THE JOSEPH SEARS SCHOOL
KENILWORTH SCHOOL DISTRICT NO. 38

To: Dr. Kelley Kalinich, Superintendent

From: Dr. Crystal LeRoy, Business Services and Human Resources Manager

Date: April 20, 2015

Re: Business Office and Human Resources Update

Accounts Payable Review

The following section will highlight any bills that are beyond the regular monthly bills list or require an explanation:

Explanation: Special Education Technology Purchase

Check Number: 132268	Check Type: Check		Check Date: 04/20/2015 Vendor: CAMCORINC	CAMCOR, INC.	Check Total:	3,597.00
Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount	
2355113	04/09/2015	LC5052	Tech Equipment Capital Outlay	10 2225 500 00	1,199.00	
2355255	04/06/2015	lc5056	Tech Equipment Capital Outlay	10 2225 500 00	2,398.00	

Explanation: Literacy Curriculum for December 2014-March 2015

Check Number: 132283	Check Type: Check		Check Date: 04/20/2015 Vendor: FANSHE	Catherine Fansher	Check Total:	11,200.00
Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount	
02/05-02/26	03/12/2015		Rdge Improv Purch Svs	10 1100 300 15	2,400.00	
1/6-1/29/15	04/09/2015		Rdge Improv Purch Svs	10 1100 300 15	3,600.00	
12/2-12/17/15	04/09/2015		Rdge Improv Purch Svs	10 1100 300 15	2,400.00	
3/3-3/19/15	04/09/2015		Rdge Improv Purch Svs	10 1100 300 15	2,800.00	

Explanation: Speaker Replacement for the Auditorium and Multipurpose Room

Check Number: 132289	Check Type: Check		Check Date: 04/20/2015 Vendor: GANDSOUND	GAND SOUND INSTALLATIONS	Check Total:	5,907.00
Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount	
012215-2	04/01/2015		Tech Repair & Maintenance	10 2225 323 00	3,344.00	
12215	04/01/2015		Tech Repair & Maintenance	10 2225 323 00	2,353.00	
21715	04/01/2015		Tech Repair & Maintenance	10 2225 323 00	210.00	

Explanation: Technology Consultant for the New Phone System Installation

Check Number: 132312	Check Type: Check		Check Date: 04/20/2015 Vendor: LUNGATEINC	Lungate, Inc	Check Total:	9,547.00
Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount	
539	03/18/2015		Communication	20 2540 340 00	9,547.00	

Accounts Payables – April 2015

Please note, check numbers 132161 – 132254 were voided checks. The paper checks were inserted incorrectly into the printer. These checks have been documented and shredded.

Operational Spending per Pupil

This memo is a follow up to the review of the 2014 School Report Card – Operational Spending Per Pupil amount with and without construction costs. Below is a snapshot of the Operational Spending Per Pupil chart from the 2014 School Report Card, followed by an analysis that presents the Operational Spending per Pupil without construction costs.

As a reminder, the financial data used for the school report card is always two years behind. For example, the 2014 School Report card is based on financial data from the 2013 Annual Financial Report. In order to address this issue, an additional analysis presents the Operational Spending per Pupil using enrollment and financial data from the same year.

Operational Spending per Pupil includes all costs for overall operations in this district, including Instructional Spending, but excluding summer school, adult education, capital expenditures, and long-term debt payments.

	2012	2013	2014
District	$16,769	$18,857	**$22,150**
State	$11,664	$11,842	**$12,045**

Operational Spending per Pupil – School Report Card Data

School Report Card Year	2012	2013	2014
Operating Expense Per Pupil School Report Card (with Construction)	16,769	18,857	22,150
Fall Enrollment	570	559	522
District Total	9,558,330	10,541,063	11,562,300
District - Construction	206,659	545,235	1,109,342
District - General Operations	9,351,671	9,995,828	10,452,958
Operating Expense Per Pupil without Construction Costs	$16,406	$17,882	$20,025

**Construction Costs are from the Annual Financial Report*
**School Report Card Enrollment figures include Kindergarten through Eighth Grade*

Operational Spending per Pupil – Actual Data

Fiscal Year	2009	2010	2011	2012	2013
Operating Expense Per Pupil (with Construction)	16,306	16,144	17,635	18,461	20,573
Fall Enrollment	582	566	542	571	562
District Total	9,489,876	9,137,568	9,558,330	10,541,063	11,562,300
District - Construction	262,500	267,100	253,100	206,659	545,235
District - General Operations	9,227,376	8,870,468	9,305,230	10,334,404	11,017,065
Operating Expense Per Pupil without Construction Costs	$15,855	$15,672	$17,168	$18,099	$19,603

**Construction Costs are from the Annual Financial Report*
**Enrollment figures include Junior Kindergarten through Eighth Grade*

Finally, using data from the School Report Card, the following analysis compares the Operational Spending per Pupil within New Trier Township. In order to compare apples to apples, the Operational Spending per Pupil does not exclude construction costs.

Should you have any questions or concerns regarding this report, please do not hesitate to contact me.

DR. KELLEY M. KALINICH, SUPERINTENDENT DR. CRYSTAL S. LEROY, BUSINESS SERVICES AND HUMAN RESOURCES MANAGER
MRS. KENDRA N. WALLACE, PRINCIPAL MS. JULIA R. JONES, DIRECTOR OF STUDENT SERVICES

542 Abbotsford Road Kenilworth, Illinois 60043 phone: 847.256.5006 fax: 847.256.4418 www.kenilworth38.org