

**NOTICE OF REGULAR MEETING OF THE BOARD OF EDUCATION OF  
KENILWORTH SCHOOL DISTRICT NUMBER 38, COOK COUNTY, ILLINOIS  
THE 22<sup>ND</sup> DAY OF AUGUST, 2019**

PUBLIC NOTICE IS HEREBY GIVEN that the Kenilworth School District No. 38 Board of Education will hold a regular meeting on the 22<sup>nd</sup> day of August, 2019. Closed session will begin at 5:30 p.m. in Room 258 and open session will begin at 7:30 p.m. in the Library Technology Center of The Joseph Sears School, 542 Abbotsford Road, Kenilworth, Illinois.

**AGENDA**

**Room 258 (Closed Session – 5:30 p.m.)**

**I. CALL TO ORDER AND ROLL CALL**

|                   | Present | Absent |                   | Present | Absent |
|-------------------|---------|--------|-------------------|---------|--------|
| John Gottschall   | _____   | _____  | Stephen N. Potter | _____   | _____  |
| Evan Lukasik      | _____   | _____  | Mia Casey Sachs   | _____   | _____  |
| Lisa Metzger Mugg | _____   | _____  | Andrew Stone      | _____   | _____  |
| Suzanne Nelson    | _____   | _____  |                   |         |        |

**II. CLOSED SESSION TO CONSIDER INFORMATION REGARDING SPECIFIC EMPLOYEE MATTERS**

**Library Technology Center (Open Session – 7:30 p.m.)**

**III. CALL TO ORDER AND ROLL CALL**

|                   | Present | Absent |                   | Present | Absent |
|-------------------|---------|--------|-------------------|---------|--------|
| John Gottschall   | _____   | _____  | Stephen N. Potter | _____   | _____  |
| Evan Lukasik      | _____   | _____  | Mia Casey Sachs   | _____   | _____  |
| Lisa Metzger Mugg | _____   | _____  | Andrew Stone      | _____   | _____  |
| Suzanne Nelson    | _____   | _____  |                   |         |        |

**IV. PUBLIC COMMENT (See posted Rules of Public Comment)**

**V. ELECTION OF OFFICERS** [\*\(2:110: School Board:Qualifications, Term and Duties of Board Officers\)\*](#)

- A. Appointment of Mrs. Deborah Keegan as Board Secretary and Recording Secretary
- B. Appointment of Mr. Gary Zabilka as Board Treasurer

**VI. FINANCIAL**

- A. Adopt the Proposed Fiscal Year 20 Budget and Approve a Public Hearing [\*\(4:10: Operational Services: Fiscal and Business Management\)\*](#)

## **VII. ADMINISTRATIVE REPORTS**

- A. Freedom of Information Act Requests ([2:250 School Board: Access to District Public Records](#))
- B. Report from the Superintendent
  - Discussion of the Village of Kenilworth Trial Parking
  - Discussion of Administrative Professional Development Recommendation
- C. Report from the Chief School Business Official
  - Accounts Payable Review ([4:50 Operational Services: Payment Procedures](#))
  - Monthly Financials ([4:30: Operational Services: Revenue and Investments](#))

