



**JOSEPH SEARS**  
EST. 1899

## **District 38 "Board Briefs" for the Regular Meeting of March 19, 2018**

*The information below summarizes highlights from the Kenilworth Board of Education meeting held on March 19, 2018. As always, the community is welcome and encouraged to attend board meetings or, for your convenience, watch them streaming live. In addition, the meetings are taped and posted to the website within 24 hours for viewing at a later date. Finally, the Board posts to the website its agendas 48 hours in advance of meetings, and board packets prior to each meeting and board minutes once approved.*

### **Administrative Reports**

- **Superintendent's Report** - Dr. LeRoy led the board in a brief discussion on the Board's annual planning retreat. The retreat will take place during the first week of July.
- **Chief School Business Official's Report** - Dr. LeRoy discussed potential building improvement projects scheduled for this summer. The District will look to update its life safety plan. Other potential projects for the summer include renovating the sidewalk entrance to the Baker building and removing of an unused boiler from the boiler room.
- **Principal's Report** - Mrs. Wallace discussed the continued rollout of Foundations, a school wide system for student behavior management, support and expectations. Mrs. Wallace noted that faculty and administrators have begun analyzing the data they have collected related to student violations of school conduct rules. The data and the protocols related to Foundations will be reviewed in the coming months.
- **Director of Student Services' Report** - Mr. Sabourin discussed the implementation of the BESS screener survey for students. Mr. Sabourin noted that the screener will be used to help teachers and staff identify students that may be in need of additional social emotional support.

### **Board Action**

- The Board unanimously approved the consent agenda to include the approval of: [minutes from the February 5, 2018 Regular Meeting and Closed Session](#); monthly financial reports for February 2018; investment reports from February 2018; accounts payable from February 6, 2018 to March 19, 2018; authorization to destroy closed session recordings for September 2016; re-employment of non-tenured personnel.

Board members noted that three District employees, Band Teacher Ms. Lisa Lehman, Math Intervention Specialist Mrs. Cathy Quigley and Kindergarten Teacher Mrs. Jessica Singer, were awarded tenure. Board members congratulated the teachers on the accomplishment.

- The Board unanimously approved the District's Strategic Plan. The plan will be formally adopted into district policy and shared with the community in April.
- The Board unanimously approved a 4 percent merit bonus for Dr. Crystal LeRoy. Board members thanked Dr. LeRoy for her hard work and accomplishments during the past year.
- The Board unanimously approved the addition of a 1.0 FTE Student Services Teacher position. It was noted that the position was added to in order to more effectively meet the needs of children in grades K-2.
- The Board unanimously approved the 2017-2018 contract for District auditing services.

### **Board Discussion**

- Mr. Scott Wallace gave an update on the Village House renovation on behalf of the Board's Building and Finance Subcommittee. Mr. Wallace noted that the District has nearly finalized contracts with the District and Village architectural firms related to the Village House reconstruction project.
- Mrs. Donna Keller gave an update on the development of the District's Strategic Plan on behalf of the Board's Strategic Plan Taskforce. The Taskforce brought a refined mission statement, strategic goals and values before the Board for approval. The entire strategic plan -- including the District's philosophy of education -- will be presented for approval in April and shared with the community shortly thereafter.
- Mrs. Mindy Kelly gave a presentation on the [2018 Faculty School Climate Survey](#). Mrs. Kelly noted that the Board and the Administration will work alongside faculty and staff to develop an action plan to address issues raised through the survey. The Sears parent survey will be issued in mid-May.

**Questions** -- Please direct your questions or comments to the Kenilworth School

District No. 38 **Sounding Board** that was created to provide community members the chance to share comments, questions, compliments and concerns. All messages are sent to the board members, Superintendent/CSBO, Principal and Director of Student Services. We are listening and you can communicate with us by sending an email to [listen@kenilworth38.org](mailto:listen@kenilworth38.org). Thank you!

Mindy Kelly  
President  
Kenilworth Board of Education