing

Voucher Batch Number: 1242 04/17/2017

Fiscal Year: 2016-2017

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Equipment - Track - CoEd		1	0	3/22/17	10.0000.1500.480.00.109	\$150.00
				3/29/2017	Equipment - Track - CoEd	
					Check #: 135345	

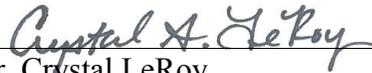
PO/InvoiceTotal:	\$150.00
Vendor Total:	\$150.00
Grand Total:	\$141,065.62

End of Report

KENILWORTH SCHOOL DISTRICT NO. 38

Investment Certification Statement

All investments listed with *PMA* (ISDLAF) comply with the Kenilworth School District No. 38 Investment Policy.



Dr. Crystal LeRoy
Superintendent/Chief School Business Official
Kenilworth School District # 38

April 17, 2017

Date

Kenilworth School District 38

Investment Balances

From Date: 3/1/2017

To Date: 3/31/2017

Fiscal Year: 2016-2017

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.0000.0103.000.00.501	PMA - Liquid General Fund	\$0.00	\$645.51	\$603,085.03	(\$603,085.03)	\$0.00	(\$603,085.03)	0.00%
10.0000.0103.000.00.502	PMA - Max General Fund	\$0.00	\$3,068.86	\$5,327,964.19	(\$5,327,964.19)	\$0.00	(\$5,327,964.19)	0.00%
10.0000.0103.000.00.503	PMA - Onewest Bank 12/2014	\$0.00	\$0.00	\$244,700.00	(\$244,700.00)	\$0.00	(\$244,700.00)	0.00%
10.0000.0103.000.00.507	PMA - Santander Bank, N.A. /So	\$0.00	\$0.00	\$248,246.40	(\$248,246.40)	\$0.00	(\$248,246.40)	0.00%
10.0000.0103.000.00.512	PMA - Sonabank 12/2014	\$0.00	\$0.00	\$245,000.00	(\$245,000.00)	\$0.00	(\$245,000.00)	0.00%
10.0000.0103.000.00.518	PMA - Bofi Federal Bank 12/201	\$0.00	\$0.00	\$248,300.00	(\$248,300.00)	\$0.00	(\$248,300.00)	0.00%
10.0000.0103.000.00.539	PMA - Affiliated Bank Exp 7/20	\$0.00	\$0.00	\$248,200.00	(\$248,200.00)	\$0.00	(\$248,200.00)	0.00%
10.0000.0103.000.00.541	PMA - Ally Bank Certificate of	\$0.00	\$0.00	\$248,962.70	(\$248,962.70)	\$0.00	(\$248,962.70)	0.00%
10.0000.0103.000.00.542	PMA - Bank of China Exp 7/2017	\$0.00	\$0.00	\$248,246.28	(\$248,246.28)	\$0.00	(\$248,246.28)	0.00%
10.0000.0103.000.00.543	PMA - Bank of the West Exp 7/2	\$0.00	\$0.00	\$245,200.00	(\$245,200.00)	\$0.00	(\$245,200.00)	0.00%
10.0000.0103.000.00.546	PMA - Capital One Bank (usa) E	\$0.00	\$0.00	\$249,149.56	(\$249,149.56)	\$0.00	(\$249,149.56)	0.00%
10.0000.0103.000.00.547	PMA - Discover Bank Certificat	\$0.00	\$0.00	\$248,000.00	(\$248,000.00)	\$0.00	(\$248,000.00)	0.00%
10.0000.0103.000.00.548	PMA - East Boston Savings Bank	\$0.00	\$0.00	\$247,200.00	(\$247,200.00)	\$0.00	(\$247,200.00)	0.00%
10.0000.0103.000.00.550	PMA - Everbank Certificate of	\$0.00	\$0.00	\$248,246.40	(\$248,246.40)	\$0.00	(\$248,246.40)	0.00%
10.0000.0103.000.00.551	PMA - Farmers & Merchants Unio	\$0.00	\$0.00	\$245,300.00	(\$245,300.00)	\$0.00	(\$245,300.00)	0.00%
10.0000.0103.000.00.552	PMA - Fieldpoint Private Bank	\$0.00	\$0.00	\$245,700.00	(\$245,700.00)	\$0.00	(\$245,700.00)	0.00%
10.0000.0103.000.00.556	PMA - Modern Bank National Ass	\$0.00	\$0.00	\$248,100.00	(\$248,100.00)	\$0.00	(\$248,100.00)	0.00%
10.0000.0103.000.00.558	PMA - Pacific Western Bank Exp	\$0.00	\$0.00	\$240,700.00	(\$240,700.00)	\$0.00	(\$240,700.00)	0.00%
10.0000.0103.000.00.560	PMA - State Bank of India (NY)	\$0.00	\$0.00	\$248,400.00	(\$248,400.00)	\$0.00	(\$248,400.00)	0.00%
10.0000.0103.000.00.561	PMA - Western Alliance Bank/To	\$0.00	\$0.00	\$248,300.00	(\$248,300.00)	\$0.00	(\$248,300.00)	0.00%
10.0000.0103.000.00.562	PMA - Firsttrust Savings Bank	\$0.00	\$0.00	\$249,372.45	(\$249,372.45)	\$0.00	(\$249,372.45)	0.00%
10.0000.0103.000.00.563	PMA - Wells Fargo Bank CD 7/20	\$0.00	\$0.00	\$249,246.55	(\$249,246.55)	\$0.00	(\$249,246.55)	0.00%
10.0000.0103.000.00.564	PMA - TBK Bank, SSB / The Nati	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.565	PMA-Bank of East Aisa Exp 7/17	\$0.00	\$0.00	\$248,800.00	(\$248,800.00)	\$0.00	(\$248,800.00)	0.00%
10.0000.0103.000.00.566	PMA - Landmark Community Bank	\$0.00	\$0.00	\$248,900.00	(\$248,900.00)	\$0.00	(\$248,900.00)	0.00%
10.0000.0103.000.00.567	PMA - CFG Community Bank Exp 7	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.568	PMA - Orrstown Bank Exp 7/17	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.569	PMA - Bank of Ruston Exp 7/17	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.570	PMA - USAmeribank Exp 7/17	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.571	PMA - Crestmark Bank Exp 7/17	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.572	PMA - Bank of the Ozarks Exp 7/	\$0.00	\$0.00	\$248,800.00	(\$248,800.00)	\$0.00	(\$248,800.00)	0.00%
10.0000.0103.000.00.573	PMA - Flagler Bank Exp 6/17	\$0.00	\$0.00	\$249,100.00	(\$249,100.00)	\$0.00	(\$249,100.00)	0.00%
10.0000.0103.000.00.574	PMA - Patriot Bank Exp 4/17	\$0.00	\$0.00	\$248,900.00	(\$248,900.00)	\$0.00	(\$248,900.00)	0.00%
10.0000.0103.000.00.575	PMA - Texas Capital Bank Exp 4	\$0.00	\$0.00	\$248,900.00	(\$248,900.00)	\$0.00	(\$248,900.00)	0.00%
10.0000.0103.000.00.576	PMA - Bank Leumi USA Exp 7/17	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.577	PMA - Private Bank - MI Exp 4/	\$0.00	\$0.00	\$248,900.00	(\$248,900.00)	\$0.00	(\$248,900.00)	0.00%
10.0000.0103.000.00.578	PMA - Financial Federal Bank E	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.579	PMA - Capital One, Nati Assoc	\$0.00	\$0.00	\$249,123.82	(\$249,123.82)	\$0.00	(\$249,123.82)	0.00%
10.0000.0103.000.00.580	PMA - Peoples Bank Holyoke Cer	\$0.00	\$0.00	\$248,166.31	(\$248,166.31)	\$0.00	(\$248,166.31)	0.00%
10.0000.0103.000.00.581	PMA - Dallas Capital Bank, NA	\$0.00	\$0.00	\$248,203.29	(\$248,203.29)	\$0.00	(\$248,203.29)	0.00%
10.0000.0103.000.00.582	PMA - First Foundation Bank Cd	\$0.00	\$0.00	\$248,203.29	(\$248,203.29)	\$0.00	(\$248,203.29)	0.00%
70.0000.0103.000.00.501	PMA - Liquid General Fund	\$0.00	\$750.00	\$2,250.00	(\$2,250.00)	\$0.00	(\$2,250.00)	0.00%
70.0000.0103.000.00.502	PMA - Max General Fund	\$0.00	\$0.00	\$245,948.59	(\$245,948.59)	\$0.00	(\$245,948.59)	0.00%
70.0000.0103.000.00.526	PMA - Glendale Az Ltd Go 12/20	\$0.00	\$0.00	\$104,740.00	(\$104,740.00)	\$0.00	(\$104,740.00)	0.00%
70.0000.0103.000.00.527	PMA - Miami-Dade Cnty FI Ult G	\$0.00	\$0.00	\$116,457.00	(\$116,457.00)	\$0.00	(\$116,457.00)	0.00%
70.0000.0103.000.00.528	PMA - Clark Cnty Nv Ltd Go 12/	\$0.00	\$0.00	\$69,023.50	(\$69,023.50)	\$0.00	(\$69,023.50)	0.00%
70.0000.0103.000.00.529	PMA - Cook Kane Lake & McHenry	\$0.00	\$0.00	\$90,202.00	(\$90,202.00)	\$0.00	(\$90,202.00)	0.00%
70.0000.0103.000.00.530	PMA - Outgamie Cnty Wi Ult Go	\$0.00	\$0.00	\$136,971.00	(\$136,971.00)	\$0.00	(\$136,971.00)	0.00%
70.0000.0103.000.00.531	PMA - West Des Moines Ia Ult G	\$0.00	\$0.00	\$104,070.00	(\$104,070.00)	\$0.00	(\$104,070.00)	0.00%
70.0000.0103.000.00.532	PMA - Schertz/Seguin Tx Govt C	\$0.00	\$0.00	\$78,810.00	(\$78,810.00)	\$0.00	(\$78,810.00)	0.00%

