



The information below summarizes highlights from the District 38 Board of Education (BOE) meetings. As always, the community is welcome and encouraged to attend BOE meetings. Agendas are posted 48 hours in advance of meetings to the website, and [board packets](#) before each meeting and [board minutes](#) once approved. Regular meetings are taped and posted to the site within 48 hours for viewing.

Kenilworth District 38 Board Briefs

Regular Meeting of November 14, 2019

Highlights

- The BOE made the final administration structure conclusions after carefully considering a refined recommendation from the search firm, School Exec Connect (SEC). Below is a summary of the changes.
 - The Superintendent focus will shift away from business operations to an educational leader. The Board will hire a non-administrative Business Services and Human Resources Manager to assist with these duties.
 - There will be three building level administrators, a Principal, an Assistant Principal, and Director of Student Services, who will work collaboratively to uphold the values of a JK-8 school in both operations and culture. Moving forward, all faculty and staff will report up through the Principal.
 - The Chief Education Officer position will remain in place for 2020-2021, and the status of the position would be re-assessed during that year.
- The administrative structure study is just one piece of the Board's effort to reduce administrative turnover and improve the overall culture of the school. After gaining a better understanding of underlying issues contributing to the instability in the District, the BOE committed to areas in which it can improve, set up our new administrators, faculty and staff for success, and ultimately deliver a better experience to our students. Among the efforts the Board commits to include:
 - Continue to make decisions in the best interest of our students
 - Provide the necessary support to the new administrative team balanced with giving them autonomy to do their jobs effectively
 - Run a thorough and robust search process to hire our new administrators
 - Work with our new Superintendent and Administrative Leadership Team to clearly define the roles & responsibilities of the new team
 - Uphold the Four Cornerstones
 - Work collaboratively with our stakeholders to seek feedback, actively listen and resolve matters together



The community can access all information and presentations regarding the superintendent search process and administrative structure, including updates, through the homepage portal on the Kenilworth 38 School District website at www.kenilworth38.org/superintendent-search.

- Dr. Lisa Leali, chief education officer, along with third-grade teacher Mrs. Toula Sideris, and Mrs. Cathy Quigley, math intervention specialist, gave a [presentation on schoolwide growth and assessment data](#). The presentation also reviewed the 2018-2019 Illinois School Report Card data and outlined evaluations in academic growth and proficiency in English-language arts and math, as well as science proficiency; English learner progress to proficiency; chronic absenteeism; and climate survey participation. Dr. Leali noted that the Administration and faculty use various assessments, including classroom observations, to implement initiatives to improve students' overall progress.
- The BOE discussed and unanimously approved the revised [DLA Architect Proposal](#) for the Development of a Master Facilities Plan. The upcoming proposal will outline options that align with the District's Strategic Priorities and address the development of learning communities, additional instruction space, a lunchroom solution in the context of the new Village House, Universal learning/accessibility, sustainability, HVAC solutions, and critical building maintenance needs. DLA will work in conjunction with Vista Visioning with whom the Administration has begun working to develop a long-term facilities vision. A rough timeline of next steps is below:
 - Dec. 2019 - Jan. 2020: Data collection with input from faculty, staff and the community
 - Jan. 2020 - March 2020: Conceptual design and review (including faculty, staff and community input)
 - April 2020: Revise plans and present to Board for approval; determine priority projects
 - June 2020 - November 2020: Development of construction documents
 - November 2020: Bid out projects
 - December 2020: Award contracts
 - March 2021 - August 2021: First phase of construction
- Members of The Joseph Sears Sustainable Committee: Katie Nahrwold (Chair), Robert Drewry, Elisabeth LeBris, Alison Hecimovich, Catherine Lucas, Jayati Lunagariya, Judi Conaghan, provided a [presentation](#) on the accomplishments and plans to continue to implement sustainable practices. They outlined their vision, goals, and interests in having sustainability practices incorporated into the Master Facility Plan, curriculum, and culture of the school.



Financial Reports

- Dr. LeRoy reviewed the monthly financials and gave a [presentation on the 2019 estimate of levy](#). The District will request a 2.28% levy for FY20. The Board unanimously accepted the 2019 Estimate of Levy. The Board will vote to formally adopt the levy during a public hearing scheduled for the December board meeting.
- Dr. LeRoy presented the [2019 Annual List of Contracts in Excess of \\$25,000](#).

New Hires

- The BOE approved the recommendation to hire:
 - Mrs. Karen Burriesci as an Instructional Assistant

Other News

- The BOE unanimously approved the proposed fee schedule for the [2020-2021 school fees](#), which will remain flat at the current 2019-20 rates.
- Community Recognition and Appreciation Awards presented:
 - Resolutions of Appreciation were presented to [The Joseph Sears School Parents Volunteer Association \(JSSPVA\)](#) and [The Joseph Sears Booster Club](#). Both organizations greatly enhance the educational experience of the District.
 - Annual Community Service Recognition Awards were presented to The Joseph Sears School Orchestra Director, Ms. Gail Rodin, and Vocal Music Teacher, Mr. Bill Gordon, with an appreciation of [their outstanding musical contributions](#) and service to the community.
- The BOE unanimously approved GSF USA Inc for the Kenilworth Custodial Services Bid.
- The School Board Policy manual is reviewed and revised regularly in response to changing state and federal regulations, as well as changes in society and the community. The Policy Committee outlined suggested changes and the BOA will vote on changes to the following policies at the December 9, 2019 BOE General Meeting. Policies in review:
 - 7:60 Students - Student Residency
 - 2:230 School Board – Public Participation at School Instruction



The updated policies will be posted to the [policy page of the district website](#). The revision edits are available to review in the meeting [public board packet](#).

Please direct your questions or comments to the Kenilworth School District No. 38 by sending an email to listen@kenilworth38.org. All messages are sent to the Board of Education members, Superintendent/CSBO, and the Board of Education Secretary and are subject to the Freedom of Information Act. Thank you!