



JOSEPH SEARS
EST. 1899

District 38 "Board Briefs" for the Regular Meeting of June 18, 2018

The information below summarizes highlights from the Kenilworth Board of Education meeting held on June 18, 2018. As always, the community is welcome and encouraged to attend board meetings. Meetings are taped and posted to the website within 24 hours for viewing at a later date. The Board posts to the website its agendas 48 hours in advance of meetings, and board packets prior to each meeting and board minutes once approved.

Administrative Reports

- **Superintendent's Report** - Dr. LeRoy led the Board in discussions about the annual board planning retreat (below), district residency verification (below) and community engagement opportunities (below). Dr. LeRoy also reviewed her report on recruitment and retention strategies the District utilizes to attract and maintain faculty and staff.

Dr. LeRoy gave an update on the search for an interim principal. The District has begun the pre-screening process for internal and external candidates. Once candidates have been pre-screened, Dr. LeRoy will present them to the District's interim principal search subcommittee, which will include faculty, administrators, board members and community members. Dr. LeRoy said she hopes to have the interim principal hired in early- to mid-July.

- **Chief School Business Official's Report** - Dr. LeRoy discussed the monthly financial and investment statements.
- **Principal's Report** - Mrs. Wallace discussed the enrollment report for the 2018-2019 school year. Mrs. Wallace also summarized the work that teacher teams took last week during Institute Days.

Board Action

- The Board unanimously approved the consent agenda as amended to include the approval of: [minutes from the May 21, 2018 Regular Meeting](#) and Closed Session; [minutes from the June 4, 2018 Special Meeting](#) and Closed Session; monthly

financial report for May 2018; investment reports for May 2018; accounts payable from May 22, 2018 to June 18, 2018; family medical leave request for certified employee; board policy revisions to [2:120 School Board -- Board Member Development](#), [2:150 School Board - Committees](#), [5:100 General Personnel - Professional Development Program](#), [7:20 Students - Harassment of Students Prohibited](#), [7:180 Students -- Prevention of and Response to Bullying Intimidation and Harassment](#), [7:190 Student Behavior](#), [7:210 Students -- Expulsion Procedures](#), [7:250 Students -- Student Support Services](#).

- The Board unanimously approved a recommendation to hire Mrs. Terry Oquendo as a 1.0 FTE School Nurse. Mrs. Oquendo will fill the vacancy created by the retirement of Mrs. Janet Brothers.
- The Board unanimously approved a recommendation to hire Mrs. Kathleen McGowan as a 1.0 FTE Student Services Teacher. Mrs. McGowan will work with fifth grade students. Mrs. McGowan's position was added to the District in the spring in order to provide more effective support to all Sears students.
- The Board unanimously approved Ms. Zuica Donev, the new Director of Student Services, as the District Treasurer.

Board Discussion

- Dr. LeRoy led a board discussion on the annual board planning retreat. The retreat is tentatively scheduled to take place on July 10. The Board will consider adding a second board retreat over the summer. Planned topics for discussing during the July 10 board retreat will include board self-evaluation, strategic planning for the 2018-2019 school year and beyond; discussion of community engagement; and discussion of school culture.
- Dr. LeRoy led the Board in a discussion on District residency verification. Dr. LeRoy noted that the District currently requires families to verify residency upon entering the District. Dr. LeRoy will explore alternative residency verification procedures in order to more accurately determine which families live within District boundaries. The Board will revisit the residency discussion in the fall.
- Dr. LeRoy led the Board in a discussion on community engagement opportunities. Board members and Dr. LeRoy discussed different ways to engage the community in discussion on school affairs. School leaders will reach out to community members to gain a better understanding of how to best conduct community engagement opportunities.

Dr. LeRoy brought forth the idea of creating a community advisory committee to give community members an opportunity to provide input on various school issues. Mrs. Suzanne Nelson and Mrs. Danielle Boros will work with Dr. LeRoy to define the purpose, roles and scope of the committee.

- Mrs. Mindy Kelly and Mrs. Suzanne gave a presentation on the annual parent

survey. The annual parent survey results and analysis will be shared with the community later this week.

Questions -- Please direct your questions or comments to the Kenilworth School District No. 38 **Sounding Board** that was created to provide community members the chance to share comments, questions, compliments and concerns. All messages are sent to the board members, Superintendent/CSBO, Principal and Director of Student Services. We are listening and you can communicate with us by sending an email to listen@kenilworth38.org. Thank you!

Mindy Kelly
President
Kenilworth Board of Education