THE JOSEPH SEARS SCHOOL

KENILWORTH SCHOOL DISTRICT NO. 38

To: Kenilworth Board of Education
Dr. Kelley Kalinich, Superintendent
Dr. Crystal LeRoy, Business Services and Human Resources Manager
From: Kendra N. Wallace, Principal
RE: Principal Update
Date: June 10, 2015

1. **Professional Growth Summer 2015**
   - Revision and update of evaluation document
   - English Language Arts with a focus on Argumentative and Opinion Writing
     - Scope and sequence grades K-8
     - Identify key strategies
     - Progressive rubrics
     - Audit and narrow materials used K-5 to establish a K-8 progressive framework
     - Identify primary and supplemental texts
     - Unpack the Common Core State Standards
   - Math - JH
     - Define programmatic offerings in Junior High at Joseph Sears
     - Scope and sequence for course offerings
     - Begin the work around establishing a philosophy and procedure/protocols surrounding our mathematics program.
     - Begin work of benchmark assessments
   - Math – Elementary School
     - Review and revise K-5 math scope and sequence
     - Align with Common Core State Standards (CCSS)
     - Create Pre/Post assessment for units of study
   - Enrichment/Advisory – JH
     - Outline and establish program
     - Train Advisors
   - Science –
     - JH- Scope and Sequence update while revisiting and revising IQWEST units
     - Establish sourcebook of materials
     - ES – train one day and work on completing the scope and sequence and big questions
   - New Team Meeting Time
     - New Teams will meet to align materials, review annual scope and sequence and identify needed professional development or support.
   - SEL –
     - Elementary grades will work on refining and expanding their social emotional learning goals and objectives
   - World Language
     - Revised Scope and Sequence for Courses

DR. KELLEY M. KALINICH, SUPERINTENDENT DR. CRYSTAL S. LEROY, BUSINESS SERVICES AND HUMAN RESOURCES MANAGER
MRS. KENDRA N. WALLACE, PRINCIPAL MS. JULIA R. JONES, DIRECTOR OF STUDENT SERVICES

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    - Training and identification of best fit of TPRS
    - Define push in model
- Cumulative Record/Report Card Task Force:
    - This task force will be convene to review the current state of our cumulative record card and the corresponding keys.
    - This task force will begin the work to look at report cards and grading matrix to establish a uniform system.
- Social Studies
    - JH – begin the curriculum review cycle

2. **Master Schedule Roll Out**
    a. August Meetings to work with teachers and ensure comfort and understanding.
    b. Identify needs and wants for instructional support for SY 2015-16
    c. Identify parent information dates for August prior to start of school

3. **Data Dive Plan**
    a. Map Training
    b. Establish Data Protocol to infuse into teaching and learning