## **VIII. CONSENT AGENDA**

- A. Approval of Minutes from the June 10, 2019 Regular Meeting and Closed Session ([2:220 School Board: School Board Meeting Procedure](#))
- B. Approval of Minutes from the June 12, 2019 Communications Committee Meeting and Closed Session ([2:220 School Board: School Board Meeting Procedure](#))
- C. Approval of Minutes from the June 17, 2019 Personnel Committee Meeting and Closed Session ([2:220 School Board: School Board Meeting Procedure](#))
- D. Approval of Minutes from the June 18, 2019 Special Meeting and Closed Session ([2:220 School Board: School Board Meeting Procedure](#))
- E. Approval of Minutes from the June 24, 2019 Personnel Committee Meeting and Closed Session ([2:220 School Board: School Board Meeting Procedure](#))
- F. Approval of Minutes from the July 1, 2019 Personnel Committee Meeting and Closed Session ([2:220 School Board: School Board Meeting Procedure](#))
- G. Approval of Minutes from the July 11, 2019 Special Meeting and Closed Session ([2:220 School Board: School Board Meeting Procedure](#))
- H. Approval of Minutes from the July 16, 2019 Personnel Committee Meeting and Closed Session ([2:220 School Board: School Board Meeting Procedure](#))
- I. Approval of Minutes from the July 22, 2019 Personnel Committee Meeting and Closed Session ([2:220 School Board: School Board Meeting Procedure](#))
- J. Approval of Minutes from the July 23, 2019 Building and Finance Committee Meeting ([2:220 School Board: School Board Meeting Procedure](#))
- K. Approval of Monthly Financial Report for June and July 2019 ([4:30: Operational Services: Revenue and Investments](#))
- L. Approval of Investment Report for June and July 2019 ([4:30: Operational Services: Revenue and Investments](#))
- M. Ratification of Accounts Payable for June 11, 2019 to July 25, 2019 ([4:50 Operational Services: Payment Procedures](#))
- N. Approval of Accounts Payable for July 26, 2019 to August 22, 2019 ([4:50 Operational Services: Payment Procedures](#))
- O. Acceptance of Employee Resignations ([2:20 School Board: Powers and Duties of the School Board: Indemnification](#))

## **IX. NEW BUSINESS**

- A. Discussion and Potential Approval of Recommendations to Hire Ms. Lore Tenezaca as 1.0FTE Fourth Grade Teacher ([2:20 School Board: Powers and Duties of the School Board: Indemnification](#))
- B. Discussion and Potential Approval of Recommendations to Hire Ms. Samantha Calabrese as 1.0FTE Fifth Grade Teacher ([2:20 School Board: Powers and Duties of the School Board: Indemnification](#))
- C. Discussion and Potential Approval of Recommendations to Hire Ms. Robyn Valerio as 1.0FTE Junior High Student Services Teacher ([2:20 School Board: Powers and Duties of the School Board: Indemnification](#))
- D. Discussion and Potential Approval of Recommendations to Hire Mrs. Karen Burriesci as 1.0FTE Long Term Seventh Grade Math Teacher ([2:20 School Board: Powers and Duties of the School Board: Indemnification](#))
- E. Discussion and Potential Approval of Recommendations to Hire Ms. Sarah Lemanski as 1.0FTE Long Term Eighth Grade Social Studies Teacher ([2:20 School Board: Powers and Duties of the School Board: Indemnification](#))

- F. Discussion and Potential Approval of Recommendations to Hire Ms. Christa Callies as 1.0FTE Instructional Assistant ([2:20 School Board: Powers and Duties of the School Board: Indemnification](#))
- G. Discussion and Potential Approval of Recommendations to Hire Ms. Kelly Truska as 1.0FTE Instructional Assistant ([2:20 School Board: Powers and Duties of the School Board: Indemnification](#))

**X. OLD BUSINESS**

- A. Administrative Structure Study Update ([2:20 School Board: Powers and Duties of the School Board: Indemnification](#))
- B. Village House Update by Mr. Scott Wallace ([4:150 Operational Services: Facility Management and Building Programs](#))

**XI. OTHER BUSINESS**

- A. Board Committee Structure Update ([2:150 School Board: Committees](#))
- B. Board Committee Reports ([2:150 School Board: Committees](#))
  - i. Building and Finance Committee
    - A. Discussion and Potential Approval to Provide Backstop for Village House Fundraising Commitment ([4:150 Operational Services: Facility Management and Building Programs](#))
    - B. Discussion of Master Facilities Plan and Potential Approval to Engage DLA Architect to Provide a Proposal for the Development of Facility Project Options that Align with the District Strategic Priorities ([4:150 Operational Services: Facility Management and Building Programs](#))
  - ii. Communications Committee
    - A. Discussion of Listen Email Recommendation
  - iii. Education Committee
  - iv. Personnel Committee
  - v. Policy Committee

**XII. PUBLIC COMMENT (See attached Rules of Public Comment)**

**XIII. ADJOURNMENT**

Dated the 20<sup>th</sup> day of August, 2019.



Julie Campanaro  
Secretary, Board of Education  
Kenilworth School District No. 38