



JOSEPH SEARS
EST. 1899

District 38 "Board Briefs" for the Regular Meeting of August 21, 2017

The information below summarizes highlights from the Kenilworth Board of Education meeting held on August 21, 2017. As always, the community is welcome and encouraged to attend board meetings or, for your convenience, watch them streaming live. In addition, the meetings are taped and posted to the website within 24 hours for viewing at a later date. Finally, the Board posts to the website its agendas 48 hours in advance of meetings, and board packets prior to each meeting and board minutes once approved.

Administrative Reports

- Superintendent's Report - Dr. Crystal LeRoy reviewed the format and structure of the annual State of the District Community Forum. The Board and Administration will work together in the coming weeks to determine how to best present District information to the community. The State of the District Community Forum is tentatively scheduled to take place on Oct. 18, 2017.
- Chief School Business Official's Report - Dr. LeRoy gave a [presentation](#) summarizing the [expected revenues, expenses and assumptions](#) that went into this year's budget. Dr. LeRoy noted that this year's budget includes a \$3.3 million placeholder allotted for potential capital improvement projects. A public hearing on the budget will take place at the September 20 board meeting.

Dr. LeRoy also reviewed monthly District finances and gave a summer construction update. The gymnasium floor has been re-sanded and re-painted thanks in part to a donation from the Class of 2017. Air conditioning units have been successfully installed in the Multipurpose Room as well as the kindergarten and third grade wings of the building.

- Principal's Report - Mrs. Kendra Wallace reviewed the enrollment report for the 2017-2018 school year then led the Board in a discussion about a Sears before/after care program. Mrs. Wallace noted that the need for before/after school programming arose from discussions with families and from the annual

parent survey. Mrs. Wallace will further research the program structure and fees before making a formal presentation to the Board in September. A tentative launch date for before/after school programming is set for October 1, 2017.

- Director of Student Services' Report - Mr. Besset Sabourin gave an update on the District's Extended School Year program. Mr. Sabourin also summarized the work done through the District's Building and Leadership Team on Multiple-Tiered Systems of Support (MTSS). A guiding document on MTSS has been developed for faculty with a similar parent piece to follow.

Board Action

- The Board unanimously approved the consent agenda to include the approval of: [minutes from the July 6, 2017 special meeting](#); approval of financial reports from June and July 2017; approval of investment reports from June and July 2017; ratification of accounts payable for June 19, 2017 to July 30, 2017; approval of accounts payable for July 25, 2017 to August 21, 2017; authorization to destroy closed session recording for March 2016; approval of a public hearing for the adoption of the FY18 budget; acceptance of request for resignation for Mrs. Debbie Geib, Front Office Greeter.
- The Board unanimously approved the revised [2017-2018 Board Meeting Schedule](#). The September 25, 2017 meeting has been moved to September 20, 2017.
- The Board unanimously approved salary recommendations for instructional assistants for the 2017-2018 school year. Instructional assistants will receive up to a 3 percent salary increase based on merit.
- The Board unanimously approved each of the following personnel hiring recommendations:
 - Ms. Shannon Szymikowski as 1.0 FTE Kindergarten Teacher
 - Ms. Samantha Valsamis as 1.0 FTE School Psychologist
 - Ms. Courtney Weber as 1.0 FTE Fifth Grade Teacher
 - Mrs. Karen Burriesci as 1.0 FTE Instructional Assistant

Board Discussion

- Mrs. Donna Keller gave a presentation on behalf of the Board's Communications Subcommittee on the strategic principles that will form the basis for the strategic plan. Mrs. Keller noted that four factors that make Sears unique: individualized learning, excellent faculty/staff, environment focused on higher order thinking and community values, will be used to refine the District's mission and vision statements.

Dr. LeRoy and Mrs. Wallace discussed the administrative performance

objectives for the 2017-2018 school year. The performance objectives will be refined with input from faculty before they are presented to the Board again in September.

- Mr. Scott Wallace gave an update on the status of the Village House renovation project on behalf of the Board's Finance and Facilities Subcommittee. The intergovernmental task force responsible for overseeing the project has met with the District administration and incorporated the District's facilities needs into the designs of the renovated Village House. Project cost estimates and design specifics will be discussed at the next board meeting.

Questions -- Please direct your questions or comments to the Kenilworth School District No. 38 **Sounding Board** that was created to provide community members the chance to share comments, questions, compliments and concerns. All messages are sent to the board members, Superintendent/CSBO, Principal and Director of Student Services. We are listening and you can communicate with us by sending an email to listen@kenilworth38.org. Thank you!

Mindy Kelly, President
Kenilworth Board of Education