Kenilworth School District 38

Investment Balances

From Date: 3/1/2017

To Date: 3/31/2017

Fiscal Year: 2016-2017

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
70.0000.0103.000.00.533	PMA - Hamilton Cnty In Ltd Go	\$0.00	\$0.00	\$100,140.00	(\$100,140.00)	\$0.00	(\$100,140.00)	0.00%
70.0000.0103.000.00.534	PMA - King City Wa Ult Go 12/2	\$0.00	\$0.00	\$119,311.50	(\$119,311.50)	\$0.00	(\$119,311.50)	0.00%
70.0000.0103.000.00.535	PMA - New York City Transition	\$0.00	\$0.00	\$147,826.00	(\$147,826.00)	\$0.00	(\$147,826.00)	0.00%
70.0000.0103.000.00.536	PMA - Evanston, Il Ult Go 12/2	\$0.00	\$0.00	\$74,497.50	(\$74,497.50)	\$0.00	(\$74,497.50)	0.00%
70.0000.0103.000.00.537	PMA - South Huntington Ny Sd U	\$0.00	\$0.00	\$49,815.00	(\$49,815.00)	\$0.00	(\$49,815.00)	0.00%
70.0000.0103.000.00.538	PMA - Clark Cnty Nv Go Ltd 12/	\$0.00	\$0.00	\$20,752.00	(\$20,752.00)	\$0.00	(\$20,752.00)	0.00%
Grand Total:		\$0.00	\$4,464.37	\$17,064,430.36	(\$17,064,430.36)	\$0.00	(\$17,064,430.36)	0.00%

End of Report

Kenilworth School District 38

Monthly Financials
March 31, 2017

Kenilworth School District No. 38
Monthly Financials - March 2017

Fund Balance as of July 1, 2016

18,638,966.68

		<u>2015-2016</u>	<u>2015-2016</u>	<u>%</u>	<u>2016-2017</u>	<u>Budget</u>	<u>2016-2017</u>	<u>%</u>
<u>Revenues by Fund</u>		<u>Budget</u>	<u>Actuals</u>	<u>Received</u>	<u>Budget</u>	<u>Balance</u>	<u>YTD</u>	<u>Received</u>
10	Education	10,191,090.00	10,587,865.18	103.89%	10,665,530.03	599,501.83	10,066,028.20	94.38%
20	Operations & Maintenance	1,624,932.00	1,581,358.76	97.32%	1,592,428.27	84,235.80	1,508,192.47	94.71%
30	Debt Service	1,056,069.00	531,815.09	50.36%	535,537.80	-288,879.44	824,417.24	153.94%
40	Transportation	12,315.00	21,117.96	171.48%	21,265.79	-17,042.06	38,307.85	180.14%
50	IMRF & Social Security	276,872.00	295,856.97	106.86%	297,927.97	69,743.44	228,184.53	76.59%
60	Capital Projects	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
70	Working Cash	85,000.00	-95,015.41	-111.78%	-95,680.52	-121,009.11	25,328.59	-26.47%
80	Tort Fund	172,482.00	180,393.29	104.59%	181,656.04	71,406.11	110,249.93	60.69%
90	Fire Prevention & Life Safety	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Total Revenue - All Funds		13,418,760.00	13,103,391.84	97.65%	13,198,665.37	397,956.56	12,800,708.81	96.98%

		<u>2015-2016</u>	<u>2015-2016</u>	<u>%</u>	<u>2016-2017</u>	<u>Budget</u>	<u>2016-2017</u>	<u>%</u>
<u>Expenditures by Fund</u>		<u>Budget</u>	<u>Actuals</u>	<u>Received</u>	<u>Budget</u>	<u>Balance</u>	<u>YTD</u>	<u>Received</u>
10	Education	9,928,551.29	9,235,902.97	93.02%	10,023,102.00	3,468,786.81	6,554,315.19	65.39%
20	Operations & Maintenance	1,072,142.00	665,614.95	62.08%	893,152.00	394,009.37	499,142.63	55.89%
30	Debt Service	1,021,562.00	995,957.51	97.49%	1,065,674.00	220,010.87	845,663.13	79.35%
40	Transportation	24,738.00	62,347.21	252.03%	64,218.00	29,511.08	34,706.92	54.05%
50	IMRF & Social Security	254,243.00	116,757.38	45.92%	142,138.00	9,628.36	132,509.64	93.23%
60	Capital Projects	3,300,000.00	0.00	0.00%	3,300,000.00	3,300,000.00	0.00	0.00%
70	Working Cash	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
80	Tort Fund	89,628.00	74,028.88	0.00%	76,250.00	67,761.55	8,488.45	0.00%
90	Fire Prevention & Life Safety	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Total Expenditures - All Funds		15,690,864.29	11,150,608.90	71.06%	15,564,534.00	7,489,708.04	8,074,825.96	51.88%

Investment Balance

17,064,430.36

Checking Account Balance

5,524,747.46

Outstanding Checks

157,585.39

Outstanding Disbursements

0.00

Outstanding Liabilities

0.00

Deposits In-Transit

0.00

Monthly Balance Sheet
March 1, 2017 - March 31, 2017

	<u>Beg Fund Balance</u> <u>(February 1, 2017)</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Cash Balance</u> <u>February 28, 2017)</u>
Education	8,812,471.26	4,417,269.50	1,686,710.35	11,543,030.41
Operations & Maintenance	5,065,053.02	556,897.90	67,132.17	5,554,818.75
Debt Service	623,348.85	359,555.37	2,750.00	980,154.22
Transportation	142,226.07	17,759.27	8,510.58	151,474.76
IMRF & Social Security	471,978.05	77,630.96	32,749.84	516,859.17
Capital Projects	0.00	0.00	0.00	0.00
Working Cash	3,024,125.09	750.00	0.00	3,024,875.09
Tort Fund	633,013.81	19,653.99	421.62	652,246.18
Life Safety	0.00	0.00	0.00	0.00
	18,772,216.15	5,449,516.99	1,798,274.56	22,423,458.58

<i>Outstanding Checks</i>	157,585.39
<i>Outstanding Disbursements</i>	8,133.85
<i>Outstanding Liabilities</i>	0.00
<i>Deposits In Transit</i>	<u>0.00</u>
Total Cash and Investments	22,589,177.82

	<i>Ending Fund Balance</i> <i>(February 28, 2017)</i>
<i>Investments</i>	17,064,430.36
<i>Checking Account</i>	<u>5,524,747.46</u>
Total Cash and Investments	22,589,177.82

Kenilworth School District 38

Balance Sheet

Fiscal Year: 2016-2017

From Date: 3/1/2017

To Date: 3/31/2017

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.0000.0100.000.00.000	Cash and Investments Summary	\$0.00	\$2,732,285.43	\$11,555,524.55	(\$11,555,524.55)	\$0.00	(\$11,555,524.55)	0.00%
10.0000.0200.000.00.000	Due From Activity Acct/Fixed A	\$0.00	\$0.00	(\$615.88)	\$615.88	\$0.00	\$615.88	0.00%
10.0000.0400.000.00.000	Current Liabilities Summary	\$0.00	(\$16.89)	\$44,814.82	(\$44,814.82)	\$1,115.10	(\$45,929.92)	0.00%
10.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$8,088,010.48)	\$8,088,010.48	\$0.00	\$8,088,010.48	0.00%
	FUND: EDUCATIONAL FUND - 10	\$0.00	\$2,732,268.54	\$3,511,713.01	(\$3,511,713.01)	\$1,115.10	(\$3,512,828.11)	0.00%
20.0000.0100.000.00.000	Cash and Investments Summary	\$0.00	\$489,765.73	\$5,554,753.57	(\$5,554,753.57)	\$0.00	(\$5,554,753.57)	0.00%
20.0000.0400.000.00.000	Current Liabilities Summary	\$0.00	\$0.00	\$435.55	(\$435.55)	\$0.00	(\$435.55)	0.00%
20.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$4,546,139.28)	\$4,546,139.28	\$0.00	\$4,546,139.28	0.00%
	FUND: OPERATIONS & MAINTENANCE FUND - 20	\$0.00	\$489,765.73	\$1,009,049.84	(\$1,009,049.84)	\$0.00	(\$1,009,049.84)	0.00%
30.0000.0100.000.00.000	Cash and Investments Summary	\$0.00	\$356,805.37	\$980,154.22	(\$980,154.22)	\$0.00	(\$980,154.22)	0.00%
30.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$1,001,400.11)	\$1,001,400.11	\$0.00	\$1,001,400.11	0.00%
	FUND: DEBT SERVICE FUND - 30	\$0.00	\$356,805.37	(\$21,245.89)	\$21,245.89	\$0.00	\$21,245.89	0.00%
40.0000.0100.000.00.000	Cash and Investments Summary	\$0.00	\$9,248.69	\$151,474.76	(\$151,474.76)	\$0.00	(\$151,474.76)	0.00%
40.0000.0400.000.00.000	Current Liabilities Summary	\$0.00	\$0.00	(\$0.24)	\$0.24	\$0.00	\$0.24	0.00%
40.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$147,873.59)	\$147,873.59	\$0.00	\$147,873.59	0.00%
	FUND: TRANSPORTATION FUND - 40	\$0.00	\$9,248.69	\$3,600.93	(\$3,600.93)	\$0.00	(\$3,600.93)	0.00%
50.0000.0100.000.00.000	Cash and Investments Summary	\$0.00	\$44,881.12	\$516,859.17	(\$516,859.17)	\$0.00	(\$516,859.17)	0.00%
50.0000.0400.000.00.000	Current Liabilities Summary	\$0.00	\$0.00	\$5,584.18	(\$5,584.18)	\$0.00	(\$5,584.18)	0.00%
50.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$426,768.46)	\$426,768.46	\$0.00	\$426,768.46	0.00%
	FUND: MUNICIPAL RETIREMENT/SS FUND - 50	\$0.00	\$44,881.12	\$95,674.89	(\$95,674.89)	\$0.00	(\$95,674.89)	0.00%
70.0000.0100.000.00.000	Cash and Investments Summary	\$0.00	\$750.00	\$3,024,875.09	(\$3,024,875.09)	\$0.00	(\$3,024,875.09)	0.00%
70.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$2,999,546.50)	\$2,999,546.50	\$0.00	\$2,999,546.50	0.00%
	FUND: WORKING CASH - 70	\$0.00	\$750.00	\$25,328.59	(\$25,328.59)	\$0.00	(\$25,328.59)	0.00%
80.0000.0100.000.00.000	Cash and Investments Summary	\$0.00	\$19,232.37	\$652,246.18	(\$652,246.18)	\$0.00	(\$652,246.18)	0.00%
80.0000.0700.000.00.000	000	\$0.00	\$0.00	(\$550,484.70)	\$550,484.70	\$0.00	\$550,484.70	0.00%
	FUND: TORT FUND - 80	\$0.00	\$19,232.37	\$101,761.48	(\$101,761.48)	\$0.00	(\$101,761.48)	0.00%
	Grand Total:	\$0.00	\$3,652,951.82	\$4,725,882.85	(\$4,725,882.85)	\$1,115.10	(\$4,726,997.95)	0.00%

