



District 38 "Board Briefs" for the Regular Meeting of December 14, 2015

The information below summarizes highlights from the District 38 Board of Education meeting held on Monday, December 14, 2015. As always, the community is welcome and encouraged to attend board meetings or, for your convenience, watch them streaming live. In addition, the meetings are taped and posted to the website within 24 hours for viewing at a later date. Finally, the Board posts to the website its agendas 48 hours in advance of meetings, and [board packets](#) prior to each meeting and board minutes once approved.

Administrative Reports

- **Superintendent's Report** - Dr. LeRoy presented a draft of the [calendar proposed for the 2016-2017 school year](#). The draft calendar was created in attempt to align dates with the New Trier High School Calendar and other township schools.

Dr. LeRoy explained the review process for the adoption of suggested revisions to existing board policies from the Illinois Association of School Boards. It was determined that the policies will be discussed in detail during a Personnel Committee meeting in January.

- **Chief School Business Official's Report** - Dr. LeRoy reviewed the accounts payable and discussed the results of the FY 15 Audit. The District received a management letter from the auditors, which suggested best operational practices. Dr. LeRoy said the suggestions from the audit will be implemented when the District begins using the financial software in January.

Dr. LeRoy summarized the process used by the Building and Finance Committee in recommending the Board approve DLA Architects as the District's architectural services provider. DLA received the recommendation from the committee due to their emphasis on education and their integration of 21st century learning into architectural design. DLA Architects will meet with the Building and Finance Committee again to further discuss the process for potential facility projects.

- **Principal's Report** - Mrs. Wallace presented Sears PARCC results to the Board in her [Principal's Report](#). Sears students' scores far exceeded state averages and met or exceeded the majority of township average scores.

Mrs. Wallace outlined the school's need for an in-house data expert who could help interpret assessment data. Mrs. Wallace has spoken with two candidates and she will make a decision soon.

Mrs. Wallace also reported that the Instructional Facilitator has been well received among faculty and staff in her brief tenure with the District.

- **Director of Student Services' Report** - Ms. Jones provided an overview of District 109's decision to extend the timeline of its proposed withdrawal from NSSED. Ms. Jones also discussed objectives related to the Strategic Plan and incorporating language into the academic lexicon of the Joseph Sears School.

Board Action

- The Board unanimously moved to approve the Consent Agenda which included the meeting minutes from [November 16, 2015](#); investment reports for November 2015; the financial report for November 2015; accounts payable from November 17, 2015 to December 14, 2015; destruction of Closed Session recordings for January, April, May and June 2014; approval of two employee requests for retirement; and approval to hire Ms. Marguerite Tuten as the long-term substitute for Mrs. Kim Goff.
- The Board unanimously approved the recommendation to hire DLA Architects as the District's Architectural Services Firm. DLA Architects will oversee the District's upcoming facilities project.
- The Board endorsed Finalsity as the District's website provider. The [kenilworth38.org](#) website will be redesigned by Finalsity with a website re-launch scheduled for Summer 2016.
- The Board unanimously moved to accept the [Fiscal Year 2015 Audit](#).
- The Board unanimously approved the revised 2015-2016 Annual Board of Education Meeting Schedule. The Board scheduled an additional meeting for January 19, 2016.
- The Board postponed the approval of the 2016-2017 School Year Calendar and postponed the approval of several revisions to existing board policies.

Board Discussion

- Mrs. Donna Keller led a discussion about the 2015-2016 School Climate Survey. Mrs. Keller [outlined survey best practices](#) and presented board members with a [draft of questions](#) under consideration for this year's survey. The Board will administer the school climate survey to faculty and staff in January.
- Mr. Chike Erokwu led the Board in a discussion on options for redesigning the District website. The Board favorably endorsed Finalsity as the District's website provider. The website redesign process will begin in January with an expected re-launch in Summer 2016.

Questions --Please direct your questions or comments to the Kenilworth School District No. 38 **Sounding Board** that was created to provide community members

the chance to share comments, questions, compliments and concerns. All messages are sent to the Board of Education Members, Superintendent, Business Services and Human Resources Manager, Principal and Director of Student Services. We are listening and you can communicate with us by sending an email to listen@kenilworth38.org. Thank you!

Scott Wallace, President
Kenilworth Board of Education