



The information below summarizes highlights from the District 38 Board of Education (BOE) meetings. As always, the community is welcome and encouraged to attend BOE meetings. Agendas are posted 48 hours in advance of meetings to the website and [board packets](#) before each meeting and [board minutes](#) once approved. Regular meetings are recorded and posted to the site within 48 hours for viewing.

NOTE: At this time, the BOE will be conducting virtual meetings. Information to virtually attend a meeting is posted on the meeting agenda on our website under [Meeting Documents](#) 48 hours prior to the meeting.

Kenilworth District 38 Board Briefs

Regular Meeting of May 18, 2020

Highlights

Congratulations to our Retirees

Members of the Kenilworth 38 Board of Education honored three teachers retiring at the end of the 2019-2020 school year: Ms. Caryn Friedman (third grade), Ms. Elisabeth LeBris (Library Technology Center), and Ms. Gail Rodin (Orchestra). During the meeting, the teachers were recognized their years of service to the district, students, and families in the community.

The Board also congratulated The Joseph Sears School on being selected by the Illinois State Board of Education as a 2020 U.S. Department of Education Green Ribbon School District Sustainability Awardee.

Superintendent's Report - Remote Learning Update

Dr. Leali provided an update on Remote Learning happenings during the COVID-19 school closure. Administrators, staff, and faculty are committed to making Remote Learning, end-of-year transitions, and celebrations positive and engaging for our students during the last few weeks of school. Our Remote Learning Steering Committee (RLSC) is working to ensure we remain updated on evolving health guidelines and best practices and procedures. This committee is comprised of administrators (including incoming administrators), teachers, staff, parents, community members, a BOE member, and students. The RLSC sub-committees are focusing on short-term tasks such as student materials pick up, end-of-year award celebrations, and report cards. The administrators are simultaneously looking ahead at summer school learning opportunities and possible scenarios as we enter into the 2020-2021 school year. The



administrators and faculty will spend June 3,4,5, 8, and 9 working on District-aligned curriculum instruction, technology, and assessment plans for the next school year. Ensuring we implement the best plans in the fall also requires feedback from our parents and students. The committee will distribute a Remote Learning Survey to the whole school community to better understand challenges and areas of improvement to prepare for the next school year if needed.

Our RLSC continues to work through many issues relating to our closure of in-person instruction and is beginning to discuss scenarios for re-opening in the fall. Here are the four sub-committees:

- **Health & Operations**
This group has designed and communicated a plan for teachers to safely and efficiently pack up student materials for pick up next week. They have also communicated a plan for parents to come and pick up their children's supplies.
- **Communication & Feedback**
This sub-committee has gathered input from the other three groups to formulate a survey for our parents on remote learning. A draft will be ready for the group to review this week, and it will be put out to families next week. The goal is to use this information to plan for the future.
- **Curriculum & Assessment**
This group has been working on modifying our Trimester 3 report cards to communicate with parents their students' progress and engagement during this unprecedented time. JK-4 working drafts were presented last week, and this week the sub-committee will discuss junior high reporting.
- **Summer Programming**
This sub-committee has developed and sent out a survey to staff, to determine whether they would be interested in supporting student learning in the summer. Whatever programming options the district can offer will be determined based on the staff who are available to support it.

The re-opening of schools for in-person instruction is not a local decision but contingent on meeting regional health metrics found in the Illinois Governor's [Restore IL Plan](#).

Eighth-Grade Graduation

The Eighth Grade Parent Graduation Committee and school administrators secured the New Trier Northfield west parking lot for a drive-in promotion ceremony on Tuesday, June 4. The promotion committee is working to ensure that this ceremony is a safe and special ceremony for our students. The community car parade will follow at 7:00 p.m.



Illinois School Report Card

Due to the loss of metrics that typically go into the calculation of the summative data for the Illinois School Report Card, the summative designation for 2019 will remain assigned to schools for the 2020 school year. There will be some new data available with the release of the 2020 Illinois School report card in October, but the overall school designation will remain the same.

Financial Reports

Dr. Zabilka reviewed district financials and is coordinating work on the 2020-2021 budget with Joe Bailey, the new CSBO. He also discussed the Health and Life Safety 10-Year Plan required by the State of Illinois. The Board voted to approve the plan that was compiled by DLA Architects. Many of the items outlined for improvement in the plan will be included in the Master Facilities Plan. The monthly financial reports and the Health and Life Safety 10-Year Plan can be reviewed in the [BOE display packet](#).

Master Facilities Planning

Following visioning sessions in mid-March, New Vista Design provided a summary document, including key takeaways and next steps. This can be found [here](#).

The Board approved the New Vista Design proposal from David Stephen for \$14,000 for the Master Facilities Planning (MFP). This proposal includes facilitating facility and staff meetings over the next several weeks to allow input on the MFP process as well as community and stakeholder sessions for additional input in mid- to late June. New Vista Design will also reconvene virtually with the Educational Leadership Team over the next several weeks to fine-tune and draft the MFP with DLA Architects.

We will continue to keep the community informed and allow opportunities for feedback throughout the process. Details, including a summary of the March Community Visioning Sessions, can be found on the [Master Facilities Planning web page](#).

School Exec Connect Final Report

Dr. Gary Zabilka presented the [School Exec Connect Final Report](#). The report details the Superintendent Search and Administrative Structure Study, along with details of the processes and hires for the 2020-2021 school year.



Climate Surveys

The Communications Committee Chair presented the [2019-2020 Annual School Climate Faculty/Staff Survey Summary](#). Faculty and staff were surveyed in February as to monitor school climate and drive continuous improvement throughout Kenilworth School District No. 38. Overall, we have seen many positive improvements. There was an increase in positive feedback in climate and culture around the new administrative structure. With two interim team members continuing in different administrative roles next year and experienced new leadership, the goal is to see continued positive climate.

The Board has released a shortened 2019-2020 Annual School Climate Survey to parents to ask pertinent questions that can help our incoming superintendent and administrative team develop ways to improve school culture and climate beginning with the 2020-2021 school year. Remote learning was not addressed in this survey because the Remote Learning Steering Committee will release a comprehensive Remote Learning survey to parents, students, and teachers on May 26.

2020/2021 School Year Calendar Update

The Board approved the 2020-2021 School Year Calendar at the April 1, 2020, BOE Regular Meeting. The document presented had to be updated to include the following changes:

The month of August 2020 will have four student attendance days, and the month of October 2020 will have 19 student attendance days. The total number of Student Days (176) plus 5 Emergency Days (181) at the end of the school year which will be discarded at the end of the school year if not used.

The last day of student attendance will be June 7, 2021 (176 student days), and teachers will be required to participate in a full day Teacher In-service Day on June 8, 2021. (183 teacher days).

The Board approved the updated [2020-2021 School Year Calendar](#).

Please direct your questions or comments to the Kenilworth School District No. 38 by sending an email to listen@kenilworth38.org. All messages are sent to the Board of Education members, Superintendent, and the Board of Education Secretary, and are subject to the Freedom of Information Act. Thank you!