End of Report

Kenilworth School District 38

Cash and Investments

Fiscal Year: 2016-2017

From Date: 3/1/2017 To Date: 3/31/2017

Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.0000.0101.000.00.005	Cash - New Main Account	\$0.00	\$2,603,478.12	(\$4,367,967.19)	\$4,367,967.19	\$0.00	\$4,367,967.19	0.00%
20.0000.0101.000.00.005	Cash - New Main Account	\$0.00	\$500,553.48	\$5,743,100.39	(\$5,743,100.39)	\$0.00	(\$5,743,100.39)	0.00%
30.0000.0101.000.00.005	Cash - New Main Account	\$0.00	\$356,805.37	\$980,154.22	(\$980,154.22)	\$0.00	(\$980,154.22)	0.00%
40.0000.0101.000.00.005	Cash - New Main Account	\$0.00	\$9,248.69	\$151,474.76	(\$151,474.76)	\$0.00	(\$151,474.76)	0.00%
50.0000.0101.000.00.005	Cash - New Main Account	\$0.00	\$62,099.50	\$765,966.00	(\$765,966.00)	\$0.00	(\$765,966.00)	0.00%
70.0000.0101.000.00.005	Cash - New Main Account	\$0.00	\$0.00	\$1,564,061.00	(\$1,564,061.00)	\$0.00	(\$1,564,061.00)	0.00%
80.0000.0101.000.00.005	Cash - New Main Account	\$0.00	\$19,522.74	\$652,536.55	(\$652,536.55)	\$0.00	(\$652,536.55)	0.00%
	SUB ACCOUNT: 005 - 005	\$0.00	\$3,551,707.90	\$5,489,325.73	(\$5,489,325.73)	\$0.00	(\$5,489,325.73)	0.00%
10.0000.0101.000.00.006	Cash - New Revolving Account	\$0.00	\$1,999.24	\$5,853.53	(\$5,853.53)	\$0.00	(\$5,853.53)	0.00%
20.0000.0101.000.00.006	Cash - New Revolving Account	\$0.00	(\$596.75)	(\$1,252.38)	\$1,252.38	\$0.00	\$1,252.38	0.00%
80.0000.0101.000.00.006	000	\$0.00	(\$290.37)	(\$290.37)	\$290.37	\$0.00	\$290.37	0.00%
	SUB ACCOUNT: 006 - 006	\$0.00	\$1,112.12	\$4,310.78	(\$4,310.78)	\$0.00	(\$4,310.78)	0.00%
	FUNCTION: CASH - 0101	\$0.00	\$3,552,820.02	\$5,493,636.51	(\$5,493,636.51)	\$0.00	(\$5,493,636.51)	0.00%
10.0000.0103.000.00.501	PMA - Liquid General Fund	\$0.00	\$645.51	\$603,085.03	(\$603,085.03)	\$0.00	(\$603,085.03)	0.00%
70.0000.0103.000.00.501	PMA - Liquid General Fund	\$0.00	\$750.00	\$2,250.00	(\$2,250.00)	\$0.00	(\$2,250.00)	0.00%
	SUB ACCOUNT: PMA - Liquid General Fund - 501	\$0.00	\$1,395.51	\$605,335.03	(\$605,335.03)	\$0.00	(\$605,335.03)	0.00%
10.0000.0103.000.00.502	PMA - Max General Fund	\$0.00	\$3,068.86	\$5,327,964.19	(\$5,327,964.19)	\$0.00	(\$5,327,964.19)	0.00%
70.0000.0103.000.00.502	PMA - Max General Fund	\$0.00	\$0.00	\$245,948.59	(\$245,948.59)	\$0.00	(\$245,948.59)	0.00%
	SUB ACCOUNT: PMA - Max General Fund - 502	\$0.00	\$3,068.86	\$5,573,912.78	(\$5,573,912.78)	\$0.00	(\$5,573,912.78)	0.00%
10.0000.0103.000.00.503	PMA - Onewest Bank 12/2014	\$0.00	\$0.00	\$244,700.00	(\$244,700.00)	\$0.00	(\$244,700.00)	0.00%
	SUB ACCOUNT: PMA - Onewest Bank 12/2014 - 503	\$0.00	\$0.00	\$244,700.00	(\$244,700.00)	\$0.00	(\$244,700.00)	0.00%
10.0000.0103.000.00.507	PMA - Santander Bank, N.A. /So	\$0.00	\$0.00	\$248,246.40	(\$248,246.40)	\$0.00	(\$248,246.40)	0.00%
	SUB ACCOUNT: PMA - Santander Bank, N.A. /Sovereign Bank Certific - 507	\$0.00	\$0.00	\$248,246.40	(\$248,246.40)	\$0.00	(\$248,246.40)	0.00%
10.0000.0103.000.00.512	PMA - Sonabank 12/2014	\$0.00	\$0.00	\$245,000.00	(\$245,000.00)	\$0.00	(\$245,000.00)	0.00%
	SUB ACCOUNT: PMA - Sonabank 12/2014 - 512	\$0.00	\$0.00	\$245,000.00	(\$245,000.00)	\$0.00	(\$245,000.00)	0.00%
10.0000.0103.000.00.518	PMA - Bofi Federal Bank 12/201	\$0.00	\$0.00	\$248,300.00	(\$248,300.00)	\$0.00	(\$248,300.00)	0.00%
	SUB ACCOUNT: PMA - Bofi Federal Bank 12/2014 - 518	\$0.00	\$0.00	\$248,300.00	(\$248,300.00)	\$0.00	(\$248,300.00)	0.00%
70.0000.0103.000.00.526	PMA - Glendale Az Ltd Go 12/20	\$0.00	\$0.00	\$104,740.00	(\$104,740.00)	\$0.00	(\$104,740.00)	0.00%
	SUB ACCOUNT: PMA - Glendale Az Ltd Go 12/2015 - 526	\$0.00	\$0.00	\$104,740.00	(\$104,740.00)	\$0.00	(\$104,740.00)	0.00%
70.0000.0103.000.00.527	PMA - Miami-Dade Cnty FI Util G	\$0.00	\$0.00	\$116,457.00	(\$116,457.00)	\$0.00	(\$116,457.00)	0.00%
	SUB ACCOUNT: PMA - Miami-Dade Cnty FI Util Go 12/2015 - 527	\$0.00	\$0.00	\$116,457.00	(\$116,457.00)	\$0.00	(\$116,457.00)	0.00%
70.0000.0103.000.00.528	PMA - Clark Cnty Nv Ltd Go 12/	\$0.00	\$0.00	\$69,023.50	(\$69,023.50)	\$0.00	(\$69,023.50)	0.00%
	SUB ACCOUNT: PMA - Clark Cnty Nv Ltd Go 12/2015 - 528	\$0.00	\$0.00	\$69,023.50	(\$69,023.50)	\$0.00	(\$69,023.50)	0.00%
70.0000.0103.000.00.529	PMA - Cook Kane Lake & McHenry	\$0.00	\$0.00	\$90,202.00	(\$90,202.00)	\$0.00	(\$90,202.00)	0.00%
	SUB ACCOUNT: PMA - Cook Kane Lake & McHenry Cnty 12/2015 - 529	\$0.00	\$0.00	\$90,202.00	(\$90,202.00)	\$0.00	(\$90,202.00)	0.00%
70.0000.0103.000.00.530	PMA - Outgamie Cnty Wi Ult Go	\$0.00	\$0.00	\$136,971.00	(\$136,971.00)	\$0.00	(\$136,971.00)	0.00%
	SUB ACCOUNT: PMA - Outgamie Cnty Wi Ult Go 12/2015 - 530	\$0.00	\$0.00	\$136,971.00	(\$136,971.00)	\$0.00	(\$136,971.00)	0.00%
70.0000.0103.000.00.531	PMA - West Des Moines Ia Ult G	\$0.00	\$0.00	\$104,070.00	(\$104,070.00)	\$0.00	(\$104,070.00)	0.00%

