



The information below summarizes highlights from the District 38 Board of Education (BOE) meetings. As always, the community is welcome and encouraged to attend BOE meetings. Agendas are posted 48 hours in advance of meetings to the website, and [board packets](#) before each meeting and [board minutes](#) once approved. Regular meetings are taped and posted to the website within 48 hours for viewing.

Kenilworth District 38 Board Briefs

Regular Meeting of September 24, 2019

Highlights

- School Exec Connect, the search firm handling **the administrative hires and the and Administrative Study**, has made a great deal of effort to secure feedback from all members of the community. They hosted focus groups and one-on-one discussions with staff, faculty, and community members. They also secured input from the community through a [public survey](#) (survey open until 9/27/19, 11:59 p.m.). Additionally, they are conducting research about JK-8 public and private school administrative structures. The Superintendent position has been posted to the School Exec Connect website with a general job description, and the detailed job description will be posted after the study is complete. Results and study findings will be presented at a **Special BOE Meeting, October 7, 2019**.
- DLA Architects is working on a **Master Facilities Plan** with options to update the schoolhouse in a manner which will align with the district's strategic priorities. School building maintenance needs will be considered in the context of the DLA proposal during the next few months, concluding with a thorough proposal in mid-December. The goal is to establish a revised Master Facilities Plan in January.
 - During the past few weeks, the Administration has made a concerted effort to implement a short-term solution to offer better cooling solutions for multiple classrooms. Upon inspection, 14 additional classrooms were considered to meet safety and building requirements for short-term **air conditioning** solutions that will be installed as soon as the units arrive. As part of the long-term Master Facilities Plan, the entire school will have improved HVAC systems.
- **Performance goals were outlined for the Superintendent-CSBO Dr. LeRoy** and once finalized will be posted to the district website.
 - Dr. LeRoy presented a comprehensive **Strategic Action Plan for the District** highlighting the District priorities for the 2019-2020 school year. The Strategic Action Plan is intended to foster community understanding of the District vision



and priorities for the next year including managing a year of administrative transitions and setting up for new administrators in the new school year. The Board asked that the plan be updated to include Educational goals as well.

Financial Reports

The BOE adopted the **FY20 budget presented by Superintendent-CSBO Dr. LeRoy**. The filing deadline is September 27, 2019. The final FY20 budget is available on the website and in the District 38 offices Superintendent-CSBO Dr. LeRoy presented the monthly financial and investment statements. [Financial Reports and Final FY20 Budget](#)

New Hires

The Board approved the recommendation to hire:

- Ms. Ann Endre as 1.0FTE Instructional Assistant

Other News

- The Communications Committee presented the [2018-2019 Parent Climate Survey](#) results. The 2018/2019 School Climate Survey was issued to families as a means of monitoring school climate and systematically collecting parent feedback on a variety of topics. Across all grade levels 93% of parents rate Joseph Sears School excellent, very good or good, and parents across all grade levels felt their children had a positive school year during the 2018-2019 school year. Areas of improvement being pursued from the survey results include:
 - Defined administrative roles and responsibilities
 - BOE and administrative transparency and proactive communication on school issues
 - Better understanding of discipline issues and solutions
 - Accentuate Personal Learning in the curriculum across all grades and subjects
- The School Board Policy manual is reviewed and revised regularly in response to changing state and federal regulations, as well as changes in society and the community. The Policy Committee outlined suggested changes and the BOA approved several policy updates related to:
 - School Board Governance
 - Personnel
 - Instruction
 - Students
 - Community Relations



The updated policies will be posted to the [policy page of the district website](#). A few of the policies warranted further discussion and will be held for approval until the next BOE regular meeting. The revision edits are available to review in the meeting [public board packet](#).

Please direct your questions or comments to the Kenilworth School District No. 38 by sending an email to listen@kenilworth38.org. All messages are sent to the Board of Education members, Superintendent/CSBO, and the Board of Education Secretary and are subject to the Freedom of Information Act. Thank you!