

**NOTICE OF REGULAR MEETING OF THE BOARD OF EDUCATION OF  
KENILWORTH SCHOOL DISTRICT NUMBER 38, COOK COUNTY, ILLINOIS  
THE 21<sup>ST</sup> DAY OF SEPTEMBER, 2015**

PUBLIC NOTICE IS HEREBY GIVEN the Board of Education of Kenilworth School District Number 38, Cook County, Illinois will hold a Regular Meeting on the 21<sup>st</sup> day of September, 2015 at 6:30 p.m., for the Closed Session meeting in Room 252 and at 7:30 p.m. for the Open Session in the Library Technology Center of The Joseph Sears School, 542 Abbotsford Road, Kenilworth, Illinois.

**AGENDA**

**Room 252 (Closed Session – 6:30 p.m.)**

**I. CALL TO ORDER AND ROLL CALL**

	Present	Absent		Present	Absent
Scott Wallace	_____	_____	Melinda Kelly	_____	_____
Suzanne Nelson	_____	_____	Timothy Kollar	_____	_____
Danielle Boros	_____	_____	Stacey Van Metre	_____	_____
Donna Keller	_____	_____			

**II. CLOSED SESSION TO CONSIDER INFORMATION REGARDING SPECIFIC EMPLOYEE MATTERS, PENDING OR PROBABLE LITIGATION, PURCHASE OR LEASE OF REAL PROPERTY FOR USE OF THE PUBLIC BODY, AND SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES**

**Library Technology Center (Open Session – 7:30 p.m.)**

**III. CALL TO ORDER AND ROLL CALL**

	Present	Absent		Present	Absent
Scott Wallace	_____	_____	Melinda Kelly	_____	_____
Suzanne Nelson	_____	_____	Timothy Kollar	_____	_____
Danielle Boros	_____	_____	Stacey Van Metre	_____	_____
Donna Keller	_____	_____			

**IV. FINANCIAL**

- A. Public Hearing for Fiscal Year 2016 Budget
- B. Discussion of and Potential Adoption of Fiscal Year 2016 Budget

**V. PUBLIC COMMENT (See posted Rules of Public Comment)**

**VI. ADMINISTRATIVE REPORTS**

- A. Freedom of Information Act Requests – There were two requests for enrollment and financial records since August 17, 2015.
- B. Report from the Superintendent
  - Update on Youth Sports Concussion Safety Act
  - Calendar of Reoccurring Board of Education Agenda Items
  - School Reference Contact Guide
  - Meet the New Administrative Leadership Team
- C. Report from the Chief School Business Officer
  - Presentation of FY16 Final Budget
  - Recommendation for Investment Services
  - Authorization for Administration to Prepare Fiscal Year 2017 Budget
  - Authorization for Bill Reviewer to Approve Payment of Accounts Payable for October 2015
  - Update on Property Tax Freeze

- D. Report from the Principal
  - Update on Student Enrollment for 2015-2016
  - Update on Master Schedule for 2015-2016
  - Update on Enrichment Programs for 2015-2016
  - Presentation of Recent Student Freshman Data
- E. Report from the Director of Student Services
  - Update on Student Enrollment and Services for 2015-2016
  - Report on Gifted Program for 2015-2016
  - Discussion of Non-Consensual Withdrawal of District 109 from NSSED

## **VII. CONSENT AGENDA**

- A. Approval of Minutes of the August 17, 2015, Regular Meeting and Closed Session
- B. Approval of Investment Report for August 2015
- C. Approval of Accounts Payable for August 18, 2015 to September 21, 2015
- D. Approval of Monthly Financials for August 2015
- E. Approval of Annual Application for Recognition of Schools
- F. Authorization to Publish Fiscal Year 2015 Employee Salary and Benefits Report
- G. Authorization for Bill Reviewer to Approve Payment of Accounts Payable for October 2015
- H. Authorization for the Administration to Prepare Fiscal Year 2017 Budget
- I. Acceptance of Resignation from Mr. Robert Biak for 2015-2016 School Year (Closed Session)
- J. Acceptance of Resignation from Mrs. Shea Almendarez for 2015-2016 School Year (Closed Session)
- K. Acceptance of Request for Retirement (Closed Session)

## **VIII. OLD BUSINESS**

- A. Review Proposed Strategic Plan Objectives and Action Items for the 2015-2016 School Year
- B. Potential Action to Approve the Non-Consensual Withdrawal of District 109 from NSSED
- C. Board Committee Reports including Comments and Questions

## **IX. NEW BUSINESS**

- A. Discussion of and Potential Action to Approve 2015-2016 School Year Date for Annual Faculty and Staff Recognition Breakfast
- B. Discussion of and Potential Action to Approve of the Release of Closed Session Minutes (Closed Session)
- C. Potential Action to Approve PMA Financial Network for Investment Services
- D. Approval to Hire 1.0FTE Spanish Teacher, Ms. Treasure Panishian (Closed Session)
- E. Approval to increase Instructional Facilitator, Ms. Megan Panje-Wilson from 0.7 FTE to 1.0 FTE (Closed Session)
- F. Approval to Hire Technology Facilitator, Mrs. Enza Fox (Closed Session)
- G. Approval to Hire Instructional Assistant, Mrs. Debra Kruse (Closed Session)
- H. Discussion of Communication Initiatives
  - Discussion of and Potential Action to Approve 2015-2016 Community Forums
  - Discussion of and Endorsement of Website Redesign Initiative
  - Discussion of and Vote on District Visual Identity Initiative

## **X. OTHER BUSINESS**

## **XI. PUBLIC COMMENT (See attached Rules of Public Comment)**

## **XII. ADJOURNMENT**

Dated the 18<sup>th</sup> day of September, 2015.

A handwritten signature in blue ink, appearing to read 'Chike Erokwu', with a long horizontal flourish extending to the right.

Chike Erokwu  
Secretary, Board of Education  
Kenilworth School District No. 38