Kenilworth School District 38

Cash and Investments

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	SUB ACCOUNT: PMA - West Des Moines Ia Ult Go 12/2015 - 531	\$0.00	\$0.00	\$104,070.00	(\$104,070.00)	\$0.00	(\$104,070.00)	0.00%
70.0000.0103.000.00.532	PMA - Schertz/Seguin Tx Govt C	\$0.00	\$0.00	\$78,810.00	(\$78,810.00)	\$0.00	(\$78,810.00)	0.00%
	SUB ACCOUNT: PMA - Schertz/Seguin Tx Govt Contract Revs 12/2015 - 532	\$0.00	\$0.00	\$78,810.00	(\$78,810.00)	\$0.00	(\$78,810.00)	0.00%
70.0000.0103.000.00.533	PMA - Hamilton Cnty In Ltd Go	\$0.00	\$0.00	\$100,140.00	(\$100,140.00)	\$0.00	(\$100,140.00)	0.00%
	SUB ACCOUNT: PMA - Hamilton Cnty In Ltd Go 12/2015 - 533	\$0.00	\$0.00	\$100,140.00	(\$100,140.00)	\$0.00	(\$100,140.00)	0.00%
70.0000.0103.000.00.534	PMA - King City Wa Ult Go 12/2	\$0.00	\$0.00	\$119,311.50	(\$119,311.50)	\$0.00	(\$119,311.50)	0.00%
	SUB ACCOUNT: PMA - King City Wa Ult Go 12/2015 - 534	\$0.00	\$0.00	\$119,311.50	(\$119,311.50)	\$0.00	(\$119,311.50)	0.00%
70.0000.0103.000.00.535	PMA - New York City Transition	\$0.00	\$0.00	\$147,826.00	(\$147,826.00)	\$0.00	(\$147,826.00)	0.00%
	SUB ACCOUNT: PMA - New York City Transitional Revs 12/2015 - 535	\$0.00	\$0.00	\$147,826.00	(\$147,826.00)	\$0.00	(\$147,826.00)	0.00%
70.0000.0103.000.00.536	PMA - Evanston, Il Ult Go 12/2	\$0.00	\$0.00	\$74,497.50	(\$74,497.50)	\$0.00	(\$74,497.50)	0.00%
	SUB ACCOUNT: PMA - Evanston, Il Ult Go 12/2015 - 536	\$0.00	\$0.00	\$74,497.50	(\$74,497.50)	\$0.00	(\$74,497.50)	0.00%
70.0000.0103.000.00.537	PMA - South Huntington Ny Sd U	\$0.00	\$0.00	\$49,815.00	(\$49,815.00)	\$0.00	(\$49,815.00)	0.00%
	SUB ACCOUNT: PMA - South Huntington Ny Sd Ult Go 12/2015 - 537	\$0.00	\$0.00	\$49,815.00	(\$49,815.00)	\$0.00	(\$49,815.00)	0.00%
70.0000.0103.000.00.538	PMA - Clark Cnty Nv Go Ltd 12/	\$0.00	\$0.00	\$20,752.00	(\$20,752.00)	\$0.00	(\$20,752.00)	0.00%
	SUB ACCOUNT: PMA - Clark Cnty Nv Go Ltd 12/2015 - 538	\$0.00	\$0.00	\$20,752.00	(\$20,752.00)	\$0.00	(\$20,752.00)	0.00%
10.0000.0103.000.00.539	PMA - Affiliated Bank Exp 7/20	\$0.00	\$0.00	\$248,200.00	(\$248,200.00)	\$0.00	(\$248,200.00)	0.00%
	SUB ACCOUNT: PMA - Affiliated Bank Exp 7/2017 - 539	\$0.00	\$0.00	\$248,200.00	(\$248,200.00)	\$0.00	(\$248,200.00)	0.00%
10.0000.0103.000.00.541	PMA - Ally Bank Certificate of	\$0.00	\$0.00	\$248,962.70	(\$248,962.70)	\$0.00	(\$248,962.70)	0.00%
	SUB ACCOUNT: PMA - Ally Bank Exp 1/2018 - 541	\$0.00	\$0.00	\$248,962.70	(\$248,962.70)	\$0.00	(\$248,962.70)	0.00%
10.0000.0103.000.00.542	PMA - Bank of China Exp 7/2017	\$0.00	\$0.00	\$248,246.28	(\$248,246.28)	\$0.00	(\$248,246.28)	0.00%
	SUB ACCOUNT: PMA - Bank of China Exp 7/2017 - 542	\$0.00	\$0.00	\$248,246.28	(\$248,246.28)	\$0.00	(\$248,246.28)	0.00%
10.0000.0103.000.00.543	PMA - Bank of the West Exp 7/2	\$0.00	\$0.00	\$245,200.00	(\$245,200.00)	\$0.00	(\$245,200.00)	0.00%
	SUB ACCOUNT: PMA - Bank of the West Exp 7/2018 - 543	\$0.00	\$0.00	\$245,200.00	(\$245,200.00)	\$0.00	(\$245,200.00)	0.00%
10.0000.0103.000.00.546	PMA - Capital One Bank (usa) E	\$0.00	\$0.00	\$249,149.56	(\$249,149.56)	\$0.00	(\$249,149.56)	0.00%
	SUB ACCOUNT: PMA - Capital One Bank (usa) Exp 1/2018 - 546	\$0.00	\$0.00	\$249,149.56	(\$249,149.56)	\$0.00	(\$249,149.56)	0.00%
10.0000.0103.000.00.547	PMA - Discover Bank Certificat	\$0.00	\$0.00	\$248,000.00	(\$248,000.00)	\$0.00	(\$248,000.00)	0.00%
	SUB ACCOUNT: PMA - Discover Bank Certificate of Dep Exp 7/2018 - 547	\$0.00	\$0.00	\$248,000.00	(\$248,000.00)	\$0.00	(\$248,000.00)	0.00%
10.0000.0103.000.00.548	PMA - East Boston Savings Bank	\$0.00	\$0.00	\$247,200.00	(\$247,200.00)	\$0.00	(\$247,200.00)	0.00%
	SUB ACCOUNT: PMA - East Boston Savings Bank Exp 1/2018 - 548	\$0.00	\$0.00	\$247,200.00	(\$247,200.00)	\$0.00	(\$247,200.00)	0.00%
10.0000.0103.000.00.550	PMA - Everbank Certificate of	\$0.00	\$0.00	\$248,246.40	(\$248,246.40)	\$0.00	(\$248,246.40)	0.00%
	SUB ACCOUNT: PMA - Everbank Certificate of Deposit Exp 7/2017 - 550	\$0.00	\$0.00	\$248,246.40	(\$248,246.40)	\$0.00	(\$248,246.40)	0.00%
10.0000.0103.000.00.551	PMA - Farmers & Merchants Unio	\$0.00	\$0.00	\$245,300.00	(\$245,300.00)	\$0.00	(\$245,300.00)	0.00%
	SUB ACCOUNT: PMA - Farmers & Merchants Union Bank Exp 7/2018 - 551	\$0.00	\$0.00	\$245,300.00	(\$245,300.00)	\$0.00	(\$245,300.00)	0.00%
10.0000.0103.000.00.552	PMA - Fieldpoint Private Bank	\$0.00	\$0.00	\$245,700.00	(\$245,700.00)	\$0.00	(\$245,700.00)	0.00%
	SUB ACCOUNT: PMA - Fieldpoint Private Bank & Trust 7/2018 -	\$0.00	\$0.00	\$245,700.00	(\$245,700.00)	\$0.00	(\$245,700.00)	0.00%

