

## District 38 "Board Briefs" for the Regular Meeting of February 13, 2017

*The information below summarizes highlights from the Kenilworth Board of Education meeting held on February 13, 2017. As always, the community is welcome and encouraged to attend board meetings or, for your convenience, watch them streaming live. In addition, the meetings are taped and posted to the website within 24 hours for viewing at a later date. Finally, the board posts to the website its agendas 48 hours in advance of meetings, and board packets prior to each meeting and board minutes once approved.*

### **Administrative Reports**

- **Superintendent's Report** - Dr. Crystal LeRoy led a discussion on the 2017-2018 school calendar. The new school calendar will include two additional professional development days for teachers and one additional student day as agreed upon in the Kenilworth Education Association contract. The calendar will also include spring and winter break dates that exactly align with the New Trier Township High School calendar. School will begin with a half day on Wednesday, August 30 and conclude with a half day on Monday, June 11.
- **Chief School Business Official's Report** - Dr. LeRoy reviewed the district's monthly financial statements. District fund balances are in line to meet budgeted projections.
- **Principal's Report** - Mrs. Kendra Wallace led a board discussion on student attendance. Mrs. Wallace presented data on student attendance rates for the 2016-2017 school year and discussed the impact absenteeism has on the ability to educate students. Mrs. Wallace said the administration has identified trends related to absenteeism at Sears. The administration will conduct studies on absenteeism and a school attendance policy then report back to the board with a recommendation.
- **Director of Student Services' Report** - Mr. Besset Sabourin discussed the revised structure for extended school year student support services. The district will partner with Wilmette School District No. 39 this year to provide extended school year classes and enrichment opportunities for students with Individual Education Plans and other students identified as in need of additional academic support. Mr. Sabourin noted that the district would also provide an option for summer support for students in June and August. Summer support will no longer be offered through a one-to-one model based on family availability.

## **Board Action**

- The Board unanimously approved the consent agenda to include the approval of: [Minutes for the February 2, 2017 Committee of the Whole Meeting](#) and Closed Session; approval of monthly financial reports for December 2016 and January 2017; approval of monthly investment reports for December 2016 and January 2017; ratification of accounts payable from December 13, 2016 to January 12, 2017; approval of accounts payable from January 13, 2017 to February 13, 2017; acceptance of certified employee request for retirement
- The Board unanimously approved the [2017-2018 School Year Calendar](#).
- The Board unanimously approved the hiring of Mr. Saman Shafi-Mousavi as a 1.0 FTE Long-Term Substitute in the Mathematics Department.
- The Board gave a first reading to a new district policy related to travel expense reimbursement. The policy, which was derived from the Illinois Local Government Travel Expense Control Act, sets the maximum reimbursement for travel, meal and lodging expense reimbursement for board members and district employees to \$3,500.

## **Board Discussion**

- Kenilworth Park District representatives gave a presentation on preliminary plans for the Village House. An intergovernmental task force led by the Kenilworth Park District has conducted a feasibility study into how a new and expanded Village House could meet the needs of multiple village entities. Guiding principles of this project include: 1) no increase in property taxes and 2) the ability to accommodate the needs of all village residents including the needs of the school. The proposed project would be owned and operated by the Park District and the school would lease parts of the facility for its use. The proposed plans include a lunch room that could be used by the entire student body in two shifts that could also double as a gymnasium. Overall plans for this project would also include a rerouting of the Green Bay Trail along the railroad tracks. The Park District highlighted one issue -- parking and road access -- that it is continuing to study. Park district representatives will discuss the project further at their upcoming board meeting on Thursday, February 16.
- Dr. LeRoy led the board in a discussion on the district's master facility plan. In discussing temporary solutions to building cooling issues, Dr. LeRoy reviewed costs and considerations for the purchase and installation of both portable and window air conditioning in advance of the 2017-2018 school year. Dr. LeRoy received directive from the board to further explore temporary air conditioning options and report back to the board in March.
- Board members discussed ways in which they could facilitate a seamless transition between departing board members and the new board members who

would be seated in May.

- Board members discussed administrative stability in relation to the upcoming transitioning between new and departing board members. Board members will attempt to resolve ongoing or upcoming board issues over the next few months.

**Questions** -- Please direct your questions or comments to the Kenilworth School District No. 38 **Sounding Board** that was created to provide community members the chance to share comments, questions, compliments and concerns. All messages are sent to the board members, Superintendent/CSBO, Principal and Director of Student Services. We are listening and you can communicate with us by sending an email to [listen@kenilworth38.org](mailto:listen@kenilworth38.org). Thank you!

Scott Wallace, President  
Kenilworth Board of Education