Kenilworth School District 38

Cash and Investments

Fiscal Year: 2016-2017

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Subtotal by Collapse Mask
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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	552							
10.0000.0103.000.00.556	PMA - Modern Bank National Ass	\$0.00	\$0.00	\$248,100.00	(\$248,100.00)	\$0.00	(\$248,100.00)	0.00%
	SUB ACCOUNT: PMA - Modern Bank National Assoc Exp 7/2017 - 556	\$0.00	\$0.00	\$248,100.00	(\$248,100.00)	\$0.00	(\$248,100.00)	0.00%
10.0000.0103.000.00.558	PMA - Pacific Western Bank Exp	\$0.00	\$0.00	\$240,700.00	(\$240,700.00)	\$0.00	(\$240,700.00)	0.00%
	SUB ACCOUNT: PMA - Pacific Western Bank Exp 7/2018 - 558	\$0.00	\$0.00	\$240,700.00	(\$240,700.00)	\$0.00	(\$240,700.00)	0.00%
10.0000.0103.000.00.560	PMA - State Bank of India (NY)	\$0.00	\$0.00	\$248,400.00	(\$248,400.00)	\$0.00	(\$248,400.00)	0.00%
	SUB ACCOUNT: PMA - State Bank of India (NY) Exp 7/2017 - 560	\$0.00	\$0.00	\$248,400.00	(\$248,400.00)	\$0.00	(\$248,400.00)	0.00%
10.0000.0103.000.00.561	PMA - Western Alliance Bank/To	\$0.00	\$0.00	\$248,300.00	(\$248,300.00)	\$0.00	(\$248,300.00)	0.00%
	SUB ACCOUNT: PMA - Western Alliance Bank/TorreyPines Exp 7/2017 - 561	\$0.00	\$0.00	\$248,300.00	(\$248,300.00)	\$0.00	(\$248,300.00)	0.00%
10.0000.0103.000.00.562	PMA - Firsttrust Savings Bank	\$0.00	\$0.00	\$249,372.45	(\$249,372.45)	\$0.00	(\$249,372.45)	0.00%
	SUB ACCOUNT: PMA - Wells Fargo Bank, NA 7/20/18 - 562	\$0.00	\$0.00	\$249,372.45	(\$249,372.45)	\$0.00	(\$249,372.45)	0.00%
10.0000.0103.000.00.563	PMA - Wells Fargo Bank CD 7/20	\$0.00	\$0.00	\$249,246.55	(\$249,246.55)	\$0.00	(\$249,246.55)	0.00%
	SUB ACCOUNT: PMA - Firstrust Savings Bank 1/22/18 - 563	\$0.00	\$0.00	\$249,246.55	(\$249,246.55)	\$0.00	(\$249,246.55)	0.00%
10.0000.0103.000.00.564	PMA - TBK Bank, SSB / The Nati	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
	SUB ACCOUNT: PMA - TBK Bank, SSB / The National Bank Exp 4/17 - 564	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.565	PMA-Bank of East Aisa Exp 7/17	\$0.00	\$0.00	\$248,800.00	(\$248,800.00)	\$0.00	(\$248,800.00)	0.00%
	SUB ACCOUNT: PMA-Bank of East Aisa Exp 7/17 - 565	\$0.00	\$0.00	\$248,800.00	(\$248,800.00)	\$0.00	(\$248,800.00)	0.00%
10.0000.0103.000.00.566	PMA - Landmark Community Bank	\$0.00	\$0.00	\$248,900.00	(\$248,900.00)	\$0.00	(\$248,900.00)	0.00%
	SUB ACCOUNT: PMA - Landmark Community Bank Exp 7/17 - 566	\$0.00	\$0.00	\$248,900.00	(\$248,900.00)	\$0.00	(\$248,900.00)	0.00%
10.0000.0103.000.00.567	PMA - CFG Community Bank Exp 7	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
	SUB ACCOUNT: PMA - CFG Community Bank Exp 7/17 - 567	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.568	PMA - Orrstown Bank Exp 7/17	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
	SUB ACCOUNT: PMA - Orrstown Bank Exp 7/17 - 568	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.569	PMA - Bank of Ruston Exp 7/17	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
	SUB ACCOUNT: PMA - Bank of Ruston Exp 7/17 - 569	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.570	PMA - USAmeribank Exp 7/17	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
	SUB ACCOUNT: PMA - USAmeribank Exp 7/17 - 570	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.571	PMA- Crestmark Bank Exp 7/17	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
	SUB ACCOUNT: PMA- Crestmark Bank Exp 7/17 - 571	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.572	PMA- Bank of the Ozarks Exp 7/	\$0.00	\$0.00	\$248,800.00	(\$248,800.00)	\$0.00	(\$248,800.00)	0.00%
	SUB ACCOUNT: PMA- Bank of the Ozarks Exp 7/17 - 572	\$0.00	\$0.00	\$248,800.00	(\$248,800.00)	\$0.00	(\$248,800.00)	0.00%
10.0000.0103.000.00.573	PMA - Flagler Bank Exp 6/17	\$0.00	\$0.00	\$249,100.00	(\$249,100.00)	\$0.00	(\$249,100.00)	0.00%
	SUB ACCOUNT: PMA - Flagler Bank Exp 6/17 - 573	\$0.00	\$0.00	\$249,100.00	(\$249,100.00)	\$0.00	(\$249,100.00)	0.00%
10.0000.0103.000.00.574	PMA - Patriot Bank Exp 4/17	\$0.00	\$0.00	\$248,900.00	(\$248,900.00)	\$0.00	(\$248,900.00)	0.00%
	SUB ACCOUNT: PMA - Patriot Bank Exp 4/17 - 574	\$0.00	\$0.00	\$248,900.00	(\$248,900.00)	\$0.00	(\$248,900.00)	0.00%

Kenilworth School District 38

Cash and Investments

Fiscal Year: 2016-2017

From Date: 3/1/2017 To Date: 3/31/2017

Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.0000.0103.000.00.575	PMA - Texas Capital Bank Exp 4 SUB ACCOUNT: PMA - Texas Capital Bank Exp 4/17 - 575	\$0.00	\$0.00	\$248,900.00	(\$248,900.00)	\$0.00	(\$248,900.00)	0.00%
10.0000.0103.000.00.576	PMA - Bank Leumi USA Exp 7/17 SUB ACCOUNT: PMA - Bank Leumi USA Exp 7/17 - 576	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.577	PMA - Private Bank - MI Exp 4/ SUB ACCOUNT: PMA - Private Bank - MI Exp 4/17 - 577	\$0.00	\$0.00	\$248,900.00	(\$248,900.00)	\$0.00	(\$248,900.00)	0.00%
10.0000.0103.000.00.578	PMA - Financial Federal Bank E SUB ACCOUNT: PMA - Financial Federal Bank Exp 6/17 - 578	\$0.00	\$0.00	\$249,000.00	(\$249,000.00)	\$0.00	(\$249,000.00)	0.00%
10.0000.0103.000.00.579	PMA - Capital One, Natl Assoc SUB ACCOUNT: PMA - Capital One, Natl Assoc Cert Dep Exp 4/17 - 579	\$0.00	\$0.00	\$249,123.82	(\$249,123.82)	\$0.00	(\$249,123.82)	0.00%
10.0000.0103.000.00.580	PMA - Peoples Bank Holyoke Cer SUB ACCOUNT: PMA - Peoples Bank Holyoke Cert of Dep 7/17 - 580	\$0.00	\$0.00	\$248,166.31	(\$248,166.31)	\$0.00	(\$248,166.31)	0.00%
10.0000.0103.000.00.581	PMA - Dallas Capital Bank, NA SUB ACCOUNT: PMA - Dallas Capital Bank, NA Cert of Deposit 7/17 - 581	\$0.00	\$0.00	\$248,203.29	(\$248,203.29)	\$0.00	(\$248,203.29)	0.00%
10.0000.0103.000.00.582	PMA - First Foundation Bank Cd SUB ACCOUNT: PMA - First Foundation Bank Cd Exp 7/17 - 582	\$0.00	\$0.00	\$248,203.29	(\$248,203.29)	\$0.00	(\$248,203.29)	0.00%
	FUNCTION: UNRESTRICTED INVESTMENTS - 0103	\$0.00	\$4,464.37	\$17,064,430.36	(\$17,064,430.36)	\$0.00	(\$17,064,430.36)	0.00%
10.0000.0109.000.00.000	CASH - PAYROLL SUB ACCOUNT: 000 - 000	\$0.00	\$0.00	(\$839.41)	\$839.41	\$0.00	\$839.41	0.00%
10.0000.0109.000.00.001	CASH - NEW PAYROLL	\$0.00	\$121,367.42	\$302,367.21	(\$302,367.21)	\$0.00	(\$302,367.21)	0.00%
20.0000.0109.000.00.001	CASH - NEW PAYROLL	\$0.00	(\$10,191.00)	(\$187,029.26)	\$187,029.26	\$0.00	\$187,029.26	0.00%
50.0000.0109.000.00.001	CASH - NEW PAYROLL SUB ACCOUNT: 001 - 001	\$0.00	(\$17,218.38)	(\$249,106.83)	\$249,106.83	\$0.00	\$249,106.83	0.00%
	FUNCTION: CASH - PAYROLL - 0109	\$0.00	\$93,958.04	(\$134,608.29)	\$134,608.29	\$0.00	\$134,608.29	0.00%
	Grand Total:	\$0.00	\$3,651,242.43	\$22,423,458.58	(\$22,423,458.58)	\$0.00	(\$22,423,458.58)	0.00%

End of Report



To: Dr. Crystal LeRoy, Superintendent/CSBO
Kenilworth School District No. 38 Board of Education

From: Mr. Chike Erokwu, Communication Coordinator

Date: April 17, 2017

Re: End of Year Parent Survey

Summary: The 2016-2017 annual parent survey will be distributed to all district families in May. This year's survey questions will mirror last year's questions with the addition of several questions designed to gauge attitudes on topics that were not covered last year. The survey questions will be refined with assistance from the Board. Incentives will be, put in place to ensure high survey participation rates.

Background

Last year, Mrs. Keller, Mrs. Nelson and I worked together to refine the questions asked of families on the annual parent survey. We began by selecting the most meaningful questions from the 2014-2015 parent survey. Those questions – many of which were asked annually of parents each year dating back to 2012 – were selected according to measureable items on the 2015-2016 strategic plan. The questions allowed for an accurate comparison of parent survey data across multiple years.

We combined those historic questions with new questions Mrs. Keller generated based on market research and best survey practices. The new questions selected for the 2015-2016 annual parent survey were asked of faculty and staff on the 2015-2016 School Climate Survey with minor modifications for semantics.

2016-2017 Parent Survey Development

At the request of the board, the 2016-2017 parent survey will remain largely in-tact so as to allow for a direct comparison to last year's survey. To that end, 34 of the 36 questions asked on the 2015-2016 survey will be asked on the 2016-2017 parent survey.

In reviewing the questions from last year's survey, I noticed that the survey did not capture parent attitudes on several important school and district areas of focus. Questions were added to the survey to account for those focus areas. Additional questions were added at the request of the Administration.



Survey Timing and Incentives

In order to capture parent input on as much of the 2016-2017 school year as possible, I recommend that the annual parent survey window open on May 1, 2017 and close on May 19, 2017. This would allow three full weeks for survey completion. It would also allow the district to offer a pizza party incentive to the grade level with the highest self-reported parent survey completion rate. The timing would provide enough time to draft an executive analysis and release those results to families before the end of the school year.

Proposed 2016-2017 Parent Survey Questions

Survey questions in blue are suggested additions. Questions in red were removed from last year. Additional questions may be added or removed based on board/administrator feedback.

Curriculum/Instruction/Teaching

1. Curriculum at The Joseph Sears School is preparing students for the challenges of the 21st century (e.g. analysis, global perspective, synthesis)
2. Curriculum at The Joseph Sears School promotes the development of students' critical thinking skills
3. The Joseph Sears School emphasizes innovative learning methods.
4. The quality of teaching at The Joseph Sears School is high.
5. The best teachers and staff are retained at the school.
- ~~6. Teachers at The Joseph Sears School are experts in the subjects they teach.~~

Student Engagement

1. Students are encouraged to try out their own ideas at The Joseph Sears School.
2. Students at The Joseph Sears School treat teachers and staff with respect.
3. Students at The Joseph Sears School respect each other's differences (e.g. gender, culture)
4. Students feel safe from verbal abuse, teasing and exclusion.
5. Students at The Joseph Sears School practice the Four Cornerstone behaviors of Responsibility, Kindness, Honesty and Respect.
6. The Joseph Sears School encourages students to develop good character traits.
7. The Joseph Sears School has an effective policy to deal with disruptive students.
8. Students at The Joseph Sears School care about learning.

Administration

1. The Administration follows through effectively in matters of student discipline.
2. The roles and responsibilities of each member of the administration are clear to me.
3. I am satisfied with the level of transparency by the Administration on key issues.
4. I know which administrator to seek out from the Administrative Team to solve problems.
5. The Administration communicates with parents in a timely manner.



School Climate

1. The school community has high expectations for all students at The Joseph Sears School.
2. Teachers and staff at The Joseph Sears School treat students with respect.
3. The Joseph Sears School is a safe place to be.
4. The school rules are effectively communicated.
5. The school rules are fair.

Building and Technology

1. The school building is clean and well maintained.

Parents

1. Parents at The Joseph Sears School respect teachers and staff.

Student Services

(4-6 questions to be developed by the Student Services Department)

Satisfaction

1. I am satisfied with the integration of technology into my child's classroom and assignments. (JK-2) (3-5) (6-8)
2. My child's homework assignments reinforce what he/she learns in the classroom. (JK-2) (3-5) (6-8)
3. My child was sufficiently challenged this year. (JK-2) (3-5) (6-8)
4. I am satisfied with the quality of instruction my child has received this year. (JK-2) (3-5) (6-8)
5. I am satisfied with athletic programs and offerings at The Joseph Sears School (Plus comment box)
6. I am satisfied with extracurricular programs and offerings at The Joseph Sears School (Plus comment box)

Other

1. I am satisfied with the level of transparency by the Board of Education on key issues.
2. ~~The content published in the weekly Sears to Home newsletter is useful to me as a parent.~~
3. How would you rate The Joseph Sears School overall?
4. I would rate my child's school year as: (JK-2) (3-5) (6-8)
5. I would like to see the Administration begin preliminary research on the adoption of school-wide student uniforms. (Plus comment box)

Open-Ended

1. What do you think is especially good about The Joseph Sears School?
2. What would you like to see changed or improved?
3. Do you have any additional feedback that you would like to share?



2016-2017 Parent Survey Change Log

Question	Change	Reason
Teachers at The Joseph Sears School are experts in the subjects that they teach.	Remove question	Approximately 13% of parents answered “neither agree nor disagree” to this question last year. This question is more suited to the faculty/staff survey.
The content published in the weekly Sears to Home newsletter is useful to me as a parent.	Remove question	I added this question last year to gain a better understanding of parent attitudes toward the Sears to Home newsletter. The question is no longer needed.
The school building is clean and well maintained.	Add question	Last year’s parent survey did not ask parents any questions related to the physical school environment.
I am satisfied with the athletic programs and offerings at The Joseph Sears School.	Add question + comment box	Last year’s parent survey did not ask parents any questions related to the athletic department.
I am satisfied with extracurricular programs and offerings at The Joseph Sears School.	Add question + comment box	Last year’s parent survey did not ask parents any questions related to extracurricular offerings.
4-6 Student Services-related questions (to be developed)	Add questions	Last year’s parent survey did not ask parents any questions related to special education.
I would like to see the Administration begin preliminary research on the adoption of school-wide student uniforms.	Add question + comment box	Based on parent feedback, the administration would like to gauge parent opinions on school uniforms.



THE JOSEPH SEARS SCHOOL

Kenilworth School District No. 38 Board of Education

542 Abbotsford Road • Kenilworth, IL 60043 • 847.256.5006 • kenilworth38.org

Strategic Plan Elements – *Presented to the Kenilworth Board of Education for adoption on 4/17/17*

Vision Statement

An excellent education for all learners

Mission Statement

The Joseph Sears School Community instills a passion for learning in students as they grow academically, thrive as individuals and become responsible citizens.

Strategic Goals

- ✓ *Academic Achievement and Personal Growth*
- ✓ *Exceptional Organization*
- ✓ *Collaborative Learning Community*
- ✓ *Operational Responsibility*

TO: Dr. Crystal LeRoy, Superintendent

FROM: Elizabeth Hennessy, William Blair & Company

DATE: April 12, 2017

RE: Refunding of Series 2007 Bonds

Refunding Opportunity

The District's Series 2007 Bonds are subject to optional redemption prior to maturity on December 1, 2017. However, interest rates have been volatile and the Federal Reserve is expected to continue to raise interest rates several more times in 2017. In order to lock in savings, the District has the option to refund the bonds now in advance of the redemption date. The estimated savings from refunding the bonds as of March 23, 2017 are shown below:

School District Number 38 (Wilmette)			
Advance Refunding of 2007 GO Bonds in 2017			
AAA Bank Qualified			
<u>Period Ending</u>	<u>Series 2007 Prior Debt Service</u>	<u>Series 2017 Refunding Debt Service</u>	<u>Annual Savings</u>
12/1/2017	\$81,300	\$81,300	\$0
12/1/2018	792,195	742,600	\$49,595
12/1/2019	790,550	741,000	\$49,550
12/1/2020	792,838	744,200	\$48,638
12/1/2021	793,838	746,050	\$47,788
12/1/2022	793,838	747,300	\$46,538
12/1/2023	792,838	747,950	\$44,888
12/1/2024	790,163	743,000	\$47,163
12/1/2025	791,463	742,600	\$48,863
12/1/2026	791,350	741,600	\$49,750
	\$7,210,370	\$6,777,600	\$432,770
Savings Summary			
Total Savings.....			\$432,770
Average Annual Savings.....			\$43,277
Net PV Savings.....			\$386,383
PV as a % of Bonds Refunded.....			6.582%
All in True Interest Cost <u>2017</u> Bonds.....			2.5415%
Par Amount of Bonds Refunded.....			\$5,870,000
Average Coupon on Prior Bonds.....			4.0735%

If we wait until the current call date to refund the bonds and interest rates stay the same as they are today, then the savings would be approximately \$23,000 higher over the life of the bonds.

However, if interest rates increase by only .07% between now and the redemption date then the

savings would be the same as today. Because it is likely that the interest rates could increase more than .07%, we recommend moving ahead and locking the savings in now. The savings will result in a reduction in the property tax levy for debt service and therefore savings to the taxpayers. The savings are not available to the District for other school purposes.

Parameters Bond Resolution and Escrow Resolution

On Monday, April 17th at the regular meeting, the Board will consider a parameters bond resolution and escrow resolution which would allow the District to move forward with the refinancing of the Series 2007 Bonds. The parameters bond resolution delegates the Board President and the Superintendent to approve the final sale results as long as the savings are within certain parameters. The resolution sets forth a maximum principal amount, interest rate and the minimum savings thresholds. This gives the District flexibility with regard to the timing of the bond sale in case the market conditions at the time of pricing are not ideal.

The Board will also consider an escrow resolution with Amalgamated Bank as escrow agent. The escrow agent will invest the bond proceeds in US Government securities which will mature on the call date of the bonds on December 1, 2017 and pay off the old bonds. Once the interest rates are locked in on the Bonds, the District will use a bidding agent to bid US Treasury securities in the refunding escrow.

Market Update, Process and Timing

The bond market has benefited from several recent events:

- Failure of the healthcare reform bill in Congress
- Lower than expected non-farm payroll release
- Unexpected US bombing of Syria

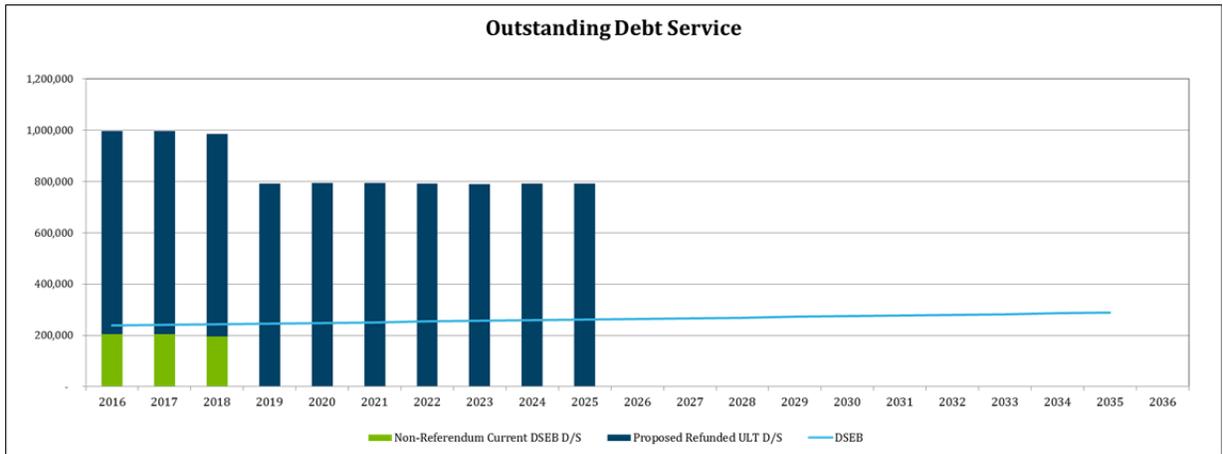
These events caused investors to rush to safe investments including US Treasuries. Demand increased the price and lowered the yields on Treasury bonds by about .20% since mid-March. Municipal bond rates followed suit, creating a great opportunity to issue refunding bonds and lock in savings.

As an alternative to a public offering, the District is considering a private placement of the refunding bonds. The costs of issuance are half as much as issuing bonds in the public market because no bond rating fees are incurred and no official statement is required. However, the interest rate may be a bit higher than in a public sale. In a private placement several banks will bid on the issue. We will provide the District with an analysis of the cost/benefit of a private placement bids versus a public sale. We anticipate a private placement will result higher net savings to the District. However, if a public sale is more cost effective given the District's strong bond rating, that method can be employed instead of the private placement.

Bond Authority

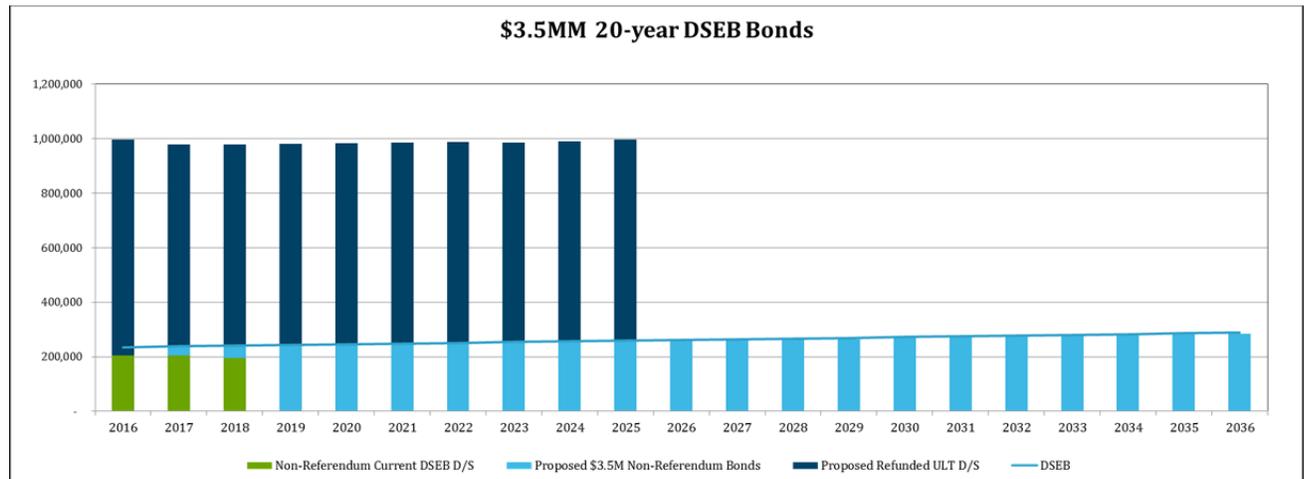
Separate from the refunding the District has the ability to issue non-referendum bonds. The District's Series 2011 Bonds mature in 2018. The District has the ability to issue additional bonds as long as the payments don't exceed the Debt Service Extension Base (DSEB) or the current payments on the Series 2011 Bonds plus a factor for inflation. The blue line in the graph below is

the DSEB and the green bars are the Series 2011 Bonds which are paid off in 2018. The blue bars represent the Series 2007 referendum bonds.



If the District issued bonds and repaid them over 10 years, at current interest rates it could receive approximately \$1.8M in bond proceeds. If the District issued bonds and repaid them over 20 years at current interest rates, the proceeds would total approximately \$3.5M. Twenty years is the maximum maturity under Illinois Law. It is important to understand that if the District did extend non-referendum bonds for 20 years, it would have very little additional bonding authority in the ten years or so until much of the proposed bonds are retired.

The graph below shows the issuance of \$3.5M of non-referendum bonds repaid over 20 years. As you can see, instead of a tax reduction in 2019 as shown above, taxes would continue at the same level until the referendum bonds (proposed Series 2017 refunding bonds) are retired in 2025.



Please let me know if you have any questions.



JOSEPH SEARS

EST. 1899

**Kenilworth School District No. 38
2017-2018 Communications Plan**

Presented: 4/17/17

Approved: _____

The Kenilworth School District No. 38 Communication Plan contains a review of completed and ongoing district communications initiatives for the current school year as well as a look at communication initiatives for the future. An effective and actionable communications plan will foster greater satisfaction, transparency and trust among all stakeholders.

2016-2017 Communications Year-in Review

Communication Highlights and Accomplishments

Introduction and Promotion of New Director of Student Services – The district welcomed Mr. Besset Sabourin as its new Director of Student Services during the 2016-2017 school year. Mr. Sabourin’s biography was shared with parents, teachers and staff through a welcome email from Dr. Crystal LeRoy. A welcome letter from Mr. Sabourin was included in the 2016 annual report mailed to all district residents and an administrative meet-and-greet with Mr. Sabourin was held at the beginning of the school year.

Board of Education-Kenilworth Education Contract – The Kenilworth Board of Education and the Kenilworth Education Association agreed upon a contract through the year 2021. A press released was distributed to local media outlets and the contract details were shared in various communications with faculty, parents and staff.

Joseph Sears School Welcome Packet – The parent informational packet containing back to school forms, flyers and information was restructured and reorganized in August 2016. The reformatted packet was well received among parents and aided in the transition to the school year.

New Faculty and Staff Introduction Email – A new faculty/staff welcome email containing photos and biographies of all the new district teachers and staff was sent from Dr. LeRoy to all district families, faculty and staff for the first time in August 2016. The welcome email was well received by parents.

Joseph Sears School Website Redesign – The district website was redesigned during Summer 2016 to improve functionality and appearance. The newly-designed website includes a multitude of new features, including a reorganized staff directory, an improved calendar system, individual athletics pages and the inclusion of digital online form to solicit tours from prospective parents.

Implementation of Visual Identity Materials – The newly designed school logo, the refreshed school seal and the school mascot were rolled out at the beginning of the 2016-2017 school year.

Audit and Revision of Internal and External District Forms – All district forms intended for faculty and parent use were compiled, organized and evaluated during the summer of 2016. District forms were templated to ensure consistency in appearance and revised to incorporate the new district visual identity.

Second Cup of Coffee Parent Information Sessions – The district began utilizing Second Cup of Coffee sessions during the 2016-2017 to share information with parents on a variety of school district topics and issues throughout the year:

- ✓ 1:1 Technology and Digital Citizenship – Technology Dept. (9/15/16, 9/29/16)
- ✓ ELA Writing Shifts, Expectations and Rigor – Dr. Carol Jago, Mrs. Megan Panje (10/5/16)

- ✓ Differentiation – Mrs. Liz Gordon (11/10/16)
- ✓ Ability Awareness – Mr. Besset Sabourin (1/12/17)
- ✓ Raising Resilient Kids in a High Pressure World – Mr. Besset Sabourin (3/9/17)
- ✓ Schoolwide Behavior Systems – Mrs. Kendra Wallace (3/16/17)
- ✓ Strategic Plan Development – Dr. Crystal LeRoy (4/5/17, 4/6/17)
- ✓ Angles Health Education – Mr. Jason Hahnstadt (4/17/17)
- ✓ Parents and Social Media – Mrs. Kendra Wallace (April 2017)

State of the District Community Forum – The Kenilworth Board of Education hosted a State of the District community forum in October 2016 to provide district parents with an opportunity to provide verbal feedback on a variety of topics related to The Joseph Sears School.

Educational Organization Outreach – Administrators and district personnel reached out to neighboring districts to facilitate meetings with neighboring districts quarterly to share information about the work being done throughout the district. This occurred specifically through the outdoor classroom group and through communications meetings with communications representatives from neighboring school districts. Educational outreach has led to unique professional development opportunities for faculty during the 2016-2017 school year.

Remaining 2016-2017 District Communication Initiatives

- ✓ Refine delivery of board packet materials
- ✓ Integrate visual identity materials throughout district documents and graphics
- ✓ Develop bank of evergreen communications
- ✓ Publicize district year-end traditions
- ✓ Release annual parent survey

2017-2018 Communications Initiatives

Students

Action Item	Description	Timeline (Task Oversight)
Refine student page on the website	The student website page will be updated to include school photos and updated behavior management language and procedures.	Summer 2017 (Communication Coordinator)
Structure service learning opportunities	Service learning opportunities at each grade level will be coordinated to ensure each grade level has an opportunity to engage in an appropriate amount of service.	Summer 2017 (Administration)

Faculty

Action Item	Description	Timeline (Task Oversight)
Create a monthly internal district newsletter	A monthly internal district newsletter will be created to allow district departments to share ongoing work and relevant information on a regular basis with faculty a staff. The newsletter will include a superintendent's message to share updates on high level district initiatives as well as space for faculty and staff to share personal news updates, photos and announcements.	Monthly beginning August 2017 (Communication Coordinator)
Roll out the faculty/staff website portal	The password-protected faculty/staff portion of the website will go live. This section of the website will include relevant links to district forms, an explanation of district procedures and a link to the internal district calendar.	Summer 2017 (Communication Coordinator)

Parents

Action Item	Description	Timeline (Task Oversight)
Host parent website seminars	We will implement parent website and technology seminars bi-annually to assist parents install the school directory, navigate the school and athletics calendars and familiarize themselves with district technology and communications.	August 2017 and January 2018 (Communication Coordinator, Technology Department)
Launch district social media pages	The district's Facebook and Twitter pages will be utilized to relay photos and basic information about district events and news updates.	Beginning August 2017 (Communication Coordinator)
Gather data on	We will gather information from parents on	May 2018

parent communication preferences	their preferences with regard to digital communication in an effort to better understand and communicate district news. This will occur through parent survey and input from the JSSPVA.	(Communication Coordinator)
Hold two community forums	Parents and community members will be invited to attend winter and spring community forums.	October 2017; April 2018 (Administration, Board)
Host a parent leadership conference	Leverage the district's high number of successful professionals across multiple professions by hosting a parent leadership conference. Invite successful professionals from a variety of fields (law, finance, music, science, government, etc.) to meet with the administration to discuss the real-world qualities required to succeed in each field and how the Joseph Sears School is preparing students to develop those qualities.	(TBD) (Administration)

Prospective Families

Action Item	Description	Timeline (Task Oversight)
Continue adding information to the district website	The district website will continue to be updated. Planned updates include the addition of special course offerings, curriculum, special education resources, the creation of a fine arts page and a refined district news page.	Summer 2017 (Communication Coordinator)
Create district promotional materials	Flyers and brochures will be designed to highlight various school offerings, programs, traditions, curricular offerings, special education programming, rules and behavior expectations. These will be compiled in a promotional folder and distributed to prospective families at the conclusion of every school tour.	Summer 2017 (Communication Coordinator) (Administration)
Evaluate and refine the district's digital footprint	External websites that provide third-party information about The Joseph Sears School will be reviewed and corrected, when necessary.	Summer 2017 (Communication Coordinator)
Research the possibility of online advertising for JK	In a better effort to reach more families, we will look into the effectiveness of online advertising for the Junior Kindergarten Program through <i>Google Ads</i>	Summer 2017 (Communication Coordinator)

Community (Kenilworth-area residents)

Action Item	Description	Timeline (Task Oversight)
Create a schedule of district community mailings	A schedule will be developed for mailings sent through bulk mail to all district residences.	Summer 2017 (Communication Coordinator)
Plan and execute one community outreach event	A community outreach event related to service will be planned and executed. The event will incorporate students and will be targeted to residents without children in the district.	2017-2018 School Year (Administration) (Communication Coordinator)
Continue to develop relationships with local media outlets	We will continue working with local media outlets to pitch district news stories and student feature stories	Ongoing (Communication Coordinator)

2018-2019 Communications Initiatives

- ✓ Strategize ways to highlight distinguished alumni
- ✓ Create an alumni social media webpage
- ✓ Build an alumni communication information database
- ✓ Create a Joseph Sears School viewbook



THE JOSEPH SEARS SCHOOL

Kenilworth School District No. 38 Board of Education

542 Abbotsford Road • Kenilworth, IL 60043 • 847.256.5006 • kenilworth38.org

April 18, 2017

VIA U.S. MAIL AND EMAIL

Heidi Higgins, President
Johnathan Kiwala, Executive Director
Kenilworth Park District
419 Richmond Road
Kenilworth, Illinois 60043
jkiwala@kenilworthparkdistrict.org
info@kenilworthparkdistrict.org

RE: Preliminary Memorandum of Understanding New Village House Project

Dear Ms. Higgins and Mr. Kiwala,

The purpose of this letter is to outline a framework under which the Kenilworth Park District and Kenilworth School District 38 (collectively, the “Parties”) may pursue the design and construction of a new Village House (the “Project” and “Property”). As we have discussed, replacing the existing Village House with a newer, larger, and more function-oriented building will facilitate better service for School District students during lunch periods, and will result in updated, functional, multipurpose spaces that will benefit the Park District, the groups it serves, and the community at large.

This letter is intended to be contractually binding to the limited extent it establishes our respective commitments concerning predevelopment and design-related costs and expenses for this endeavor as stated in #2 below. Otherwise, this letter is not intended to be contractually binding, and merely creates a board-approvable outline for our respective organizations to take the necessary next steps.

The School District proposes the following:

1. **Intergovernmental Working Group.** As soon as practical, The Parties will form an Intergovernmental Working Group (the “IWG”) for the purpose of conducting all necessary work required to bring the project forward to the respective Boards of the Parties for approval. The IWG will be comprised of 2 current Board members each from the Park District and the School District and two at-large members from the community.
2. **Programming and Predesign.** The Parties have retained DLA Architects as Lead Architect and Hackley and Associates as Design Consultant. The Parties will meet and confer regarding the selection and hiring of additional design and engineering professionals needed for the Project. A land surveyor will be needed to define the property and address preliminary site concerns. A civil engineer will likely be needed to address Village requirements related to traffic flow and ingress / egress to the Property.



To occupy the new facility, the School District will need to obtain an occupancy permit from the Regional Office of Education, operating through the North Cook Intermediate Service Center, and thus will need the facility designed to meet the Health / Life Safety Code. Given the multipurpose character of the Project and the various demands that this new facility will need to meet, the Parties will cooperate and coordinate with each other and with their design professionals, and will timely provide information and approvals required to define the space requirements. No such design professionals shall be retained until each Party approves such engagement in writing. All fees and expenses related to such engagements shall be split equally by the Parties, except that the Park District's obligation in this regard is limited to \$15,000.

3. **Schematic Design and Design Development.** Based on a jointly-approved program for the Project, the Parties will cooperate and coordinate with each other and with their design and engineering professionals to facilitate a schematic level design of the Project for preliminary approval by their respective board and for preliminary discussions with and submittals to the Village of Kenilworth and any other governmental authorities with jurisdiction. During this phase, the Parties will work together, and seek the cooperation of County officials, the Regional Transportation Authority, and any other interested parties, to consider for integration into the site plan improvements to the adjacent pedestrian tunnel under the Metra tracks, and to the bicycle path adjacent to it.
4. **Design Approval and Construction Phase.** Upon completion of construction-level, permit-ready drawings, and after approval by the Parties' respective boards and approval by the necessary authorities with jurisdiction, the Parties will let the Project for public bidding or otherwise meet applicable statutory procurement requirements. As a part of this process, in the contract documents let for bidding, the Park District will likely be designated as the Project's "Owner" and the School District designated as an "End User" and third party beneficiary of the contract between the Park District and the contractor. The Parties will negotiate and enter into a subsequent written agreement providing the School District with a reasonable level of control over and input into the construction phase of the Project to ensure the completed Project will meet the School District's requirements. The Parties acknowledge that the construction contract will be subject to certain statutory requirements including the Prevailing Wage Act, 820 ILCS 130/0.01, *et seq.*, and the Public Construction Bond Act, 30 ILCS 550/0.01, *et seq.*
5. **Lease / Use Agreement.** As soon as possible after execution of this memorandum of understanding and the procurement of preliminary cost estimates, the Parties will meet and confer regarding options for financing of the costs to design and construct the Project. This will likely necessitate the negotiation, approval and execution of a lease agreement or facilities use agreement to secure the financing. Depending on financing requirements, under this agreement, the Park District as property owner will either lease or license use of certain portions of the New Village House to the School District for use during school days when school is in session, and in exchange, the School District will pay the Park District an annual or monthly fee during the term of that agreement.



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This fee will take into account the pre-development costs incurred and paid by each Party, the financing arrangements available to the Park District for the construction costs, any other expenditures and financial commitments made by each Party related to the development and integration into the Project of the pedestrian tunnel and the bicycle path, the Parties' respective obligations concerning maintenance, repairs, and capital improvements for the Property under the lease / use agreement, and all other costs, expenses, and economic considerations related to the Project.

The goal of such lease or use agreement will be to provide the necessary security for the Park District to obtain financing for the Project based on a firm commitment by the School District, while on the other hand appropriately limiting the School District's risk exposure and financial commitments commensurate with its limited use of the Property for regular lunch periods and for other extracurricular and specific school events. The lease / use agreement will require each Party to provide reasonable levels of insurance in the form of general liability, automobile liability, umbrella coverage, and workers' compensation coverage, to name the other Party as an additional insured, and to indemnify the other Party for negligent acts or omissions, with the understanding that each Party reserves the respective tort immunities available to it.

We hope the Park District and its Commissioners will find this preliminary proposal to be a practical outline for launching this important endeavor. If approved by the Board of Commissioners, please have this memorandum executed below and return it to me electronically or by regular mail. Then, after approval by the School District's Board of Education, I will return a fully-executed copy to you. As always, please feel free to contact me with any questions.

Sincerely,

Scott Wallace, President
Kenilworth School District No. 38 Board of Education



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Approved and executed on the date last written below, by:

The Board of Commissioners of the
Kenilworth Park District

The Board of Education of
Kenilworth School District 38

By: _____

By: _____

Its: _____

Its: _____

Dated: _____

Dated: _____

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